

**TOWNSHIP HIGH SCHOOL DISTRICT 211  
Palatine, Illinois**

**BOARD OF EDUCATION  
REGULAR MEETING  
September 17, 2015  
7:30 p.m.  
(Official)**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on September 17, 2015 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

**ROLL CALL**

On a roll call, the following officers and members were:

Physically Present: Peter R. Dombrowski, Member  
Will Hinshaw, Member  
Anna Klimkowicz, Secretary and Member  
Robert LeFevre, Vice President and Member  
Lauanna Recker, Member  
Mike Scharringhausen, Member  
Mucia A. Burke, President and Member

Present By Other Means: None

Absent: None

Also present were: Superintendent Daniel E. Cates; members of the District administrative staff; interested citizens; and members of the press.

**Pledge of Allegiance**

President Burke led the Board of Education and the audience in the Pledge of Allegiance.

**Highest Possible Composite Score on the American College Testing (ACT) Examination**

Superintendent Cates introduced James B. Conant High School Counselor Scott Altergott. Mr. Altergott introduced and President Burke presented a plaque to Shriram Chennakesavalu for receiving a 36, the highest possible composite score, on the June 2015 American College Testing (ACT) examination.

Superintendent Cates introduced William Fremd High School Physical Education Teacher Andrew Kittrell. Mr. Kittrell introduced and President Burke presented a plaque to Jiamin Huang for receiving a 36, the highest possible composite score, on the June 2015 American College Testing (ACT) examination.

Superintendent Cates introduced William Fremd High School Mathematics Teacher Daniel Hays. Mr. Hays introduced and President Burke presented a plaque to Jessica Lu for receiving a 36, the highest possible composite score, on the June 2015 American College Testing (ACT) examination.

### **Citizens' Petitions and Appearances**

President Burke asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education regarding matters not related to the 2015-2016 budget. Len Green, Palatine resident, addressed the Board regarding the portal that was provided on the website to allow the public to ask questions about the 2015-2016 tentative budget. John Parker, Schaumburg resident, addressed the Board regarding the community engagement proposal.

### **Public Hearing on the 2015-2016 Budget**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the public hearing on the 2015-2016 Budget of Township High School District 211 is now open. The motion carried unanimously. The public hearing opened at 7:48 p.m.

President Burke asked if there was anyone present who wished to address the Board of Education regarding the 2015-2016 tentative budget. Vicki Wilson, Palatine resident, read a statement to the Board from Palatine resident Joe Heater regarding the percentage of village residents who are retired and live on a fixed income, his personal property tax increases for District 211, the current Board members' votes on the budget and levy increases in the past, and his request that the Board not vote for an increase in the levy and the budget for 2015-2016. Len Green, Palatine resident, read a letter from Palatine resident Steve Bourne regarding the District's cash reserves and the Board's approval in the past to seek the maximum tax increase allowed. Mr. Green also addressed the Board regarding the current Board members' voting on the previous tax levies and budgets, the District 211 cash reserves and fund balances since 2004, and the Board's consideration of the upcoming tax levy. John Parker, Schaumburg resident, addressed the Board regarding the percentage of funds that can be held in reserve.

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the public hearing on the 2015-2016 Budget of Township High School District 211 is now closed. The motion carried unanimously. The public hearing closed at 8:02 p.m.

### **Presentation: Community Engagement and Strategic Planning**

Due to the illness of the presenter and the inability to attend the Board of Education meeting, the Community Engagement and Strategic Plan presentation by Unicom-Arc was rescheduled.

### **Consent Agenda**

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that the consent agenda be approved.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski
	Will Hinshaw
	Anna Klimkowicz
	Robert LeFevre
	Lauanna Recker
	Mike Scharringhausen
	Mucia Burke

Nay: None

The motion carried unanimously.

