

Important Information from



James B. Conant High School



(847) 755-3600 • chs.d211.org

August 27, 2020

Dear Students and Families,

Materials necessary for the remote learning environment have been assembled and will be ready for pick up during the scheduled days and times below. At Materials Pick Up, students will receive:

- A temporary student ID (hybrid learning group assignment subject to change!)
- Course materials distributed by their teachers
- Safety reminders and a reusable mask
- Information for online library/media resources

Please note not all teachers are distributing physical materials; students will hear from their teachers whether or not they have materials to pick up for their class.

In order to limit wait time, students have been assigned pick-up times by student last name. Each alpha range has a designated one-hour time slot. Pick up will also be offered during the school day during the times below should students prefer to visit during a break in their class schedule. Please note that wait times during the school day may be longer.

Students who are on campus for athletic practice or tutoring supports during this window may work with their coach or teacher to arrange for a pick-up time while they are on campus.

	Tues, Sept 1	Wed, Sept 2	Thurs, Sept 3	Fri, Sept 4
8:00 – 12:00	A - L	A - L	M - Z	M - Z
1:00 - 2:00	A - Bh	Fr - Ha	M	Ros - Sp
2:00 - 3:00	Bi - Co	He - Ke	N - Path	Sr - V
3:00 - 4:00	Cr - Fo	Kh - L	Pati - Roq	W - Z

Items to bring:

1. Masks (must be worn at all while interacting with staff member)
2. Sheet of paper with the student's first and last name and ID number clearly printed on it

Pick up procedures:

1. Please enter the CHS parking lot by turning onto Cougar Trail from Plum Grove Road (see map below)
2. Staff will direct you to the appropriate check-in area.
3. At check-in, make sure your identifying sheet of paper is clearly displayed in the passenger side window. Your name will be taken and you will be directed to the pick-up area. Please remain in your car while a staff member collects your son/daughter's materials.
4. Be prepared to open your trunk or backseat window so that materials can be loaded

The pick-up event will be held rain or shine. Thank you in advance for your patience with this process.

