

**TOWNSHIP HIGH SCHOOL DISTRICT 211
Palatine, Illinois**

**BOARD OF EDUCATION
REGULAR MEETING
September 28, 2017
7:30 p.m.
(Official)**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on September 28, 2017 at 7:30 p.m. in the G. A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

ROLL CALL

On a roll call, the following officers and members were:

Physically Present:	Peter R. Dombrowski, Member Will Hinshaw, Vice President Anna Klimkowicz, Secretary and Member Robert J. LeFevre, Jr., Member Steven Rosenblum, Member Edward M. Yung, Member Mucia A. Burke, President and Member
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Present by Other Means:	None
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Absent:	None
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Also present were: Daniel E. Cates, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

Pledge of Allegiance

President Burke led the Board of Education and the audience in the Pledge of Allegiance.

Citizens' Petitions and Appearances

President Burke asked if there was anyone present, not on the agenda and who did not sign in on the speaker sign-in sheets, who wished to speak before the Board of Education regarding matters not relating to the proposed 2017-2018 budget.

Laura Hinojosa and her daughter, Laura Hinjosa, both addressed the Board regarding having Japanese language instruction offered at District 211.

Sharon Langlotz-Johnson addressed the Board on behalf of Palatine Township to present a donation of \$2,000 from the Palatine Township Needy Family Fund to District 211 for iPad insurance for District 211 students in need.

Eileen Kohne addressed the Board on behalf of the Inverness Women’s Club to present a donation of \$2,000 to District 211 for iPad insurance for District 211 students in need.

President Burke thanked the Palatine Township and the Inverness Women’s Club, on behalf of the Board of Education, for their donations.

Public Hearing on the 2017-2018 Budget

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the public hearing on the 2017-2018 Budget of Township High School District 211 is now open. The motion carried unanimously. The public hearing opened at 7:39 p.m.

President Burke asked if there was anyone present, not on the agenda and who did not sign in on the speaker sign-in sheets for the public hearing on the 2017-2018 budget, who wished to address the Board of Education regarding the 2017-2018 budget. No one addressed the Board.

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the public hearing on the 2017-2018 Budget of Township High School District 211 is now closed. The motion carried unanimously. The public hearing closed at 7:40 p.m.

Presentation: Guidance Program

Superintendent Cates introduced Associate Superintendent for Student Services Mark Kovack. Mr. Kovack introduced Palatine High School Counselor Alonso Ramirez, Hoffman Estates High School Counselor Maureen Mann, and Schaumburg High School Guidance Department Chairperson Eric Melton. Mr. Kovack, Mr. Ramirez, Ms. Mann, and Mr. Melton presented information and answered Board members’ questions on the comprehensive program adopted at the beginning of the 2017-2018 school year that provides counselors with a structured sequence within which they can guide incoming eighth graders to high school graduating seniors to pursue individual goals and to better prepare themselves for their post-high school destinations.

Consent Agenda

Mr. Yung made a motion, seconded by Mrs. Klimkowicz, that the consent agenda be approved as presented.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Robert LeFevre Steven Rosenblum Edward Yung Mucia Burke
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Nay:	None
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The motion carried unanimously.

The following consent agenda items (indicated by *) were enacted by one motion:

***Approval of Minutes – Regular Meeting of August 17, 2017**

Mr. Yung made a motion, seconded by Mrs. Klimkowicz, that the minutes of the regular meeting of August 17, 2017 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

The motion carried unanimously.

***Approval of Minutes – Special Meeting of September 14, 2017**

Mr. Yung made a motion, seconded by Mrs. Klimkowicz, that the minutes of the special meeting of September 14, 2017 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

The motion carried unanimously.

***Approval of Bills for Payment**

Mr. Yung made a motion, seconded by Mrs. Klimkowicz, that bills in the amount of \$28,414,233.97 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

Nay: None

The motion carried unanimously.

***Financial Reports – As of July 31, 2017 and August 31, 2017**

Mr. Yung made a motion, seconded by Mrs. Klimkowicz, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the periods ending July 31, 2017 and August 31, 2017 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

Nay: None

The motion carried unanimously.

***Investment Reports – As of July 31, 2017 and August 31, 2017**

Mr. Yung made a motion, seconded by Mrs. Klimkowicz, that the investment reports for the periods ending July 31, 2017 and August 31, 2017 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

Nay: None

The motion carried unanimously.