The following consent agenda items (indicated by \*) were enacted by one motion:

**\*Approval of Minutes – Regular Meeting of August 13, 2015**

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that the minutes of the regular meeting of August 13, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Lauanna Recker  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Approval of Minutes – Special Meeting of September 1, 2015**

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that the minutes of the special meeting of September 1, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Lauanna Recker  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Closed Session Audio Tape Recordings**

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that for the following Board of Education meetings at least 18 months prior to tonight’s meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: January 16, 2014.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Lauanna Recker  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Approval of Bills for Payment**

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that bills in the amount of \$23,202,866.46 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Lauanna Recker  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Financial Reports – As of July 31, 2015 and August 31, 2015**

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the periods ending July 31, 2015 and August 31, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Lauanna Recker  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Investment Reports – As of July 31, 2015 and August 31, 2015**

Mrs. Klimkowitz made a motion, seconded by Mr. Hinshaw, that the investment reports for the periods ending July 31, 2015 and August 31, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowitz  
Robert LeFevre  
Lauanna Recker  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Student Activities Reports – As of July 31, 2015 and August 31, 2015**

Mrs. Klimkowitz made a motion, seconded by Mr. Hinshaw, that the student activity, trust fund, and convenience fund reports for the periods ending July 31, 2015 and August 31, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowitz  
Robert LeFevre  
Lauanna Recker  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board**

Mrs. Klimkowitz made a motion, seconded by Mr. Hinshaw, that the Board of Education approve the resolutions authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax year 2014 (Docket Nos. 14-25786.001-C-3; 14-25712.001-C-2; and 14-25133.001-C-2); and, further, authorize Franczek Radelet, as the Board of Education's legal representative, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on properties for which the District receives notification of appeal (attached to official minutes).

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Lauanna Recker  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*New Student Activity, Trust, and Convenience Accounts for 2015-2016**

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that the Board of Education approve the new activity accounts as recommended.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Lauanna Recker  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Approval of School Recognition Applications**

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that the Board of Education approve the Application for Recognition for the schools of Township High School District 211; and further, that the Superintendent be authorized to submit the applications electronically to the Illinois State Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Lauanna Recker  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Personnel Recommendations**

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that personnel recommendations be accepted as presented.

Full-Time Teacher Employment  
(Effective 2015-2016 School Year)

Brown, John; counselor, James B. Conant High School

Part-Time Teacher Employment First Semester  
(Effective 2015-2016 School Year)

Antonios, Chahraban; world language, Palatine High School  
Grauer, Kimberly; social studies, Palatine High School  
Howell, Jr., Daryl; driver education, Academy-North  
Williams, Mary; mathematics, William Fremd High School

Resignation

Rapaport, Sara; world language, Palatine High School

Support Staff New Hires:

Alvarez, Julio; teacher assistant, James B. Conant High School  
Aristeo, Veronica; teacher assistant, Palatine High School  
Beyer, Gary; student supervisor, Hoffman Estates High School  
Cernas, Lesly; receptionist, Academy-North  
Chereso, II, Mark; teacher assistant, William Fremd High School  
Cloonan, Brendan; teacher assistant, Palatine High School  
Conway, Kevin; teacher assistant, Palatine High School  
Eck, Theodore; bus driver, G. A. McElroy Administration Center  
Epperly, Benjamin; teacher assistant, William Fremd High School  
Gatz, Garrett; teacher assistant, James B. Conant High School  
Gruenwald, Colin; teacher assistant, Hoffman Estates High School  
Hacholski, Victoria; teacher assistant, William Fremd High School  
Hackler, Dionte; teacher assistant, Schaumburg High School  
Hanley, Brian; teacher assistant, Hoffman Estates High School  
Hanley, Irene; bus aide, G. A. McElroy Administration Center  
Henry, Maria; teacher assistant, Higgins Education Center  
Jacobsen, Ryan; teacher assistant, Higgins Education Center  
Keevin, Sean; teacher assistant, Academy-North  
Larson, John; teacher assistant, Palatine High School  
Loverher, Vincent; teacher assistant, Palatine High School  
Mirski, Amber; teacher assistant, Schaumburg High School  
Nelson, Bianca; teacher assistant, Academy-North  
O'Brien, Michael; teacher assistant, Palatine High School  
Palmquist, Margaret; teacher assistant, Higgins Education Center  
Rehusch, Trent; teacher assistant, Hoffman Estates High School  
Rodriguez-Nehf, Laura; attendance clerk, Palatine High School  
Rustman, Joshua; teacher assistant, Palatine High School  
Skrobot, Kimberly; bus aide, G. A. McElroy Center

Tanski, Monica; teacher assistant, Palatine High School  
 Tziortzis, Tracy; physical therapist, Palatine High School  
 Villanueva, Angelica; teacher assistant, Higgins Education Center  
 Voigt, Kelly; teacher assistant, James B. Conant High School  
 Williams, Melvin; teacher assistant, Hoffman Estates High School  
 Wulbecker, Alexandra; teacher assistant, Hoffman Estates High School

Support Staff Resignations:

Camacho, Marco; custodian, Palatine High School  
 Cropper, Kimberly; driver supervisor, G. A. McElroy Administration Center

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
 Will Hinshaw  
 Anna Klimkowicz  
 Robert LeFevre  
 Lauanna Recker  
 Mike Scharringhausen  
 Mucia Burke

Nay: None

The motion carried unanimously.

