



TIMOTHY J. LITTLE  
PRINCIPAL

July 2019

## FROM THE PRINCIPAL:

Welcome to the 2019-2020 school year! Great things are happening at Schaumburg High School. I hope your summer has been enjoyable and that you share in our excitement about the upcoming school year. It has been a busy summer here at SHS.

Over the past several years, various focus groups including faculty, students and parents met to develop specific collective values that directly support our vision and mission here at Schaumburg High School. We met to discuss our ongoing connection to a vision and mission that asks, "What must our school become to accomplish our mission?" Our vision statement, "WE Are SHS" is founded on the belief that "We" collectively and collaboratively work together throughout the entire school community to ensure that the highest levels of student learning take place. We also met as a community to discuss a connection to a mission that asks the question, "Why do we exist?" In a unified effort, we determined that the following mission statement is our reason for our existence here.

*"Focused on student learning and personal accountability, the Schaumburg High School community is dedicated to fostering a respectful, committed, and collaborative environment that maximizes student success."*

I can assure you that Schaumburg High School and the staff exists for only one purpose: to give your children the best education possible. I believe very strongly that everyone who comes in contact with your son or daughter has a stake in his or her education and future. Therefore, I will continually emphasize the fact that this is our school, not my school. I will strive for open communication between myself and all aspects of the school community.

Schaumburg High School and District 211 staff are working together to develop conditions by which all students will be able to optimize the iPad's instructional value while minimizing its potential as a distractor, both in the classroom and at home. Please look for communication about these changes in the coming weeks. I would also like to remind parents that if you have any questions or concerns or would like information on how you can manage your student's iPad use, our technology department will always be happy to assist you.

I can't do anything about a problem or concern if I don't know it exists. Just as I will encourage your sons and daughters to get involved at school, I encourage you to remain involved in your child's education. Just because your child is in high school does not mean that your involvement has to stop. Call your child's teachers. Join the V.I.P. Club. Join the Principal's Advisory Board. Volunteer to work school events. Providing a quality education is best achieved with a unified effort of parents, teachers, students, and staff. I encourage you to join us in this partnership. Together we will continue the tradition of excellence that makes Schaumburg High School a very special place!

"We Are SHS"

Sincerely,

Timothy Jay Little  
Principal



## 2019-2020 REGISTRATION

The mail registration process is well underway for the upcoming school year. If you did not receive information in late June, please contact our switchboard for a duplicate mailing. In order to complete registration, you may choose online, mail-back, or walk-in registration. Online and mail-back options are available between July 1 and August 4. Evening registration will be Thursday, August 1 from 5-7 p.m. For online registration, you will need to establish a parent account in Infinite Campus; you received directions and an activation code in a previous mailing. The parent portal for Infinite Campus is available by visiting <https://adc.d211.org/shs>.

## STUDENT ATTENDANCE

Regular daily attendance is essential to a student's academic success. The information and experiences that a student loses from a day's absence from the classroom can never be fully recovered. It is in the student's best interest to attend school each and every day. Send your student the message that attending school every day is important. Schedule doctor appointments and other commitments after school hours. Try to take family vacations during breaks or over the summer. Please refer to the student/parent calendar handbook for attendance policies and procedures.



## **SCHAUMBURG HIGH SCHOOL CALENDAR OF EVENTS**

July 22-25	Walk-in Registration – 7:30 a.m. - 3:00 p.m.
July 26	Walk-in Registration – 7:30 a.m. - 12:00 p.m.
August 1	Walk-in Registration – 7:30 a.m. - 3:00 p.m. and 5:00 p.m.-7:00 p.m.
August 6	Freshman Kick-Off – 10:00 a.m. - 12:30 p.m. <i>Event for incoming freshmen only</i>
August 12	IHSA Fall Sports Begin
August 12	First Day of School
August 14-15	Yearbook Pictures
August 29	Open House – Early Dismissal - 11:50 a.m.
September 2	Labor Day – NO SCHOOL
September 23	Powder Puff – 6:00 p.m. - Stadium
September 27	Soccer/Football – 4:30 p.m. and 7:30 p.m. - Stadium
September 28	Homecoming Dance – 7:00 p.m. – Gym
October 5	V.I.P. Craft Fair – 9:00 a.m. – 4:00 p.m.

### ***EARLY DISMISSAL DAYS***

A few school days each year are “shortened” to allow for school improvement activities, staff development, and special events. This year these dates are: August 29, October 23, November 8, April 14 and May 15. Students will be dismissed at 11:50 a.m.

