

**TOWNSHIP HIGH SCHOOL DISTRICT 211  
Palatine, Illinois**

**BOARD OF EDUCATION  
REGULAR MEETING  
December 14, 2023  
6:30 p.m.  
Official**

The regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on December 14, 2023 at 6:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois. Access for the public to view the Board of Education Meeting live-stream was available on the District 211 YouTube channel using the video button on the Board meeting agenda on District 211's website.

**Call to Order**

**Roll Call**

On a roll call, the following officers and members were:

Physically Present: Michelle Barron, Member  
Curtis Bradley, Member  
Kimberly Cavill, Secretary and Member  
Peter Dombrowski, Member  
Timothy Mc Gowan, Member  
Steven Rosenblum, Vice President and Member  
Anna Klimkowicz, President and Member

Absent: None

Also present were: Superintendent Lisa Small; members of the District administrative staff; interested citizens; and members of the press.

**Pledge of Allegiance**

President Klimkowicz led the Board of Education and the audience in the Pledge of Allegiance.

**Closed Session**

**Review of Closed Session Items**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board enter closed session to discuss minutes of meetings lawfully closed under the Open Meetings Act [5 ILCS 120/2 (c) (21)]; matter pertaining to an individual student [5 ILCS 120/2 (c) (10)]; appointment, employment, compensation, discipline, performance, or dismissal of specific employees [5 ILCS 120/2 (c) (1)]; and collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (c) (2)].

After discussion a roll call vote was held with the following results:

Aye: Michelle Barron  
Curtis Bradley  
Kimberly Cavill  
Peter Dombrowski  
Timothy Mc Gowan  
Steven Rosenblum  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

The Board of Education left for closed session at 6:31 p.m. and resumed open session at 7:30 p.m.

### **Return to Open Session**

### **Roll Call**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board return to open session.

On which motion a roll call vote was held with the following results:

Aye: Michelle Barron  
Curtis Bradley  
Kimberly Cavill  
Peter Dombrowski  
Timothy Mc Gowan  
Steven Rosenblum  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

### **Pledge of Allegiance**

President Klimkowicz led the Board of Education and the audience in the Pledge of Allegiance.

### **Recognition**

President Klimkowicz invited Superintendent Small to begin recognitions.

### **State Award Winners**

Superintendent Small introduced Director of Athletics and Activities Eric Wenckowski.

Mr. Wenckowski introduced Palatine High School Athletic Director Luis Arroyo and Palatine High School and Girls Swimming Head Coach Katie Mroz. Ms. Mroz introduced and Mr. Arroyo presented a medallion to Yugene Shin who placed 7th in the 100 backstroke at the IHSA State Meet.

Mr. Wenckowski introduced William Fremd High School Principal Mark Langer, Athletic Director Hamid Mehreioskoui and Girls Swimming and Diving Coach Andrew Kittrell. Mr. Kittrell introduced and Mr. Langer presented medallions to Katherine Kuehn who placed 1<sup>st</sup> in 50 freestyle, 2<sup>nd</sup> in 100 freestyle, 11<sup>th</sup> in the 400 free relay and 15 in the 200 medley relay at the IHSA State Meet; Katherine Berls who placed 15<sup>th</sup> in the 200 Medley Relay and 11<sup>th</sup> Place in the 400 free relay at the IHSA State Meet; Jacqueline Genet who placed 3<sup>rd</sup> in diving at the IHSA State Meet; Anna Hinshaw who placed 15<sup>th</sup> in the 200 medley relay and 11<sup>th</sup> place in the 400 free relay; Noora Nahlawi who placed 15<sup>th</sup> in the 200 medley relay and 10<sup>th</sup> place in 200 freestyle at the IHSA State Meet; and Elizabeth Patla who placed 11<sup>th</sup> in 200 freestyle and 11<sup>th</sup> in the 400 free relay at the IHSA State Meet.

Mr. Wenckowski introduced Schaumburg High School Principal Brian Harlan. Mr. Harlan introduced and presented a medallion to Zuzanna Krasnicki who placed 6<sup>th</sup> in 50 freestyle and 10<sup>th</sup> in 100 freestyle at the IHSA Girls Swimming and Diving State Meet.

Mr. Wenckowski introduced William Fremd High School Principal Mark Langer, Athletic Director Hamid Mehreioskoui and Boys Cross Country Head Coach Matt Zaluckyj. Mr. Zaluckyj introduced and Mr. Langer presented a medallion to Rory Gaan who placed 9<sup>th</sup> at the IHSA 3A State Cross Country Competition.

On behalf of the Board of Education, Mrs. Klimkowicz thanked and congratulated all the students, parents, teachers, coaches and sponsors for their dedication and amazing successes.