**\*Bid for Consideration**

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that for the bid listed below, the Board of Education award the business to the lowest responsible bidder as listed in the administrative bid recommendation dated September 17, 2015 (attached to official minutes):

1. Street salt for all the schools and the Administration Center - Central Salt	\$ 126,750.00
	_____
TOTAL:	\$ 126,750.00

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
 Will Hinshaw  
 Anna Klimkowicz  
 Robert LeFevre  
 Lauanna Recker  
 Mike Scharringhausen  
 Mucia Burke

Nay: None

The motion carried unanimously.



### **Freedom of Information Act Requests**

The Board of Education received a report on Freedom of Information Act requests and responses.

### **Report on New Professional Staff**

The Board of Education received a report on professional staff new to the District for the 2015-2016 school year.

### **Sixth Day Enrollment**

The Board of Education received a summary of the sixth day enrollments for the 2015-2016 school year showing a total enrollment of 11,751 in the District's five high schools. Total enrollment, including District 211 Academy-North, Higgins Education Center, and off-campus special education was 11,994.

### **Salary Compensation Report**

The Board of Education received the salary compensation report and Dr. Cates answered Board members' questions.

### **Energy Conservation Update**

The Board of Education received an update on energy conservation and Dr. Cates answered Board members' questions.

### **Adoption of the 2015-2016 Budget**

Following Dr. Cates' report to the Board of Education on the 2015-2016 budget, Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education adopt the resolution as presented to establish the fiscal year of the School District to begin July 1, 2015 and end June 30, 2016, and that the budget as presented for the fiscal year 2015-2016 be adopted.

After discussion, a roll call vote was held with the following results:

Aye:	Robert LeFevre Mike Scharringhausen Will Hinshaw Anna Klimkowicz Mucia Burke
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Nay:	Peter Dombrowski Lauanna Recker
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The motion carried 5-2.

### **Purchase of Higgins Education Center**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education approve the purchase of the Higgins Education Center located at 1030 W. Higgins Road, Hoffman

Estates in the amount of \$1,510,000 plus closing costs, and authorize the real estate sales contract as presented.

After discussion, a roll call vote was held with the following results:

Aye:	Will Hinshaw Robert LeFevre Lauanna Recker Anna Klimkowicz Peter Dombrowski Mike Scharringhausen Mucia Burke
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Nay:	None
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The motion carried unanimously.

### **Community Engagement and Strategic Plan Proposal**

The Board discussed a potential community and strategic plan proposal and agreed to reschedule the presentation by Unicom-Arc for the October 15, 2015 Board of Education meeting.

### **2015 Tax Levy Introduction**

The Board of Education received introductory information and Dr. Cates answered Board members' questions on the 2015 tax levy.

### **Health/Dental Insurance Premium Rates for 2016**

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that the Board of Education approve the established premium equivalent rates, contribution percentages, and incentive structure for the applicable employee groups, effective January 1, 2016 as presented; further, that the established premium equivalent rates for the over age 65 Medicare supplement plan options through Blue Cross and Blue Shield, effective January 1, 2016, be approved as presented.

On which motion a roll call a roll call vote was held with the following results:

Aye:	Peter Dombrowski Lauanna Recker Anna Klimkowicz Mike Scharringhausen Will Hinshaw Robert LeFevre Mucia Burke
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Nay:	None
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The motion carried unanimously.

**Board Member Expenses**

Mrs. Klimkowicz made a motion, seconded by Ms. Recker, that the Board of Education approves the Pre-Approval Form for Future Expense Reimbursements for Mike Scharringhausen to attend the Ed-Red Kick-Off Luncheon on October 2, 2015; Will Hinshaw to attend the North Cook Division Fall Dinner Meeting on October 21, 2015; and Anna Klimkowicz to attend the Triple I Conference on November 20-22, 2015 as submitted.

