

**TOWNSHIP HIGH SCHOOL DISTRICT 211
Palatine, Illinois**

**BOARD OF EDUCATION
REGULAR MEETING
September 20, 2018
7:30 p.m.
Official**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on September 20, 2018 at 7:30 p.m. in the G. A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

ROLL CALL

On a roll call, the following officers and members were:

Physically Present: Peter R. Dombrowski, Member
Will Hinshaw, Vice President and Member
Anna Klimkowicz, Secretary and Member
Robert J. LeFevre, Jr., Member
Steven Rosenblum, Member
Edward M. Yung, Member
Mucia A. Burke, President and Member

Present by Other Means: None

Absent: None

Also present were: Daniel E. Cates, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

Pledge of Allegiance

President Burke led the Board of Education and the audience in the Pledge of Allegiance.

Highest Possible Composite Score on the American College Testing (ACT) Exam

Superintendent Cates made the following comments:

“Every high school student who prepares for college is aware of the emphasis placed on standardized college entrance exams, including the American College Test, or the ACT as it is called. The highest possible composite score a student can earn on the ACT is a 36. Statistically, less than one-tenth of one percent of students who take the ACT achieve the highest score.

Tonight, we recognize four students from William Fremd High School who have achieved this remarkable accomplishment. Twenty years ago, we began tracking students who have achieved a score of 36 on the ACT and with the addition of these four students, we now have 119 students who have accomplished this outstanding achievement.

On behalf of the Board of Education and High School District 211, I would like to congratulate our four students. We have a certificate for each student that Board President Mrs. Burke will present in a moment. Our students will each be introduced by a sponsor they have selected.”

Superintendent Cates introduced William Fremd High School English Teacher Theresa Christensen. Ms. Christensen introduced and President Burke presented a certificate to William Fremd High School student Ayushi Balan for earning a 36, the highest possible composite score, on the June 2018 American College Test (ACT) examination.

Superintendent Cates introduced William Fremd High School World Language Teacher John Snyder. Mr. Snyder introduced and President Burke presented a certificate to William Fremd High School student Stella Chung for earning a 36, the highest possible composite score, on the July 2018 American College Test (ACT) examination.

Superintendent Cates introduced William Fremd High School Science Teacher Julie Zinger. Mrs. Zinger introduced and President Burke presented a certificate to William Fremd High School student Christina Hu for earning a 36, the highest possible composite score, on the July 2018 American College Test (ACT) examination.

Superintendent Cates introduced William Fremd High School Mathematics Teacher Christopher Grattoni. Mr. Grattoni introduced and President Burke presented a certificate to William Fremd High School student Nipun Velupally for earning a 36, the highest possible composite score, on the June 2018 American College Test (ACT) examination.

President Burke extended congratulations, on behalf of the Board of Education, to all of the students on their outstanding achievement.

Break

The Board of Education took a break from 7:40 p.m. to 7:45 p.m. while pictures were taken of recognition award winners.

Citizens' Petitions and Appearances

President Burke asked if there was anyone present, not on the agenda and who did not sign in on the speaker sign-in sheets, who wished to speak before the Board of Education regarding matters not relating to the proposed 2018-2019 budget.

Daniel Artman addressed the Board regarding Schaumburg High School pom pon and competitive dance squad parents' concerns about the team's practice area.

Public Hearing on the 2018-2019 Budget

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the public hearing on the 2018-2019 Budget of Township High School District 211 is now open. The motion carried unanimously. The public hearing opened at 7:50 p.m.

President Burke asked if there was anyone present, not on the agenda and who did not sign in on the speaker sign-in sheets for the public hearing on the 2018-2019 budget, who wished to address the Board of Education regarding the 2018-2019 budget. No one addressed the Board.

Mrs. Klimkowicz made a motion, seconded by Mr. Rosenblum, that the public hearing on the 2018-2019 Budget of Township High School District 211 is now closed. The motion carried unanimously. The public hearing closed at 7:51 p.m.