### **Highest Possible Composite Score on the Scholastic Aptitude Test (SAT) Exam**

Superintendent Small made the following comments:

“Of the more than 2.2 million students who annually take the Scholastic Assessment Test (SAT), only 1 percent score 1550 or higher. Even fewer - only a few thousand of the over 2 million students-earn a perfect 1600. One of them is with us tonight. It is my pleasure to introduce Chris Grattoni, a mathematics teacher and alumni from William Fremd High School, who will tell us more about this outstanding student.”

Chris Grattoni introduced and Board President Anna Klimkowicz presented a certificate to Aditya Gupta, who achieved the highest score possible on the Scholastic Assessment Test (SAT) Exam examination.

On behalf of the Board of Education, Mrs. Klimkowicz thanked and congratulated all the students, parents, teachers, coaches and sponsors for their dedication and amazing successes.

### **Public Comments and Hearings**

#### **Public Comments**

President Klimkowicz made the following announcement:

“The next item on our agenda is Public Comments. The Board welcomes you and is pleased to listen to your comments this evening.

It is important that you know this is a public Board meeting and not a dialogue, so the Board members will not be responding to your comments or answering your questions at this time. As a reminder, the Board meeting is being taped and live-streamed. We ask that you value the procedures and decorum of our meeting and be respectful of those at the podium so they may be heard.

When I call your name, please come forward to the podium and state your name for the record. Though not required, you may state if you are a resident of the District. Please limit your comments to five minutes. You will receive a notification when you have one minute remaining. Any individual's unused time or place in order may not be deferred to another individual.

If you wish a response from the Superintendent, please leave your name and phone number with Mr. Tenopir.”

The following individual addressed the Board regarding Alpha Kappa Alpha Community Service: Glenda Hodges.

The following individual addressed the Board regarding a thank you to D211: Cathy Risberg.

### **Public Hearing on the Proposed 2023 Tax Levy**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that in accordance with Section 5/17-1.3 of the Illinois School Code, cash balances are reported in item 7.C. of tonight's meeting agenda and the public hearing on the proposed 2023 tax levy of Township High School District 211 is now open. On which motion a voice vote was held. The motion carried unanimously.

The public hearing opened at 7:54 p.m.

No members of the public addressed the Board during the hearing.

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the public hearing on the proposed 2023 tax levy of Township High School District 211 is now closed. On which motion a voice vote was held. The motion carried unanimously.

The public hearing closed at 7:55 p.m.

### **Presentations**

#### **Strategic Plan Update: Excellent Staff**

Superintendent Small made the following comments:

“Tonight, Director of Human Resources Dr. Jim Britton and Assistant Superintendent Kurt Tenopir will present an update on the work within the Strategic Plan regarding the over 2,000 employees that are a part of our organization.”

The following Board Members made comments on Strategic Plan Update: Excellent Staff: Mr. Bradley, Mr. Rosenblum, Ms. Cavill, Mr. Mc Gowan, Ms. Barron, Mrs. Klimkowicz and Mr. Dombrowski.

### **Consent Agenda Items**

The following consent agenda items (indicated by an \*) were enacted by one motion:

#### **Consent Agenda with the Removal of Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board and the Resignation of Michael Barnd from Personnel Recommendations.**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Consent Agenda with the removal of Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board and the Resignation of Michael Barnd from Personnel Recommendations be approved as presented.

After discussion, a roll call vote was held with the following results:

Aye: Michelle Barron  
Curtis Bradley  
Kimberly Cavill  
Peter Dombrowski  
Timothy Mc Gowan  
Steven Rosenblum  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

**\*Approval of Minutes-Regular Meeting of November 9, 2023**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the minutes of the regular meeting of November 9, 2023 be approved as presented.

After discussion, a roll call vote was held with the following results:

Aye: Michelle Barron  
Curtis Bradley  
Kimberly Cavill  
Peter Dombrowski  
Timothy Mc Gowan  
Steven Rosenblum  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

**\*Approval of Bills for Payment**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that bills in the amount of \$42,452,537.83 be approved as presented.

After discussion, a roll call vote was held with the following results:

Aye: Michelle Barron  
Curtis Bradley  
Kimberly Cavill  
Peter Dombrowski  
Timothy Mc Gowan  
Steven Rosenblum  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

**\*Financial Report – As of October 31, 2023 and November 30, 2023**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the financial report as of October 31, 2023 and November 30, 2023 be accepted as presented.

After discussion, a roll call vote was held with the following results:

Aye: Michelle Barron  
Curtis Bradley  
Kimberly Cavill  
Peter Dombrowski  
Timothy Mc Gowan  
Steven Rosenblum  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

**\*Investment Report – As of October 31, 2023 and November 30, 2023**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the investment report as of October 31, 2023 and November 30, 2023 be accepted as presented.

After discussion, a roll call vote was held with the following results:

Aye: Michelle Barron  
Curtis Bradley  
Kimberly Cavill  
Peter Dombrowski  
Timothy Mc Gowan  
Steven Rosenblum  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

**\*Variance Report – As of October 31, 2023 and November 30, 2023**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the variance report as of October 31, 2023 and November 30, 2023 be accepted as presented.

