

**TOWNSHIP HIGH SCHOOL DISTRICT 211
Palatine, Illinois**

**BOARD OF EDUCATION
REGULAR MEETING
September 12, 2013
7:30 p.m.
(Official)**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on September 12, 2013 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

ROLL CALL

On a roll call, the following officers and members were:

Physically Present:	Mucia Burke, Vice President and Member Richard Gerber, Member Anna Klimkowicz, Secretary and Member Robert LeFevre, Member Mike Scharringhausen, Member Bill Robertson, President and Member
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Present By Other Means:	None
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Absent:	George P. Brandt, Member
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Also present were: Nancy N. Robb, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

Pledge of Allegiance

President Robertson led the Board of Education and the audience in the Pledge of Allegiance.

Highest Possible Composite ACT Score

Superintendent Robb introduced James B. Conant High School Counselor Ophelia Hernandez. Mrs. Hernandez introduced and President Robertson presented a plaque to Glenn Huang for receiving a 36, the highest possible composite score, on the June 2013 American College Testing (ACT) examination.

Superintendent Robb introduced James B. Conant High School Counselor Jasmine Berena. Ms. Berena introduced and President Robertson presented a plaque to Nikita Pillai for receiving a 36, the highest possible composite score, on the April 2013 American College Testing (ACT) examination.

Superintendent Robb introduced Palatine High School English Teacher Christopher Quick. Mr. Quick introduced and President Robertson presented a plaque to Emma Heckelsmiller for receiving a 36, the highest possible composite score, on the June 2013 American College Testing (ACT) examination.

Superintendent Robb introduced William Fremd High School Mathematics Teacher Christopher Grattoni. Mr. Grattoni introduced and President Robertson presented a plaque to Robert Andrews for receiving a 36, the highest possible composite score, on the April 2013 American College Testing (ACT) examination.

Superintendent Robb introduced William Fremd High School Science Teacher Karl Craddock. Mr. Craddock introduced and President Robertson presented a plaque to Soumik Biswas for receiving a 36, the highest possible composite score, on the April 2013 American College Testing (ACT) examination.

Superintendent Robb introduced Hoffman Estates High School Science Teacher Tanya Katovich. Mrs. Katovich introduced and President Robertson presented a plaque to Milan Patel for receiving a 36, the highest possible composite score, on the April 2013 American College Testing (ACT) examination.

Break

The Board of Education took a break from 7:47 p.m. to 7:55 p.m. while pictures were taken of recognition award winners.

Citizens' Petitions and Appearances

President Robertson asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education. No one came forward.

Presentation: Student Discipline – Another Side of Student Learning

Palatine High School Assistant Principal Jacquese Gilbert, William Fremd High School Assistant Principal Kurt Tenopir, James B. Conant High School Student Services Director Robert Small, and Hoffman Estates High School Assistant Principal Joshua Schumacher gave an overview and answered Board members questions regarding new approaches, services and improved practices taking place in the area of student discipline interventions.

Consent Agenda

Mrs. Klimkowicz made a motion, seconded by Mr. Gerber, that the consent agenda be approved.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

The following consent agenda items (indicated by *) were enacted by one motion:

***Approval of Minutes – Special Meeting of August 12, 2013**

Mrs. Klimkowicz made a motion, seconded by Mr. Gerber, that the minutes of the special meeting of August 12, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay: None

The motion carried unanimously.

***Approval of Minutes – Regular Meeting of August 15, 2013**

Mrs. Klimkowitz made a motion, seconded by Mr. Gerber, that the minutes of the regular meeting of August 15, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowitz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Closed Session Audio Tape Recordings**

Mrs. Klimkowitz made a motion, seconded by Mr. Gerber, that for the following Board of Education meetings at least 18 months prior to tonight’s meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: February 16, 2012.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowitz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Approval of Bills for Payment**

Mrs. Klimkowitz made a motion, seconded by Mr. Gerber, that bills in the amount of \$12,186,378.85 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowitz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Financial Report – As of July 31, 2013**

Mrs. Klimkowitz made a motion, seconded by Mr. Gerber, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the period ending July 31, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowitz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Investment Report – As of July 31, 2013**

Mrs. Klimkowitz made a motion, seconded by Mr. Gerber, that the investment report for the period ending July 31, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowitz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Student Activities Report – As of July 31, 2013**

Mrs. Klimkowitz made a motion, seconded by Mr. Gerber, that the student activity, trust fund, and convenience fund report for the period ending July 31, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowitz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Acceptance of Donations**

Mrs. Klimkowitz made a motion, seconded by Mr. Gerber, that the Board of Education formally accepts the donation of a 1999 Dodge Grand Caravan from Kevin and Jane McGowan and a HP2600 Color LaserJet printer from Jeffrey Markunas; further, that letters of appreciation be sent, on the Board's behalf, by the Superintendent.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Richard Gerber Anna Klimkowitz Robert LeFevre Mike Scharringhausen Bill Robertson
Nay:	None

The motion carried unanimously.

***Personnel Recommendations**

Mrs. Klimkowitz made a motion, seconded by Mr. Gerber, that personnel recommendations be accepted as presented.