Presentation: Student Readiness Plan

Superintendent Cates introduced Associate Superintendent for Student Services Mark Kovack. Mr. Kovack introduced James B. Conant High School Counselor and Guidance Department Chair Paula Hill, Palatine High School English Department Chair Jennifer Krause, Schaumburg High School Counselor and Guidance Department Chair Eric Melton, William Fremd High School Counselor Antonette Minniti, and Hoffman Estates High School Physical Education Department Chair Elizabeth Roesner. Mr. Kovack, Mrs. Hill, Mrs. Krause, Mr. Melton, Ms. Minniti, and Mrs. Roesner presented information and answered Board members' questions on District 211's Student Readiness Plan, the online tool for students that is integrated with District 211's guidance program that is designed to help prepare students for their independent lives after high school and that focuses students' attention toward academic readiness, college and career exploration, student involvement, global competitive skills, and wellness readiness components.

Consent Agenda

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the consent agenda be approved as presented.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Robert LeFevre Steven Rosenblum Edward Yung Mucia Burke
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Nay:	None
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The motion carried unanimously.

The following consent agenda items (indicated by *) were enacted by one motion:

***Approval of Minutes – Regular Meeting of August 16, 2018**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the minutes of the regular meeting of August 16, 2018 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Robert LeFevre Steven Rosenblum Edward Yung Mucia Burke
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The motion carried unanimously.

***Approval of Bills for Payment**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that bills in the amount of \$14,984,966.91 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

Nay: None

The motion carried unanimously.

***Financial Report – As of July 31, 2018**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses), and Changes in Fund Balances for the period ending July 31, 2018 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

Nay: None

The motion carried unanimously.

***Investment Report – As of July 31, 2018**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the investment report for the period ending July 31, 2018 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

Nay: None

The motion carried unanimously.

***Student Activities Report – As of July 31, 2018**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the student activity, trust fund, and convenience fund reports for the period ending July 31, 2018 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

Nay: None

The motion carried unanimously.

***New Student Activity, Trust, and Convenience Accounts for 2018-2019**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education approve the new activity accounts as recommended.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

Nay: None

The motion carried unanimously.

***Personnel Recommendations**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that personnel recommendations be accepted as presented.

Support Staff New Hires:

Beudet, Mary; bus driver, G. A. McElroy Administration Center
Bolger, Kyle; teacher assistant, Schaumburg High School
Calcagno, Christina; teacher assistant, Palatine High School
Cekanaviciute-Malik, Daile; teacher assistant, William Fremd High School
Chrabot, Beverly; teacher assistant, Schaumburg High School
Christman, Angela; teacher assistant, Palatine High School
Davis, Jordan; teacher assistant, Hoffman Estates High School
Gratzianna, Nicole; bus driver, G. A. McElroy Administration Center

Grossman, Whitney; teacher assistant, Palatine High School
 Healy, Amy; teacher assistant, Hoffman Estates High School
 James, Giana; teacher assistant, North Campus
 Larkin, Megan; teacher assistant, James B. Conant High School
 Lee, Anthony; teacher assistant, William Fremd High School
 Lundgren, Tamara; bus driver, G. A. McElroy Administration Center
 Mattson, Christopher; teacher assistant, James B. Conant High School
 Moss, Holly; teacher assistant, Schaumburg High School
 O’Connell, Eileen; teacher assistant, Schaumburg High School
 Patton, Christopher; teacher assistant, Palatine High School
 Petez Toche, Beatriz; teacher assistant, Palatine High School
 Pierce, Patricia; student supervisor, William Fremd High School
 Rodheim, Kendall; teacher assistant, Schaumburg High School
 Shah, Raja; teacher assistant, Hoffman Estates High School
 Sonderegger, Amy; teacher assistant, William Fremd High School
 Stern, Deanna; teacher assistant, William Fremd High School

Support Staff Resignations:

Spiegel, Jr., Alexander; bus driver, G. A. McElroy Administration Center
 Tichacek, Judith; teacher assistant, Hoffman Estates High School
 Weil, John; bus driver, G. A. McElroy Administration Center

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Robert LeFevre Steven Rosenblum Edward Yung Mucia Burke
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Nay:	None
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The motion carried unanimously.