After discussion, a roll call vote was held with the following results:

Aye: Michelle Barron  
Curtis Bradley  
Kimberly Cavill  
Peter Dombrowski  
Timothy Mc Gowan  
Steven Rosenblum

Anna Klimkowicz

Nay: None

The motion carried unanimously.

**\*Student Activities Report – As of October 31, 2023 and November 30, 2023**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the student activities report as of October 31, 2023 and November 30, 2023 be accepted as presented.

After discussion, a roll call vote was held with the following results:

Aye: Michelle Barron  
Curtis Bradley  
Kimberly Cavill  
Peter Dombrowski  
Timothy Mc Gowan  
Steven Rosenblum  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

**\*Personnel Recommendations**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the personnel recommendations with the removal of Michael Barnd be approved as presented.

Full-Time Teacher Employment (2023-2024 School Year):

Buchwak, Hanna, English as second language, James B. Conant High School  
Ulrich, Samantha, mathematics, Hoffman Estates High School

Part-Time Teacher Employment (2023-2024 School Year):

Second Semester

Behlke, Reiko; counselor, Schaumburg High School  
Britton, Tanya; social worker, Palatine High School  
Druen, Cassandra; English, Schaumburg High School  
Eldridge, Victoria; English, Schaumburg High School  
Fasolo, Maria; speech and language pathologist, Schaumburg High School  
Geiger, Hortencia; English as second language, Hoffman Estates High School  
Homan, Kevin; family and consumer science, William Fremd High School  
Howell, Ashley; science, Palatine High School  
Jamroz, Justina; business education, Schaumburg/Hoffman Estates High Schools  
Klein, Joseph; English, James B. Conant High School  
Kozin, Brett; counselor, Hoffman Estates High School  
Miller, Sarah; English as second language, William Fremd High School  
Norris, Kayla; social studies, William Fremd High School  
Pena, Alissa; English, Hoffman Estates High School  
Pfaff, Christy; special education, James B. Conant High School

Rysavy, Amber; English as second language, Schaumburg High School  
Samayoa, Katie; music, Palatine High School  
Schueneman, Patricia; special education, Higgins Education Center  
Schultz, Eden; music, Hoffman Estates High School  
Warford, Kimberly; business education/family consumer science, James B. Conant High School

Resignations

Abbott, Charles; teacher, Hoffman Estates High School  
Lundell, Colleen; teacher, Higgins Education Center

Support Staff New Hires:

Aguilera, Pastor; student supervisor, Hoffman Estates High School  
Baddick, Isabella; teacher assistant, William Fremd High School  
Bailey, Erin; food service, Palatine High School  
Blanck, Lee; teacher assistant, William Fremd High School  
Denatale, Marla; teacher assistant, Palatine High School  
Devito, Don; teacher assistant, Schaumburg High School  
Doherty, John; bus driver, G. A. McElroy Administration Center  
Gimmler, Luke; teacher assistant, Palatine High School  
Granskog, Mary; teacher assistant, William Fremd High School  
Guerrero Altamirano, Gisselle; teacher assistant, Palatine High School  
Hurtado, Belen; bus driver, G. A. McElroy Administration Center  
Husak, Olviia; teacher assistant, Hoffman Estates High School  
Iragorri, Jaimes, Maria; food service, William Fremd High School  
Kessler, Jill; bus driver, G. A. McElroy Administration Center  
Lee, Su; support staff, James B. Conant High School  
Ponce, Roxana; custodial/maintenance, Hoffman Estates High School  
Ramirez, Arturo; teacher assistant, Palatine High School  
Raucci, Samantha; teacher assistant, Schaumburg High School  
Reyes Lopez, Francisco; bus driver, G. A. McElroy Administration Center  
Sall, Kenneth; safety/security, Hoffman Estates High School  
Skutnik, Sandra; food service, Palatine High School  
Szubrych, Diane; support staff, Palatine High School  
Whited, Eileen; teacher assistant, Palatine High School

Support Staff Resignations:

Bania, Lisa; bus driver, G. A. McElroy Administration Center  
Coronado, Ruth; teacher assistant, Palatine High School  
Deflorio, Franca; teacher assistant, Hoffman Estates High School  
Ellery, Donna; student supervisor, James B. Conant High School  
Hersh, Thomas; teacher assistant, William Fremd High School  
Moy, Pei Pei; support staff, G. A. McElroy Administration Center  
Navarro, Alondra; teacher assistant, Palatine High School  
Rentner, Thomas; teacher assistant, Hoffman Estates High School  
Yurgil, Garrick; safety/security, Schaumburg High School

After discussion, a roll call vote was held with the following results:

Aye: Michelle Barron  
Curtis Bradley  
Kimberly Cavill

Peter Dombrowski  
 Timothy Mc Gowan  
 Steven Rosenblum  
 Anna Klimkowicz

Nay: None

The motion carried unanimously.