### ***STUDENT DRESS SETS A TONE***

The student dress code is designed to reduce the likelihood of distraction or disruption and to maintain an academic focus in the classroom and on campus. As a reminder, jackets and headgear (hats, caps, hoods, scarves, etc.) are not to be worn in the building. Reasonable judgment needs to be applied with respect to appropriateness and comfort. Our expectation is that students are covered from shoulders to mid-thigh. Blouses/shirts should be constructed so that the shoulders are covered, that necklines are modest and that waist, hips, or midriffs are not exposed. In addition, pants worn by male students must be worn at the natural waistline. Your monitoring of your student's appearance is appreciated. Additional information regarding the dress code can be found in the student/parent calendar handbook.

## ***PRIVILEGE OPTION PROGRAM – POP***

During the 2013-2014 school year, Schaumburg High School implemented a privilege based system. When students demonstrate appropriate behavior and academic success, they create the opportunity to earn privileges. As students advance through Schaumburg High School, they may earn specific privileges through the Privilege Option Program.

Examples of potential earned privileges include, but are not limited to, unscheduled time, off-campus opportunities, parking passes, and permission to attend dances, social events, and athletic events. Failure to demonstrate appropriate behavior, follow school rules, or meet academic criteria may result in loss of privileges and/or assigned time in the Loss of Privilege Room (LOP). There is certain criteria that students need to meet in order to earn privileges.

Goals associated with the privilege based system: (1) To increase academic success. By increasing time spent in structured academic settings such as a study hall and/or the STAR lab, students will have additional academic remediation opportunities. (2) To provide students with the opportunity to gain a deeper understanding of our school culture and climate: WE ARE SHS! This will be done through increased contact with staff and exposure to our Saxon PRIDE program. (3) To provide additional structure for incoming freshmen in order to create a more successful transition from Junior High School.

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### ***NO FOOD DELIVERIES TO SCHOOL BEGINNING WITH 2019-2020 SCHOOL YEAR***

School safety and security continues to be of utmost priority. We continue to work with local law enforcement partners to evaluate and assess our practices so that we may improve and adapt to changing conditions. Every year, we conduct comprehensive safety assessments and one emerging concern that we have identified pertains to food deliveries to students during the school day.

With online food delivery services such as Uber Eats, DoorDash, and Grubhub gaining popularity, we have experienced an increase in food deliveries to students during lunch hours. As a result of the increase in such deliveries, our supervision staff is being diverted from their primary responsibilities and having to manage what has become a high volume of food deliveries. The increase in this non-essential traffic challenges our supervision staff's ability to observe and monitor entrances, supervise those entering and exiting the building, and effectively manage visitors with legitimate school business. Further, with the increasing variety of app-based delivery services, it has become challenging to verify the identity and background of all delivery drivers entering our school buildings.

Due to these concerns and the reported disruptions these deliveries cause, beginning with the 2019-2020 school year, schools will no longer accept food deliveries for students during the school day. Parents and guardians are still able to make deliveries, but individual and small delivery orders from local restaurants and third-party food delivery services will no longer be permitted. Deliveries after school hours will not be impacted.

We will continue to assess our practices and find additional ways to enhance safety and security measures throughout our schools, and appreciate your cooperation as these improvements are implemented.

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### ***STUDENTS ARE REQUIRED TO WEAR CURRENT SCHOOL I.D. CARD***

Students are required to carry a current school I.D. card at all times. The I.D. card must be worn at all times during the school day except when specifically exempted on a temporary basis by an authorized faculty member. Only a school-issued lanyard may be used to wear and display the I.D. card. Students may not embellish their I.D. card with any drawing or writing. Students must have their I.D. cards in their possession when participating in, or attending any school-related extracurricular activity. I.D. cards must be surrendered upon request of any staff member, including bus drivers and student supervisors. The card must be shown to the staff member on duty when entering buses, checking out media materials, making up tests, gaining entrance to school activities and athletic events, when entering and leaving the school for any purpose and when accessing certain areas of the building. Students without an I.D. card on a school-issued lanyard must obtain a temporary I.D. and may be charged a \$1 fee for each temporary I.D. immediately upon entering the school building. A \$3 fee may be charged to replace a lost or invalid I.D. card or school lanyard. If a temporary I.D. is issued to the student, privileges such as off campus may be revoked. Further disciplinary consequences may apply for failure to properly wear and display the current school I.D. card.

## ATTENTION FRESHMAN PARENTS

Don't forget about Freshman Kick-Off for **freshman students** only on August 6th from 10:00 a.m. to 12:30 p.m. Register at <https://adc.d211.org/shs>.