***Student Activities Reports – As of July 31, 2017 and August 31, 2017**

Mr. Yung made a motion, seconded by Mrs. Klimkowicz, that the student activity, trust fund, and convenience fund reports for the periods ending July 31, 2017 and August 31, 2017 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

Nay: None

The motion carried unanimously.

***Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board**

Mr. Yung made a motion, seconded by Mrs. Klimkowicz, that the Board of Education approve the resolutions authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax years 2014 and 2015 (Docket Nos. 14-26766.001-C-3; and 15-32254.001-C-2 and 15-32254.002-C-2); and, further authorize Franczek Radelet, as the Board of Education’s legal representative, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on the properties for which the District receives notification of appeal (attached to official minutes).

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

Nay: None

The motion carried unanimously.

***New Student Activity, Trust, and Convenience Accounts for 2017-2018**

Mr. Yung made a motion, seconded by Mrs. Klimkowicz, that the Board of Education approve the new activity accounts as recommended.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

Nay: None

The motion carried unanimously.

***Personnel Recommendations**

Mr. Yung made a motion, seconded by Mrs. Klimkowicz, that personnel recommendations be accepted as presented.

Part-Time Teacher Employment First Semester
(Effective 2017-2018 School Year)

Grauer, Kimberly; social studies, Palatine High School
Ignatowicz, Anna; English as a second language, William Fremd High School
Schlender, Elizabeth; social studies, James B. Conant High School

Support Staff New Hires:

Ajdinovic, Zejna; food service, G. A. McElroy Administration Center
 Babcock, Paula; teacher assistant, Palatine High School
 Best, Jamie; support staff, James B. Conant High School
 Broviak, Brittany; teacher assistant, North Campus
 Deane, Stephanie; food service, Palatine High School
 DeGeorge, Patrick; public relations specialist, G. A. McElroy Administration Center
 Gonzalez, Ethan; teacher assistant, Palatine High School
 Gonzalez, Sandra; teacher assistant, Palatine High School
 Haftl, Kimberly; teacher assistant, Schaumburg High School
 Jannusch, Karen; bus driver, G. A. McElroy Administration Center
 Kraeger, Jeff; student supervisor, William Fremd High School
 Langdon, Elisha; teacher assistant, North Campus
 Large, Willard; bus driver, G. A. McElroy Administration Center
 Latendresse, Patrick; teacher assistant, North Campus
 Leidig, Janet; food service, James B. Conant High School
 Levy, Adam; teacher assistant, Palatine High School
 Lindsay, Jessica; teacher assistant, Schaumburg High School
 Linnemann, Karen; food service, William Fremd High School
 McDonald, Leslie; bus driver, G. A. McElroy Administration Center
 Mesa, Romaus; teacher assistant, Palatine High School
 Mottweiler, Adrienne; teacher assistant, William Fremd High School
 Mouhelis, Michelle; teacher assistant, Palatine High School
 Ostrom, Kyrsten; teacher assistant, Schaumburg High School
 Parker, Rebecca; bus driver, G. A. McElroy Administration Center
 Serrano, Alexander; teacher assistant, William Fremd High School
 Smeltzer, Devin; custodian, Hoffman Estates High School
 Villafania, Maria; food service, William Fremd High School
 Vingan, Rachel; teacher assistant, Higgins Education Center

Support Staff Resignations:

Bazsali, Denise; support staff, Hoffman Estates High School
 Haftl, Kimberly; teacher assistant, Schaumburg High School
 Macnider, Danielle; teacher assistant, North Campus
 Miller, Langdon; teacher assistant, William Fremd High School
 Ostrom, Krysten; teacher assistant, Schaumburg High School

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Robert LeFevre Steven Rosenblum Edward Yung Mucia Burke
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Nay:	None
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The motion carried unanimously.

***Bids for Consideration**

Mr. Yung made a motion, seconded by Mrs. Klimkowicz, that for the bids listed below, the Board of Education award the business to the lowest responsible bidders as listed in the administrative bid recommendation dated September 28, 2017 (attached to official minutes):

1. Varsity baseball and softball field backstops and fencing at William Fremd High School – three vendors	\$ 558,775.00
2. Street salt for all the schools and the Administration Center – Cargill Deicing Tech	102,825.00
3. Xerographic paper for all the schools and Administration Center – Veritiv	69,720.00

TOTAL:	\$ 731,320.00

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

Nay: None

The motion carried unanimously.