### **\*Bids for Consideration**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, That for the bid listed below, the Board of Education award the business to the lowest responsible bidders, as listed in the attached administrative bid recommendation dated December 14, 2023:

- |   |              |
|---|--------------|
| 1. Fall sports supplies for all the schools-<br>twelve vendors as listed. | \$188,255.32 |
| 2. Portable restrooms for all of the schools-<br>Service Sanitation.      | \$ 32,398.75 |

After discussion, a roll call vote was held with the following results:

Aye: Michelle Barron  
 Curtis Bradley  
 Kimberly Cavill  
 Peter Dombrowski  
 Timothy Mc Gowan  
 Steven Rosenblum  
 Anna Klimkowicz

Nay: None

The motion carried unanimously.

### **\*Acceptance of Donations**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board of Education formally accept the donations of a 2003 Nissan Altima from Matthew Postma; \$1,000 from Emerson & Elder, P.C.; \$2,751.15 from William L. Gill; \$1,000 from Prospect Electric; and 95 jackets and gloves from the Residential Home Builders Alliance, Residential Construction Employers Council and Mid-America Carpenters Regional Council; further, that letters of appreciation be sent, on the Board's behalf, by the Superintendent.

After discussion, a roll call vote was held with the following results:

Aye: Michelle Barron  
 Curtis Bradley  
 Kimberly Cavill  
 Peter Dombrowski  
 Timothy Mc Gowan  
 Steven Rosenblum  
 Anna Klimkowicz

Nay: None

The motion carried unanimously.

### **Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board of Education approve the resolutions authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax year 2022 (Docket Nos. 2022-33446; 2022-36118; 2022-37506; 2022-24803; 2022-24138; 2022-24740; 2022-24810; 2022-25278; 2022-24735; and 2022-26450); and, further authorize Franczek, as the Board of Education's legal representative, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on the properties for which the District receives notification of appeal.

The following Board Member made a comment about Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board: Mr. Dombrowski.

After discussion, a roll call vote was held with the following results:

Aye: Michelle Barron  
Curtis Bradley  
Kimberly Cavill  
Timothy Mc Gowan  
Steven Rosenblum  
Anna Klimkowicz

Nay: Peter Dombrowski

The motion carried 6-1.

### **Personnel Recommendations**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the resignation of Michael Barnd be accepted as presented.

After discussion, a roll call vote was held with the following results:

Aye: Kimberly Cavill  
Peter Dombrowski  
Timothy Mc Gowan  
Michelle Barron  
Curtis Bradley  
Anna Klimkowicz

Nay: None

Abstain: Steven Rosenblum

The motion carried 6-0.

## **Special Reports and Communications**

### **Freedom of Information Act Requests**

The Board of Education received and reviewed a report on Freedom of Information Act requests and responses.

### **Unfinished Business**

#### **Adoption of 2023 Tax Levy, the Loss and Cost Resolution and Resolution Authorizing Abatement of the 2023 Recapture Levy**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board of Education approve the amount of \$264,640,400 as the 2023 levy for Township High School District 211.

Superintendent Small made the following comments:

“Tonight, the Board will act on the 2023 levy amount that has been discussed at the previous two meetings. The recommended 2023 levy amount will preserve the long-term financial stability of the District while also maintaining our strong position of financial efficiency. The recommended levy amount allows us to fulfill the Board’s strategic plan, including the ability to remain debt-free while also maintaining a minimum targeted fund balance and providing the capacity to sustain the quality within our comprehensive programs and excellent student opportunities for years to come. The efficiencies of D211 operations can be found on the ISBE generated report indicating the operating expense per pupil. This annual report again indicates that District 211 operates at one of the lowest per pupil operating costs compared to other high school districts in this suburban area. District 211 per pupil costs are 10%-35% lower than our surrounding school districts in the suburbs of Cook county and Lake County. We offer a wonderful variety of opportunities for our students during the 4 years of high school at a lower rate than surrounding high school districts indicating true efficiencies in our operations. Each year, the Board is presented with a levy which allows for District 211 to maintain its opportunities for all students while operating efficiently. There are 3 recommended actions tonight. The Consumer Price Index for Urban Consumers (CPI-U) for the prior year is 6.5% indicating that the general rate of inflation for most goods and services increased by 6.5% over the prior year. The District has experienced cost increases in select areas of operations including purchased services, insurance, food and supply costs, fuel, utilities, labor, and construction that are equal to or greater than the rate of inflation. While inflation is reported at 6.5%, for the 2023 levy, the tax cap limit of 5% + .3% of new property establishes the allowable increase. Therefore, the first recommended action is to the levy amount. The maximum Property Tax Extension Law Limit (PTELL) amount of 5% plus .3% for new property growth. The second recommended action is to approve the resolution to reinstate the loss and cost factor which allows the county to ensure that the full dollar amount of the levy is collected to offset delinquencies and foreclosures. This action does not allow the District 211 to receive any additional money beyond the levy amount requested in the first motion and ensures we receive taxes from the new property growth. The third recommended action is to abate the full 2023 recapture real estate tax levy amount certified by the Cook County Treasurer and provide that amount as full tax relief to the tax payers. This amount of the recapture levy is currently estimated at just over \$2.5 million. Last year, the Board took the unique position of abating the recapture levy, saving the tax payers just under \$5 million. If the Board does not approve this action, the taxpayers will automatically be required to pay the District over \$2.5 million in addition to the levy. It is recommended that the Board again, save the taxpayers an estimated \$2.5 million and reject this automatic levy.”