***Bids for Consideration**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that for the bids listed below, the Board of Education award the business to the lowest responsible bidders as listed in the administrative bid recommendation dated September 20, 2018 (attached to official minutes):

1. Dugouts and fencing at James B. Conant High School – three vendors	\$ 734,933.00
2. Street salt for all the schools and the Administration Center – Conserv FS	164,250.00

TOTAL:	\$ 899,183.00

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Edward Yung
Mucia Burke

Nay: None

The motion carried unanimously.

Freedom of Information Act Requests

The Board of Education received a report on Freedom of Information Act requests and responses.

Report on New Professional Staff

The Board of Education received a report on professional staff new to the District for the 2018-2019 school year.

Sixth Day Enrollment

The Board of Education received a summary of the sixth day enrollments for the 2018-2019 school year showing a total enrollment of 11,583 in the District's five high schools. Total enrollment – including District 211 North Campus, Higgins Education Center, and off-campus special education – was 11,883.

Class Size Committee Report

The Board of Education received a report from the Class Size Committee.

Salary Compensation Report

The Board of Education received a report on salary compensation.

Resolution Authorizing the Adoption of the 2018-2019 Budget

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education adopt the resolution as presented to establish the fiscal year of the School District to begin July 1, 2018 and end June 30, 2019, and that the budget as presented for the fiscal year 2018-2019 be adopted.

On which motion a roll call vote was held with the following results:

Aye: Edward Yung
Robert LeFevre
Steven Rosenblum
Will Hinshaw
Anna Klimkowicz
Mucia Burke

Nay: Peter Dombrowski

The motion carried 6-1.

2018 Tax Levy Introduction

The Board of Education received introductory information on the 2018 tax levy.

Superintendent Cates made the following comments:

“I want to express that we appreciate Chief Operating Officer Lauren Hummel and Controller and Treasurer Barbara Peterson for presenting the levy chapters for us for tonight’s meeting. At the upcoming Budget and Finance Committee Meeting, we will introduce some more of the general information contained therein. But, the report does begin to introduce some of the primary concepts and ideas behind the levy. The chapters are broken out to help anyone understand more about the levy and how we work within the terminology; it is special language many times. We are very pleased to make sure we make the information publicly accessible for people to follow along.”

Ten-Year Facilities and Capital Improvement Plan Update

The Board of Education received, reviewed, and discussed information on the 10-year capital improvement plan update. Mrs. Klimkowicz thanked District 211’s maintenance staff and the leadership for doing a great job of maintaining the buildings for the students and staff.

Resolution to Include Cash Payments Related to Health Insurance as Illinois Municipal Retirement Fund (IMRF) Earnings

Mr. Dombrowski made a motion, seconded by Mrs. Klimkowicz, that the Board of Education approves the resolution to include cash payments related to health insurance as Illinois Municipal Retirement (IMRF) earnings as presented and file the resolution with the Illinois Municipal Retirement Fund.

After discussion, a roll call vote was held with the following results:

Aye:	Will Hinshaw Steven Rosenblum Anna Klimkowicz Peter Dombrowski Robert LeFevre Edward Yung Mucia Burke
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Nay:	None
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The motion carried unanimously.

Proposed Policy Revision: Medication Administration in Schools

The Board of Education received a proposed policy revision to Board Policy file: JHCD Medication Administration in Schools.

Board of Education Communications

The Board of Education received, reviewed, and discussed procedures and policies that uphold the single Board of Education’s authority relative to Board of Education communications, the role of administration to oversee operations of the schools, and the continuation of Board governance training.

Board Member Expenses

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education approve the Pre-Approval Form for Future Expense Reimbursement for Anna Klimkowicz to attend the ED-RED Kick-Off Luncheon meeting on October 5, 2018; North Cook Division Dinner meetings (fall and spring) on October 24, 2018 and March 20, 2019; and the Triple I conference from November 16–18, 2018; Steven Rosenblum to attend the North Cook Division Fall Dinner meeting October 24, 2018; Mucia Burke to attend the North Cook Division Dinner meetings (fall and spring) on October 24, 2018 and March 20, 2019; and Edward Yung to attend the Triple I conference from November 16-18, 2018 as submitted.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Robert LeFevre Will Hinshaw Anna Klimkowicz Steven Rosenblum Edward Yung Mucia Burke
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Nay:	None
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The motion carried unanimously.