Freedom of Information Act Requests

The Board of Education received a report on Freedom of Information Act requests and responses.

Report on New Professional Staff

The Board of Education received a report on professional staff new to the District for the 2017-2018 school year.

Sixth Day Enrollment

The Board of Education received a summary of the sixth day enrollments for the 2017-2018 school year showing a total enrollment of 11,516 the District's five high schools. Total enrollment, including District 211 North Campus, Higgins Education Center, and off-campus special education, was 11,786.

Class Size Committee Report

The Board of Education received a report from the Class Size Committee.

Salary Compensation Report

The Board of Education received a report on salary compensation.

Resolution Authorizing the Adoption of the 2017-2018 Budget

Mrs. Klimkowitz made a motion, seconded by Mr. Yung, that the Board of Education adopt the resolution as presented to establish the fiscal year of the School District to begin July 1, 2017 and end June 30, 2018, and that the budget as presented for the fiscal year 2017-2018 be adopted.

Superintendent Cates made the following comments:

“Board, tonight we present you with a recommendation to adopt the 2017-2018 budget. This budget is balanced in accord with the School Code, but more than this, it is balanced in identifying the resources needed to achieve District academic goals while also prudently optimizing the contributions from our community. The revenues in this budget plan are based on a 0.3 percent levy increase that you approved last December. The local property taxes requested by the Board to fund this budget were levied at one-sixth of the allowable amount. Consistent with the Board’s commitment and strategic plan, the budget utilizes existing reserve funds to reduce the local property tax amount by \$3.5 million dollars and use \$23 million to pay for long-term facility improvements without taking on debt. The Board has taken actions to avoid future debt, but, moreover, this budget includes a funding plan to retire our only remaining bonded debt through the use of our reserve funds. The budget includes the investment of another \$2 million to prepay future pension obligations. When added to a previous prepayment of \$3.5 million, this will bring the total to \$5.5 million of reserve funds toward reducing our annual operating costs while also providing returns on the prepayment investment. The returns thus far from our initial investment are trending at 7.5 percent compared to the less than one percent that it had been making prior to our investment.

Our operating funds are balanced and we project a prudent year-end surplus of approximately three percent of our overall expenditures. By using our reserves to: fund major facility improvements, invest in prepaying future pension obligations, and reduce property taxes, we project this budget plan will decrease our pension reserves funds from 54 percent to 45 percent by the end of the fiscal year.”

After discussion, a roll call vote was held with the following results:

Aye: Robert LeFevre
Anna Klimkowitz
Steven Rosenblum
Edward Yung
Will Hinshaw
Mucia Burke

Nay: Peter Dombrowski

The motion carried 6-1.

2017 Tax Levy Introduction

The Board of Education received introductory information on the 2017 tax levy.

Illinois Association of School Boards Resolutions 2017

The Board of Education received, reviewed, and discussed the Illinois Association of School Boards (IASB) proposed resolutions to be considered at the upcoming conference by the delegate assembly of the IASB concerning student safety and protection, school as polling place reimbursement, one-percent sales tax statewide, open meetings-discuss shared staff, and PARCC testing results. The Board also discussed a proposed amendment to an existing position concerning PTELL; the reaffirmation of existing position on charter school funding; and a new belief statement on energy savings contracting. After Mrs. Klimkowitz and Superintendent Cates summarized the resolutions, the Board members discussed having the Illinois Association of School Boards resolutions item placed on the agenda for the October 19, 2017 Board meeting. There was no objection.

North Schaumburg (90 North) Tax Increment Financing District

The Board of Education received and reviewed information on the North Schaumburg (90 North) Tax Increment Financing district that involves a conceptual redevelopment plan that would include residential development. The Board also discussed comments Mr. Dombrowski received from community members involving the potential redevelopment plan and the available facility capacity at William Fremd High School.

Proposed Policy Revision: Participation in Athletics or Extracurricular Activities

The Board of Education received and reviewed a proposed policy revision to Board Policy file: IGDB Participation in Athletics or Extracurricular Activities.