The following Board Members made comments on Adoption of 2023 Tax Levy, the Loss and Cost Resolution and Resolution Authorizing Abatement of the 2023 Recapture Levy: Mr. Rosenblum, Ms. Cavill, Ms. Barron, Mr. Bradley, Mr. Dombrowski, Mrs. Klimkowicz and Mr. Mc Gowan.

After discussion, a roll call vote was held with the following results:

Aye: Kimberly Cavill  
Timothy Mc Gowan  
Michelle Barron  
Curtis Bradley  
Anna Klimkowicz

Nay: Steven Rosenblum  
Peter Dombrowski

The motion carried 5-2.

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board of Education approve the resolution reinstating the loss and cost factor for Township High School District 211 as presented.

After discussion, a roll call vote was held with the following results:

Aye: Curtis Bradley  
Peter Dombrowski  
Kimberly Cavill  
Steven Rosenblum  
Michelle Barron  
Timothy Mc Gowan  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board of Education approve the resolution abating the 100% of the 2023 recapture real estate tax levy amount certified by the Cook County Treasurer due to section 18-233 of the property tax code as presented.

After discussion, a roll call vote was held with the following results:

Aye: Steven Rosenblum  
Kimberly Cavill  
Timothy Mc Gowan  
Michelle Barron  
Curtis Bradley  
Anna Klimkowicz

Nay: Peter Dombrowski

The motion carried 6-1.

**New Business**

## **2022-2023 Annual Comprehensive Financial Report (ACFR) of Board of Education Funds**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board of Education acknowledges receipt of the June 30, 2023 Annual Comprehensive Financial Report (ACFR), which includes the financial statements as prepared by Township High School District 211 and audited by Baker Tilly US, LLP, Certified Public Accountants.

Superintendent Small made the following comments:

“In accordance with requirements of the Governmental Accounting Standards Board, the District is required to have an independent audit of its financial records, including a test of financial controls, completed on an annual basis. The firm of Baker Tilly US, recently completed the audit of the District’s financial statements for the year ended June 30, 2023 and have issued an opinion thereon. The District’s 2023 Annual Comprehensive Financial Report, referred to as the ACFR, was prepared by Baker Tilly in cooperation with the Business Office and Lauren Hummel, Barb Peterson and Sandy Imes. I am pleased to introduce to you Partner Michael Malatt who is here this evening on behalf of the Board’s accounting firm Baker Tilly US. Mr. Malatt will present the Board of Education with a brief review of the audit this evening.”

Michael Malatt of Baker Tilly US, LLP summarized the audit.

Mrs. Klimkowicz thanked our partner along with Lauren Hummel and Barbara Peterson.

After discussion, a roll call vote was held with the following results:

Aye:	Timothy Mc Gowan Michelle Barron Curtis Bradley Kimberly Cavill Peter Dombrowski Steven Rosenblum Anna Klimkowicz
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Nay:	None
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The motion carried unanimously.

## **Operating Fund Balance for the Period Ending June 30, 2023**

The Board of Education received and reviewed a report on Operating Fund Balance for the Period Ending June 30, 2023.

Superintendent Small made the following comments:

“The information in the ACFR allows us to also bring you a stand-alone report detailing our fund balances as of June 30, 2023. Last month, our fund reserves dipped to 26% before the receipt of tax money at the end of the month. The current reserves afforded us sufficient cash flow to fund payroll and other expenses.”

## **2022-2023 Popular Annual Financial Report (PAFR) of Board of Education Funds**

The Board of Education received and reviewed a report on 2022-2023 Popular Annual Financial Report (PAFR) of Board of Education Funds.

Superintendent Small made the following comments:

“While the ACFR includes the information required within a complete audit, we have again prepared a Popular Annual Financial Report (PAFR) to facilitate informed understanding in a different format from the ACFR. The auditors presented high praise for the quality of work conducted by the members of our business team and I want to again express our thanks to Barb Peterson, Sandy Imes and Lauren Hummel for their diligent and highly accomplished work to conduct the review of our finances and to produce the ACFR as well as Erin Holmes, director of communications, and her team to assist with the design of the PAFR documents.”

### **Student User Fees Introduction**

The Board of Education received and reviewed a report on Student User Fees Introduction

The following Board Members made comments on Student User Fees Introduction: Ms. Cavill and Mr. Dombrowski.