Potential Topics for Future Discussion

Mr. Rosenblum requested that a Illinois Association of School Board proposed resolutions item be placed on the agenda for the November 8, 2018 Board of Education meeting for review and discussion. There were no objections.

Mr. Dombrowski discussed adding an item regarding the Board of Education’s position statement about the former Hoffman Estates High School cashier for discussion at the October 18, 2018 Board of Education meeting. After discussion, President Burke stated that since the Board already made a statement about the Board’s position and no one expressed a need to change their position, there was no need to add this item to the October 18 Board of Education meeting. There were no objections.

Northwest Suburban Special Education Organization

Mrs. Klimkowicz reported on recent NSSEO activities.

Education Research Development (ED-RED)/Legislative Report

Superintendent Cates reported on recent legislative activities.

Partners for Our Community – Evening Community Services

Mrs. Burke and Mrs. Klimkowicz reported on the recent Partners for Our Community – Evening Community Services activities.

Facilities Report

Mr. Yung reported on the recent facilities projects across District 211.

Announcements

President Burke made the following announcements:

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|--------------|----|----|---|
| A. September | 26 | -- | National Honor Society Induction -- James B. Conant High School -- 7:30 p.m. -- Mrs. Burke Attending |
| B. October | 8 | -- | Columbus Day Holiday -- All District Buildings Closed |
| C. | 10 | | District 211 College Night -- Palatine High School -- 6:30 p.m. -- Mr. Rosenblum and Mr. Yung Attending |
| D. | 18 | -- | Next Board of Education Meeting -- 7:30 p.m. |
| E. | 30 | -- | National Honor Society Induction -- Schaumburg High School -- 7:00 p.m. -- Mr. Hinshaw Attending |
| F. | 30 | -- | Fall Sports Awards – Hoffman Estates High School -- Mr. Rosenblum Attending |

Closed Session

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education enter closed session to discuss minutes of meetings lawfully closed under the Open Meetings Act [5 ILCS 120/2 (c) (21)]; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees [5 ILCS 120/2 (c) (1)]; matter relating to an individual student [5 ILCS 120/2 (c) (10)]; collective negotiating matters between the public body and its employees or their representatives [5 ILCS 120/2 (c) (2)]; and probable or imminent litigation against, affecting or on behalf of the public body [5 ILCS 120/2 (c) (11)].

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Robert LeFevre Steven Rosenblum Edward Yung Mucia Burke
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Nay:	None
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The motion carried unanimously.

The Board of Education entered executive session at 9:20 p.m. and resumed its meeting at 10:12 p.m.

Administrative Appointment

Mrs. Klimkowicz made a motion, seconded by Mr. Rosenblum, that effective January 1, 2019, Ms. Sandra Mir be appointed as the Accounting Manager for District 211 at a gross salary of \$85,000.

On which motion a roll call vote was held with the following results:

Aye: Anna Klimkowicz
Robert LeFevre
Steven Rosenblum
Will Hinshaw
Edward Yung
Peter Dombrowski
Mucia Burke

Nay: None

The motion carried unanimously.

Discipline of Staff Member

Mr. Yung made a motion, seconded by Mr. Rosenblum, that employee Catherine Gordon be suspended for two (2) days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Steven Rosenblum
Peter Dombrowski
Edward Yung
Anna Klimkowicz
Robert LeFevre
Will Hinshaw
Mucia Burke

Nay: None

The motion carried unanimously.

Board Members’ Discussion of the Evening’s Board of Education Meeting

Mrs. Burke asked if Board members wished to share their impressions about the evening’s Board of Education meeting. No one offered remarks about the meeting.

Adjournment

There being no further business to come before the Board of Education, President Burke thereupon declared the meeting adjourned at 10:14 p.m.

Respectfully submitted,

Secretary, District 211

President, District 211