

maialearning

Building Your Portfolio

Tracking

Community Service/Volunteering, Employment, Internships

Why Build My Portfolio in Maia?

Students can build their own portfolio to facilitate resume building, community service, and post-secondary plans by logging their experiences through their High School years.

Community Service /Volunteering*

Logging community service hours to maintain Harper's Promise Scholarship

HARPER COLLEGE
PROMISE SCHOLARSHIP

TUITION EARNED

*Harper Promise Scholarship Community Service Hours are maintained and tracked here.

Employment - Paid

Logging employment opportunities helps to build a future resume to help with interviews & employment

Internships


Logging outside school internship experiences helps you keep track of your involvement to help with college applications & resumes


Maia Learning Log In

1. Open a web browser and search "**MaiaLearning**"
2. **Students**
Sign in with Google
D211 student account
3. **Your Parents have access to view**
Use the email you provided during registration.


You can select - Forgot Password if you do not remember your login

Log In







Sign in with Google



Sign in with Microsoft



Sign in with single sign on



Sign in with Clever

or

E-mail

Enter your e-mail address

Password

Enter your password

Log In

[Forgot password?](#)

Select “Portfolio” from the left menu

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CHS006 Demo-Student
ID: Demo-7952710 (GR: 12)

Dashboard [Scores](#)

[Upcoming](#) [Surveys](#) **0** [Overdue](#) **6** [Completed](#) **0**

MAIAZINE
Trying to figure out what to study and where? Find something that fits you in our new magazine. [Open](#)

[All Upcoming](#) [This Week](#) [Next Week](#) [This Month](#) [Next Month](#) [All Assignments](#)

No Data Found

Portfolio

- Dashboard
- Character
- Careers
- Academics
- Universities
- Financial Plan
- Events
- Portfolio
- Enrichment
- Notes
- MaiaDrive
- Resources

Select “Experiences”, then “Add Experience”

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CHS006 Demo-Student
ID: Demo-7952710 (GR: 12)

Digital Profile

Digital Profile Experiences Goals Journals Galleries Resume

Experiences

Grade Experience Type 425 Hours

Vendor at Portillos
Serve Food
Created on Sep 01, 2023 @ 01:32 PM

Employment (Paid)

Approved Hours: 60

Add Hours

Date	Grade	Hrs/Wk	Wks/Yr	Hrs	Participated	Supervisor	School
Sep 01, 2023 — Sep 30, 2023	12	—	—	60	—	Not Required	Not Required

Volunteer at Food Pantry
dfadsfaf
Created on Sep 07, 2023 @ 01:16 PM

Community Service/Volunteering

Approved Hours: 5

Add Hours

Date	Grade	Hrs/Wk	Wks/Yr	Hrs	Participated	Supervisor	School
Sep 13, 2023 — Sep 13, 2023	—	—	—	5	—	Not Required	Not Required

Select “Experience Types”

1. Select Your Experience Types

- **Community Service/Volunteering**
Harper Promise Scholarship is tracked through this experience type.

Grade, date and time stamp you entered will be tracked and monitored for each year to determine eligibility.

- **Employment (Paid)**
- **Internship**

2. Add General Information

- **Organization Name & Location**
- **Your Role**
- **Description what you did**

3. Select Add Hours

Add Experience

General Info

Experience Type

Required

Community Service/Volunteering

Employment (Paid)

Internship

B I U |     

Organization Name and Location

Required

Add Certificates / Commendations Received

Add Hours

Cancel

Save

Adding Hours

1. **Do NOT mark**
"I want to enter weekly hours"
2. **Enter Grade**
If you are using these hours for Harper Promise Scholarship Community Service, you must enter your current grade to be included for this school year.
3. **Started**
4. **Completed**
5. **Reported Hours**
6. **Select - ADD HOURS**

Add Hours

☐ I want to enter weekly hours (Common App format)

Grade

In what grade were you when you performed this set of hours?

11

Started

When did you start this set of hours?

Jan 01, 2024

Completed

When did you complete this set of hours?

Jan 01, 2024

Reported Hours




Total hours you engaged in this experience.

3

Add Hours

Save and Confirm

1. Please make sure to save your entry
2. If you need to make an edit click on the pencil to edit any of the information recorded
 - a. Please note: Freshmen hours count starting in January

Date	Grade	Hrs/Wk	Wks/Yr	Hrs	Participated
 Dec 12, 2023 — Dec 19, 2023	8, 10	5	3	15	All Year  
<input type="text" value="Add Hours"/>					
<input type="button" value="Cancel"/>		<input type="button" value="Save"/>			

Digital Profile

Digital Profile Experiences Goals Journals Galleries Resume

Intern at D211

Helped with all things!

Created on Dec 11, 2023 @ 12:50 PM

Community Service/Volunteering

Approved Hours: 15



Date	Grade	Hrs/Wk	Wks/Yr	Hrs	Participated	Supervisor	School
 Dec 12, 2023 — Dec 19, 2023	8, 10	5	3	15	All Year	 Not Required	 Not Required  

Questions?

**Remember, you're not alone in this.
Your school counselor is here to help!**

Please stop down to Student Services, or make an appointment through the app on your iPad if you want to connect.