Board Member Expenses

Mrs. Klimkowitz made a motion, seconded by Mr. Yung, that the Board of Education approve the Pre-Approval Form for Future Expense Reimbursement for Steven Rosenblum to participate in the online course New Board Member Online Open Meetings Act State Mandated Training; and to attend the North Cook Division Dinner Meetings for Fall and Spring on October 18, 2017 and March 21, 2018; and the Triple I conference on November 17 – 19, 2017; Mucia Burke to attend the 9th Annual ED-RED Kick-Off Luncheon Meeting on October 6, 2017 and the North Cook Division Fall Dinner Meeting on October 18, 2017; Will Hinshaw to attend the North Cook Division Fall Dinner Meeting on October 18, 2017; and for Edward Yung to attend the Triple I conference on November 17 – 19, 2017 as submitted.

After discussion, a roll call vote was held with the following results:

Aye:	Will Hinshaw Anna Klimkowitz Robert LeFevre Edward Yung Peter Dombrowski Steven Rosenblum Mucia Burke
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Nay:	None
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The motion carried unanimously.

Potential Topics for Future Discussion

No topics were proposed by the Board of Education for future potential discussion.

Northwest Suburban Special Education Organization

Mrs. Klimkowicz reported on recent NSSEO activities.

Education Research Development (ED-RED)/Legislative Report

Superintendent Cates reported on recent legislative activities.

Partners for Our Community – Evening Community Services

Mr. Kovack reported on the recent Partners for Our Community – Evening Community Services activities.

District 211 Facilities Report

Mr. Yung reported on the recent summer construction projects at Schaumburg High School and the field work at William Fremd High School.

District 211 Foundation Report

Mrs. Burke reported on the recent District 211 Foundation activities and she welcomed everyone to participate in the Fun(d) Run on Sunday, October 8, 2017 at Palatine High School.

Announcements

President Burke made the following announcements:

- | | | | | |
|----|---------|----|----|--|
| A. | October | 9 | -- | Columbus Day Holiday -- All District Buildings Closed |
| B. | | 10 | -- | Teacher Institute Day -- No Classes |
| C. | | 11 | -- | District 211 College Night -- Palatine High School -- 6:30 p.m. -- Mrs. Burke, Mr. Rosenblum, and Mr. Yung Attending |
| D. | | 19 | -- | Next Board of Education Meeting -- 7:30 p.m. |
| E. | | 30 | -- | National Honor Society Induction -- Schaumburg High School -- 7:00 p.m. -- Mr. Rosenblum Attending |

Closed Session

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education enter closed session to discuss minutes of meetings lawfully closed under the Open Meetings Act [5 ILCS 120/2 (c) (21)]; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees [5 ILCS 120/2 (c) (1)]; matter relating to an individual student [5 ILCS 120/2 (c) (10)]; and collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (c) (2)].

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

Nay: None

The motion carried unanimously.

The Board of Education entered executive session at 8:58 p.m. and resumed its meeting at 10:40 p.m.

Acceptance of Retirement Requests of Certified and Non-Certified Staff Members

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education accepts the retirement requests of Donald Brust, effective December 2019 according to the Master Contract of the District 211 United Support Staff; and Stephen Patton, effective May 2021 according to the Master Contract of the District 211 Teachers' Union.

On which motion a roll call vote was held with the following results:

Aye: Edward Yung
Steven Rosenblum
Anna Klimkowicz
Robert LeFevre
Peter Dombrowski
Will Hinshaw
Mucia Burke

Nay: None

The motion carried unanimously.

Mr. Yung made a motion, seconded by Mr. Hinshaw, that employee Anthony Trevino be suspended for three (3) days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Robert LeFevre
Steven Rosenblum
Edward Yung
Anna Klimkowicz
Mucia Burke

Nay: None

The motion carried unanimously.

Board Members’ Discussion of the Evening’s Board of Education Meeting

Mrs. Burke asked if Board members wished to share their impressions about the evening’s Board of Education meeting. Mr. Dombrowski thanked Dr. Cates for collecting information on the sixty acres and he discussed comments he has heard from community members about it.

Adjournment

There being no further business to come before the Board of Education, President Burke thereupon declared the meeting adjourned at 10:42 p.m.

Respectfully submitted,

Secretary, District 211

President, District 211