On which motion a roll call vote was held with the following results:

Aye:	Lauanna Recker Will Hinshaw Peter Dombrowski Robert LeFevre Mike Scharringhausen Anna Klimkowicz Mucia Burke
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Nay:	None
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The motion carried unanimously.

**Northwest Suburban Special Education Organization (N.S.S.E.O)**

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities.

**Education Research Development (ED-RED)/Legislative Report**

Mr. Scharringhausen reported on recent activities of Ed-Red and Dr. Cates reported on recent legislative activities.

**Parent Connections and Communications Panel**

Mr. Hinshaw reported on the recent parent connections and communications panel meeting.

**Community School**

Mr. Scharringhausen reported on the recent community school meeting.

**Announcements**

President Burke made the following announcements:

A. October	12	--	Columbus Day Holiday – All District Buildings Closed
B.	15	--	Next Board of Education Meeting – 7:30 p.m.
C.	21	--	District 211 College Night – Palatine High School -- 6:30 p.m.

**Closed Session**

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that the Board of Education enter closed session to discuss minutes of meetings lawfully closed under the Open Meetings Act; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and probable or imminent litigation against, affecting or on behalf of the public body.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Lauanna Recker  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

The Board of Education entered executive session at 8:40 p.m. and resumed its meeting at 10:03 p.m.

**Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees**

Mrs. Klimkowicz made a motion, seconded Ms. Recker, that the Board of Education accepts the retirement requests of John Engelking, effective June 30, 2019 consistent with the Master Contract of the District 211 United Support Staff; Pamela Lunebach, effective at the end of the 2017-2018 school term consistent with the Master Contract of the District 211 United Support Staff; Lorna Maitland, effective December 18, 2015 according to the Master Contract of the District 211 United Support Staff; Jennifer Smith, effective June 30, 2017, and Beth Varchetto, effective at the end of the 2016-2017 school term according to the Master Contract of the District 211 United Support Staff.

On which motion a roll call vote was held with the following results:

Aye: Anna Klimkowicz  
Will Hinshaw  
Lauanna Recker  
Peter Dombrowski  
Mike Scharringhausen  
Robert LeFevre  
Mucia Burke

Nay: None

The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Ms. Recker, that employee Richard Donovan be suspended for three (3) days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Lauanna Recker  
Will Hinshaw  
Mike Scharringhausen  
Robert LeFevre  
Anna Klimkowicz  
Peter Dombrowski  
Mucia Burke

Nay: None

The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that employee David Hayden be suspended for five (5) days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

Mr. Dombrowski made a motion to amend the original motion that employee David Hayden be suspended five (5) days retroactively without pay; further that the Board Secretary notify said employee in writing of this action by the Board of Education. Ms. Recker seconded the motion to amend.

After discussion, a roll call vote was held to amend the motion with the following results:

Aye: Peter Dombrowski  
Lauanna Recker

Nay: Robert LeFevre  
Mike Scharringhausen  
Anna Klimkowicz  
Will Hinshaw  
Mucia Burke

The motion to amend failed 2-5.

A roll call vote was held on the original motion with the following results:

Aye: Lauanna Recker  
Anna Klimkowicz  
Peter Dombrowski  
Robert LeFevre  
Will Hinshaw  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Ms. Recker, that, that effective January 1, 2016, John Woods be appointed building and grounds manager at Schaumburg High School at a net salary of \$95,545 with a gross salary of \$99,000.

On which motion a roll call vote was held with the following results:

Aye: Mike Scharringhausen  
Peter Dombrowski  
Anna Klimkowicz  
Lauanna Recker  
Robert LeFevre  
Will Hinshaw  
Mucia Burke

Nay: None

The motion carried unanimously.

### **Board Members' Discussion of the Evening's Board of Education Meeting**

Mrs. Burke asked if Board members wished to share their comments about this evening's Board of Education meeting. Mr. LeFevre and Mrs. Burke offered remarks about the meeting.

### **Adjournment**

There being no further business to come before the Board of Education, President Burke thereupon declared the meeting adjourned at 10:13 p.m.

Respectfully submitted,

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Secretary, District 211

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President, District 211