### **Bid for Consideration-Hoffman Estates High School Auditorium Improvements**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board of Education award the business for auditorium improvements at Hoffman Estates High School to the lowest responsive and responsible bidders as listed below; and reject the bid for fire suppression: I. General Trades RB Construction, Inc. \$1,020,000.00; II. Flooring TSI Commercial Floor Covering, Inc. \$165,585.00; III. Fire Suppression Nelson Fire Protection Bid rejected; IV. HVAC C. Acitelli Heating & Piping Contractors, Inc. \$93,000.00; V. Electrical Prospect Electric Company \$870,000.00. Total \$2,148,585.00.

Superintendent Small made the following comments:

“At its May 12, 2022 meeting, the Board of Education took action to approve administration to further engage its architects and engineers to prepare design and specifications for auditorium improvements in five schools; and further, to bid and present the project improvements to the Board of Education for consideration in future meetings over the next several years. The first agenda item are the bids for auditorium improvements for Hoffman Estates High School with construction scheduled for completion in Summer 2024. The scope of improvements includes improved ADA access for performers and spectators, new theater and stage lighting systems, replacement of existing curtains and stage flooring, new carpeting, dressing rooms, and associated HVAC equipment replacement.”

The following Board Member made a comment on Bid for Consideration-Hoffman Estates High School Auditorium: Mr. Dombrowski.

After discussion, a roll call vote was held with the following results:

Aye:	Peter Dombrowski
	Curtis Bradley
	Steven Rosenblum
	Kimberly Cavill
	Timothy Mc Gowan
	Michelle Barron
	Anna Klimkowicz

Nay: None

The motion carried unanimously.

**Bids for Consideration-William Fremd High School Art Wing Renovation and William Fremd High School and Schaumburg High School Applied Technology Mechanical Work (Cooling)**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board of Education award the business for art wing renovation at William Fremd High School (Base bid 1) to the lowest responsive and responsible bidders as listed below: I. General Trades Tor Construction Co., Inc. \$1,099,600.00; II. Flooring Consolidated Flooring of Chicago, LLC \$125,907.00; III. Fire Suppression C. L. Doucette, Inc. \$42,100.00; IV. Plumbing DeFranco Plumbing, Inc. \$135,186.00; V. HVAC Helm Mechanical \$361,000.00; VI. Electrical Meany Inc. \$438,300.00. Total \$2,202,093.00.

Superintendent Small made the following comments:

“The Art department renovations at Fremd High School are also being recommended for completion in summer 2024. The art department modifications align with recent curriculum changes and include a rework of classroom space to provide additional digital lab spaces, multi-use classroom spaces, a dedicated location for video and audio recording, and re-location of office spaces to provide a more cohesive workflow between classroom spaces. The new design also enhances safety and security features for the building through modified door locations for classrooms. New classroom art equipment and associated HVAC equipment that is at the end of its useful life has also been included in the scope of the project.”

The following Board Member made a comment on Bids for Consideration-William Fremd High School Art Wing Renovation: Mr. Dombrowski.

After discussion, a roll call vote was held with the following results:

Aye: Michelle Barron  
Timothy Mc Gowan  
Peter Dombrowski  
Steven Rosenblum  
Curtis Bradley  
Kimberly Cavill  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board of Education award the business for applied technology mechanical work (cooling) at William Fremd and Schaumburg High Schools (Base bid 2) to the lowest responsive and responsible bidders as listed below: I. General Trades Tor Construction Co., Inc. \$289,600.00; III. Fire Suppression Nelson Fire Protection \$93,030.00; V. HVAC Helm Mechanical \$928,000.00; VI. Electrical Meany Inc. \$303,900.00. Total \$1,614,530.00.

Superintendent Small made the following comments:

“The following agenda item details the replacement of the necessary HVAC equipment and improvement to our existing infrastructure to allow cooling to be routed to the applied technology

instructional spaces at Schaumburg High School and Fremd High School in summer 2024. These classrooms are often unusable during warm months and because of their internal temperatures and students must be moved to alternate locations. Additionally, significant equipment and machinery is located within these classrooms which benefit from a climate-controlled environment. The applied technology classrooms at Palatine High School and Conant High School have been completed and all applied technology classrooms at Hoffman Estates High School were already cooled.”

After discussion, a roll call vote was held with the following results:

Aye: Kimberly Cavill  
Steven Rosenblum  
Michelle Barron  
Curtis Bradley  
Peter Dombrowski  
Timothy Mc Gowan  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

### **Site Lease Amendment – Dish**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board of Education approve the Superintendent or designee to enter into the site lease amendment agreement with Dish Wireless, L.L.C. to add an additional antenna to the existing tower and the addition of a new shelter located at Hoffman Estates High School; and further, that the Board approve the lease payment of \$2,200 per month with an annual escalation of 3% through the term of the agreement expiring March 15, 2036.

