

Dear Student,

We are preparing for the Hybrid school scenario to begin on Monday, October 26, 2020. **You have elected to remain remotely connected to classes each school day** as opposed to following a rotational in-person attendance pattern for the remainder of the current semester ending on December 18, 2020. A copy of an updated school calendar through December 2020 is available [here](#) for your reference and planning.

Please be aware of the details below as you may have a need to come to the school for afternoon academic support session or to participate in extracurricular athletics and activities. The daily routines and habits of all people in our school will be different from the past.

School ID Card

You can pick up your school ID card in the Palatine High School main office beginning on October 27, 2020.

Each time you enter the school building, you will need to present your ID card. Staff members will verify that you are scheduled to be on campus and that you do not have any status restrictions preventing you from coming in. You should only come to school if you are scheduled to participate in in-person classes, have an appointment for an afternoon academic support session, or are engaged in after-school athletics or activities.

Health and Safety Protocols

Daily Wellness Screening Survey

Do not come to school if you are ill. You will receive an email each morning on your school-assigned email account from District 211 <noreply@qualtrics-survey.com>. The email will include a link to the [District 211 at-home Daily Wellness Screening Survey](#). **Prior to leaving your home, you must complete the screener each day you are scheduled to be present for in-person classes.** Answer each question honestly to reflect your current health status. You will receive an immediate response indicating whether or not you are approved to come to school. If approved to go to school, you must show the response screen with a green checkmark, either on your iPad or a personal mobile device, to gain entrance to the building. **Do not complete the wellness screener on days you are not coming to the school in-person.**

Face Masks

You must wear an appropriate face mask at all times when at school or when using school transportation services. Your face mask must completely cover your mouth and nose while fitting snugly against the sides of your face. **Bandanas, neck gaiters, and face masks with exhalation valves or vents are not acceptable alternatives to a face mask.**

Entering the School

You must enter the school using one of the designated doorways – Entrance 1 or Entrance 2. Your body temperature will be checked as you enter the school. ***If you do not pass the wellness screener, have a body temperature above the maximum threshold, or cannot adhere to the school's established safety protocols, your parent will be called, and you will be sent home.*** Click [here](#) for more information about school safety protocols.

Movement within the School

While at school, ***all people must maintain at least six feet of distance from others.*** Signs have been posted in some hallways and stairways to indicate one-way walking patterns to support people's safe movement.

Classrooms and other spaces

Classrooms and other spaces have been set up to ensure a minimum of six feet between seats. Follow all instructions from the teacher or room supervisor while in any space within the school.

Disinfecting and Cleaning Procedures

Throughout the day, desktops, tabletops, chairs, and equipment in classroom and laboratory spaces, will be disinfected using a product approved by the Food and Drug Administration (FDA). Additionally, high touch surfaces throughout the school, including hand railings and doorknobs, will be disinfected frequently during the school day. The entire school building will be deep cleaned overnight in preparation for the next school day.

Hand sanitizer is available to students in all classrooms and in common areas throughout the school.

Restroom Access

Students will need permission from their teacher or room supervisor to use the restroom during class time. The number of people using a restroom simultaneously will be monitored in order to follow distancing guidelines.

Transportation

Riding the Bus

School bus services is available to eligible students on each Hybrid school day. Please review the expectations for students riding the school bus available [here](#). Bus drivers will maintain a log of all students who ride the bus and busses will be disinfected after each route using a product approved by the FDA. Each night, all busses will be deep cleaned in preparation for the next day's use.

Bus Route Information

You can locate your bus number, bus stop location, and morning pick up time in [Infinite Campus](#) by selecting *More* from the left-hand menu and choosing the *Transportation* link.

Bus routes will operate as indicated below.

- Mid-day Route: Return students to regular bus stops at the end of the academic day and pick up students with scheduled in-person appointments for [afternoon academic support sessions](#).
- Afternoon Route: Return students to designated bus stops at the end of the afternoon academic support sessions and pick up students needing to attend in-person athletic and activity events.
- Evening Route: Return students to designated bus stops at the end of athletic and activity events.

Student Lockers

Hall Lockers

Hall lockers have not been assigned for the 2020-2021 school year. It is recommended that you bring only those items essential for school with you each day and that you use a bag or backpack to carry these items to and from school, as well as while at school.

Locker Rooms

Locker rooms will be unavailable for use.

Food Service

Eating at School

Meals must be eaten in designated areas of the school and your face mask can be removed while you are eating. ***Students may not eat while on the school bus.*** All meals are provided at no cost to students.

You may bring a water bottle to school and, when at least six feet away from others, move your face mask in order to drink. Your face mask must be moved back in place immediately after drinking.

Meal Options When Remote

Meal bags are available for students who are observing the remote week of their Hybrid schedule. More details about meal bags are available [here](#).

We encourage you to be prepared for the changes in daily school routines. Please contact your school counselor if you have questions about your class schedule.

Sincerely,

Tony Medina
Principal