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## PARKING LOT TRAFFIC FLOW FOR 2019-2020 SCHOOL YEAR

To ensure a safe and efficient environment for the SHS parking lot, we will once again have restrictions on traffic flow in the SHS parking lot area. Safety for our students, staff and visitors is of the utmost importance to us. The south parking lot aisle will be one-way eastbound, and the north parking aisle will be one-way westbound. Vehicle drop-off and pick-up points will be marked by a pedestrian crosswalk. This crosswalk will also be staffed by school personnel each morning. Please see the attached map for a visual of the modified traffic flow procedure. Please click on this link to view a map of the parking lot traffic flow procedure: <https://adc.d211.org/Page/7149>

Helpful Hints:

- To exit our parking lot and go east on Schaumburg Road: enter the parking lot from the west entrance off Schaumburg Road.
- To exit our parking lot and go west on Schaumburg Road: enter the parking lot from either the west or east entrance.

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## OFF-CAMPUS LUNCH PERMISSION FORMS

Only juniors and seniors are entitled to this privilege. **Off-campus permission forms are due August 30, 2019 in order for this permission to be granted.** Please check your student's schedule to verify your approval of this privilege.

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## PRINCIPAL'S ADVISORY COUNCIL OF PARENTS

We will be looking for new membership this fall. If you are interested, you may sign up at Open House on August 29, or write the principal a letter indicating interest.

## UPDATED CELL PHONE PROCEDURE 2019-2020

In an effort to continuously improve student learning and personal accountability within the classrooms at Schaumburg High School, our staff will be implementing an updated Cell Phone Procedure for the 2019-2020 school year. We, as a staff, feel that it is a shared responsibility to help foster a greater sense of digital citizenship.

The reason for updating our current procedure is due to growing concerns among parents, students, and staff that see cell phones as a barrier to learning within the classroom setting. Research suggests that cell phones serve as a major distraction to the learning environment.

As a result, all classrooms will be a cell phone-free setting. Cell phones should not be used or visible once students cross the doorway into academic spaces. Proper use of cell phones will be permitted in the cafeteria, hallways, and media center. Any violation that does not follow these guidelines will result in the tiered consequences outlined below:

- 1st/2nd Violation: Warning e-mail sent to parent/guardian and student.
- 3rd/4th Violation: E-mail sent to parent/guardian and student. Administrator will confiscate student phone for the day; student picks up at the end of the day.
- 5th/6th Violation: E-mail sent to parent/guardian and student. Administrator will confiscate student phone for the day and contact parent/guardian. Parent responsible to pick up student's phone from the school and will meet with school administration.
- Subsequent Violations: E-mail sent to parent/guardian and student. Administrator will confiscate student phone. Administrator, parent/guardian, and student meet which may result in extended loss of phone privileges and/or school suspension.

\* Failure to follow school rules may be considered insubordination and could result in disciplinary action as outlined in the Student Conduct Policy.

Should you need to contact your student during classroom time, please call the Attendance Office at 847-755-4670.

For more information about this procedure and the supporting research, please see our website.

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## PRIVILEGE OPTION PROGRAM

The Privilege Option Program at Schaumburg High School exists to give students a variety of choices as to how they use their study hall and lunch periods. With this freedom, comes responsibility. Students must demonstrate academic achievement and mature use of the privileges.

To earn privileges, each student must: hit minimum Target Score on respective standardized tests, earn a 2.0 or better semester GPA, have 5 or fewer absences per class, have 5 or fewer referrals cumulative and have 0 suspensions (ISS or OSS).

Students who show a lack of general responsibility will be placed in LOP for up to 6 weeks. Freshmen are only eligible for the Privilege Option Program during their lunch periods. The options for freshmen include: The STAR lab, the media center and cafeteria. Sophomore privileges include an option for free period, free travel without a pass to the library, media center, STAR lab and test make up and also access to Exit 4 outside. Juniors and seniors will have the additional option such as showcase hallway, off campus, and parking passes with the proper identification.

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## LOSS OF PRIVILEGE ROOM

Students will be assigned an LOP when they:

1. **Violate the Behavioral Expectations of POP.**
2. **Violate Academic Expectations of SHS.**
3. **Violate Off-Campus Program rules.**
4. **Demonstrate inappropriate behavior in the media center, cafeteria or hallways.**

### Privilege Option Program Violations

Students who violate the Privilege Option Program will be assigned to the Loss of Privilege Room. Students assigned to the (LOP) during lunch periods report to the room during the first half of the period (4a, 5a, 6a). Students assigned during 7th period lunch will report to (LOP) room the last half of the period (7b).