Superintendent Small made the following comments:

“Dish Wireless is a public utility whose facilities and operations are licensed and regulated by the FCC and the FAA. The company has submitted a proposal, to enter into a sublease agreement with District 211 which will utilize the existing monopole located at Hoffman Estates High School under the lease agreement held with Crown Castle adopted on March 16, 2001. Dish Wireless has already secured approval from the Village of Hoffman Estates.”

After discussion, a roll call vote was held with the following results:

Aye: Curtis Bradley  
Peter Dombrowski  
Timothy Mc Gowan  
Steven Rosenblum  
Kimberly Cavill  
Michelle Barron  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

### **District 211 Professional Development Opportunities**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Superintendent be authorized to offer professional learning opportunities for in-district credit as presented.

Superintendent Small made the following comments:

“District 211 develops and implements a variety of opportunities to support and sustain teacher learning in a culture of continual improvement. The in-district courses presented tonight provide an opportunity for teachers to enhance the knowledge and skills necessary to create higher levels of learning, engagement and understanding for students alongside other teachers within the District.”

After discussion, a roll call vote was held with the following results:

Aye:	Steven Rosenblum Michelle Barron Curtis Bradley Timothy Mc Gowan Kimberly Cavill Peter Dombrowski Anna Klimkowicz
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Nay:	None
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The motion carried unanimously.

### **Establish Time, Place and Date of Regular Board of Education Meetings**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board of Education schedule regular Board meetings in the G.A. McElroy Administration Center to begin at 6:30 p.m. for the purpose of entering closed session, with the public portion of the Board meetings beginning at 7:30 p.m. for Thursday, July 18, 2024; Thursday, August 15, 2024; Thursday, September 19, 2024; Thursday, October 17, 2024; Thursday, November 14, 2024; Thursday, December 12, 2024; Thursday, January 23, 2025; Thursday, February 20, 2025; Thursday, March 20, 2025; Thursday, April 24, 2025; Thursday, May 15, 2025; and Thursday, June 12, 2025; further, that the Board Secretary be directed to post proper notice.

Superintendent Small made the following comments:

“Each year the Board of Education sets the dates for the upcoming fiscal year. At the high school level, the major events calendars and building usage calendars begin development by February. By approving the dates of Board meetings at the beginning of the calendar year, the buildings have the ability to schedule events outside of the Board meetings whenever possible.

The following Board Member made a comment on Establish, Time, Place and Date of Regular Board of Education Meetings: Mr. Dombrowski.

After discussion, a roll call vote was held with the following results:

Aye:	Timothy Mc Gowan Steven Rosenblum Kimberly Cavill
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Peter Dombrowski  
Curtis Bradley  
Michelle Barron  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

**Proposed New Policy: BCBB Board Member Development**

The Board of Education received and reviewed a proposed new policy: BCBB Board Member Development.

“The next set of agenda items represent a series of policy updates in relation to language updates because of timely reviews and legislative changes. These updates are part of ongoing policy review and development work as guided by legal updates via the Policy Reference Education Subscription Service (PRESS) as reviewed by the Board at the September 2023 meeting. The policies are presented tonight for a first review by the Board.”

**Proposed Policy Revision: JHCD Medication Administration in Schools**

The Board of Education received and reviewed a proposed policy revision to: JHCD Medication Administration in Schools.

**Proposed Policy Revision: JHCB Anaphylaxis Prevention, Response, and Management Program**

The Board of Education received and reviewed a proposed policy revision to: JHCB Anaphylaxis Prevention, Response, and Management Program.

**Proposed Policy Revision: IGAA Student Social and Emotional Development**

The Board of Education received and reviewed a proposed policy revision to: IGAA Student Social and Emotional Development.

**Proposed Policy Revision: EFB Free and Reduced-Price Food Service**

The Board of Education received and reviewed a proposed policy revision to: EFB Free and Reduced-Price Food Service.

**Proposed Policy Revision: ICA School Calendar**

The Board of Education received and reviewed a proposed policy revision to: ICA School Calendar.

**Proposed Policy Revision: GBL Personnel Records**

The Board of Education received and reviewed a proposed policy revision to: GBL Personnel Records.

**Proposed Policy Revision: DIF/IGDG Student Activities, Trust and Agency, and Convenience Funds Management**

The Board of Education received and reviewed a proposed policy revision to: DIF/IGDG Student Activities, Trust and Agency, and Convenience Funds Management.

### **Proposed New Policy: FC Environmental Quality of Buildings and Grounds**

The Board of Education received and reviewed a proposed new policy: FC Environmental Quality of Buildings and Grounds.

### **Board Member Expenses**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board of Education approve the Pre-Approval Form for Future Expense Reimbursement for Steven Rosenblum to attend the ED-RED Legislative Dinner Meeting on January 29, 2024; and Anna Klimkowicz to attend the Consortium of State School Boards Association (COSSBA) Conference, February 22-25, 2024 as submitted.

After discussion, a roll call vote was held with the following results:

Aye: Curtis Bradley  
Steven Rosenblum  
Timothy Mc Gowan  
Michelle Barron  
Kimberly Cavill  
Anna Klimkowicz

Nay: Peter Dombrowski

The motion carried 6-1.

### **Potential Topics for Future Discussion**

Consensus was reached by the Board and supported by all members present to discuss how committee reports are presented at Board Meetings.

The following Board Members made comments on Potential Topics for Future Discussion: Mr. Bradley, Ms. Cavill and Mrs. Klimkowicz.

### **Committee Reports**

#### **Northwest Suburban Special Education Organization Report**

Mrs. Klimkowicz reported on recent NSSEO activities.

#### **Education Research Development/Legislative Report**

Mr. Rosenblum reported on the recent activities of ED-RED.

### **Community and Family Services Report**

Ms. Barron reported on recent activities of Community and Family Services.

### **District 211 Foundation Report**

Mrs. Klimkowicz reported on recent District 211 Foundation activities.

### **Illinois Association of School Boards Report**

Mr. Rosenblum reported on recent activities of the Illinois Association of School Boards.

### **Student Wellness Report**

Ms. Barron and Mr. Mc Gowan reported on recent activities of Student Wellness.

### **Announcements**

#### **Upcoming Events/Calendar Items**

December 22 -- End of First Semester 2023-2024

December 22 -- Winter Break Begins

December 25 -- All District Buildings Closed

December 26 -- All District Buildings Closed

December 29 -- All District Buildings Closed

January 1 -- New Year's Day -- All District Buildings Closed

January 9 -- Teacher Institute Day -- No Classes

January 10 -- Opening Day of Second Semester 2023-2024

January 15 -- Martin Luther King, Jr. Holiday -- All District Buildings Closed

January 25 -- Next Regular Board of Education Meeting -- 6:30 p.m.

### **Closed Session**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board enter closed session to discuss minutes of meetings lawfully closed under the Open Meetings Act [5 ILCS 120/2 (c) (21)]; matter pertaining to an individual student [5 ILCS 120/2 (c) (10)]; appointment, employment, compensation, discipline, performance, or dismissal of specific employees [5 ILCS 120/2 (c) (1)]; and collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (c) (2)].

After discussion a roll call vote was held with the following results:

Aye: None

Nay: Michelle Barron  
Curtis Bradley  
Kimberly Cavill  
Peter Dombrowski  
Timothy Mc Gowan  
Steven Rosenblum  
Anna Klimkowicz

The motion failed unanimously.

### **Acceptance of Retirement Requests**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board of Education accepts the retirement requests of James Baumgartner, effective June 2025 according to the Master Contract of the District 211 Operations Maintenance Group; and Eric Wenckowski, effective December 2027 consistent with the Master Contract of the District 211 Teachers' Union.

After discussion a roll call vote was held with the following results:

Aye: Michelle Barron  
Kimberly Cavill  
Timothy Mc Gowan  
Curtis Bradley  
Steven Rosenblum  
Peter Dombrowski  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

### **Administrative Appointments**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that, effective March 4, 2024, James Herron be appointed as building and grounds manager at William Fremd High School at a gross salary of \$107,000.

After discussion a roll call vote was held with the following results:

Aye: Kimberly Cavill  
Timothy Mc Gowan  
Michelle Barron  
Steven Rosenblum  
Curtis Bradley  
Peter Dombrowski  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that, effective July 1, 2024, Kendra Letzel be appointed as twelve-month assistant principal at Schaumburg High School at a gross salary of \$152,000.

After discussion a roll call vote was held with the following results:

Aye: Curtis Bradley  
Peter Dombrowski  
Kimberly Cavill  
Steven Rosenblum  
Michelle Barron  
Timothy Mc Gowan  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

### **Student Discipline**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that the Board of Education deny the appeal of the one-day, out-of-school suspension issued to Student A under Board Policy: JGD-Student Suspension as discussed in closed session and direct the Superintendent to convey the Board's action to Student A's parent.

After discussion a roll call vote was held with the following results:

Aye: Timothy Mc Gowan  
Michelle Barron  
Curtis Bradley  
Kimberly Cavill  
Steven Rosenblum  
Anna Klimkowicz

Nay: Peter Dombrowski

The motion carried 6-1.

### **Discipline of a Staff Member**

Mr. Rosenblum made a motion, seconded by Ms. Cavill, that employee Sonia Natal be suspended for seven (7) days without pay; further that the Board Secretary notify said employee in writing of this action by the Board of Education.

After discussion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Curtis Bradley  
Steven Rosenblum  
Kimberly Cavill  
Timothy Mc Gowan  
Michelle Barron  
Anna Klimkowicz

Nay: None

The motion carried unanimously.

**Adjournment**

There being no further business to come before the Board of Education, President Klimkowicz thereupon declared the meeting adjourned at 10:10 p.m.

Respectfully submitted,

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Secretary, District 211

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President, District 211