Full-Time Teacher Employment (Effective 2013-2014 School Year)

Hong, Stephen; social studies, Palatine High School
Lorenz, Lisa; world language, Schaumburg/Palatine High Schools
Westby, Britany; English, Hoffman Estates High School

Part-Time Teacher Employment (Effective 2013-2014 School Year)

Huerta, Edgar; English as a second language, James B. Conant High School
King, Natalie; driver education, Academy-North

Non-Tenure Teacher Rehire: (Effective 2013-2014 School Year)

Second Year Contracts

Dvorak, Jason; social studies, William Fremd High School

Support Staff New Hires:

Agdeppa, Kevin; teacher assistant, Academy-North
Benoit, Lisa; custodian, Palatine High School
Escudero, Luis; custodian, James B. Conant High School
Hoffman, John; custodian, Palatine High School
Howell, Daryl; teacher assistant, Academy-North
Johansen, Evan; teacher assistant, Palatine High School
Johnson, Angela; student supervisor, William Fremd High School
Koeneman, Amber; teacher assistant, Schaumburg High School
Kusek, Jill; teacher assistant, Palatine High School
Larson, Don; custodian, G. A. McElroy Administration Center
Lichtenberger, Karin; teacher assistant, Schaumburg High School
Lymperis, Margaret; teacher assistant, Palatine High School
Morreale, Melissa; teacher assistant, Hoffman Estates High School
Polinski, Thomas; student supervisor, William Fremd High School

Rusk, Mark; teacher assistant, Academy-South
 Torresso, Nick; teacher assistant, Academy-South
 Vallejo, Cesar; teacher assistant, Palatine High School

Resignations:

Boland, Harry; teacher assistant, Palatine High School
 Briggs, Keith; student supervisor, Schaumburg High School
 Harris, Cathy; student supervisor, Schaumburg High School
 Levander, Jon; student supervisor, Schaumburg High School
 Maciejczyk, Daniel; teacher assistant, Academy-North
 Martin, Matthew; student supervisor, Hoffman Estates High School
 Mnychowicz, Michelle; bus aide, G. A. McElroy Administration Center
 Petrey, Michael; student supervisor, Palatine High School
 Wessell, Katelyn; teacher assistant, Schaumburg High School

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

Freedom of Information Act Requests

The Board of Education received a report on Freedom of Information Act requests and responses.

Report on Professional Staff

The Board of Education received a report on professional staff new to the District for the 2013-2014 school year.

Sixth Day Enrollment

The Board of Education received a summary of the sixth day enrollments for the 2013-2014 school year showing a total enrollment of 12,027 in the District's five high schools. Total enrollment, including District 211 Academy-North, District 211 Academy-South, and off-campus special education was 12,240.

2013-2014 Tentative Budget

The Board of Education reviewed the 2013-2014 tentative budget.

Board Member Expenses

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education approve the Pre-Approval Form for Future Expense Reimbursement for Richard Gerber to attend the Illinois Association of School Boards/Illinois Association of School Administrators/Illinois Association of School Business Officials Conference on November 22, 2013 through November 24, 2013 in Chicago; and for Anna Klimkowicz to attend the Fall Dinner Meeting on October 16, 2013 and Spring Dinner Meeting in March, 2014 of the North Cook Division Dinner Meetings as submitted.

On which motion a roll call vote was held with the following results:

Aye: Anna Klimkowicz
Mike Scharringhausen
Richard Gerber
Mucia Burke
Robert LeFevre
Bill Robertson

Nay: None

The motion carried unanimously.

Proposed Policy Revision: Board Officers

The Board of Education received and reviewed a proposed policy revision to Board policy concerning Board Officers.

Proposed Policy Revision: School Board Meetings

The Board of Education received and reviewed a proposed policy revision to Board Policy concerning School Board Meetings.

Proposed Policy Revision: Agenda Format

The Board of Education received and reviewed a proposed policy revision to Board policy concerning agenda format.

Tax Increment Financing

Mr. LeFevre made a motion, seconded by Mr. Scharringhausen, that the Board of Education requests the Superintendent add to a future board meeting agenda an item addressing Tax Increment Financing. In addition the Superintendent prepare or have prepared a report and presentation regarding this TIF agenda item providing the Board with history of TIF Districts in the District 211 boundaries. The report should include an analysis of factors impacting District 211, the Village of Schaumburg, a business that would locate or relocate into the TIF District, property tax payers in District 211, or any parties with a vested interest in the proposed Schaumburg TIF District that is identified by Algonquin Road on the north, the Jane Adams Memorial Tollway to the south, Roselle Road on the west and Arbor Drive to the east.

On which motion a roll call vote was held with the following results:

Aye: Robert LeFevre
Anna Klimkowicz
Richard Gerber
Mike Scharringhausen
Mucia Burke
Bill Robertson

Nay: None

The motion carried unanimously.

Northwest Suburban Special Education Organization

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities.

Education Research Development/Legislative Report

Mr. Gerber reported on the recent activities of Ed-Red.

Announcements

President Robertson made the following announcements:

A. September	19	--	Palatine High School Open House – 7:00 p.m.
B.	19	--	William Fremd High School Open House – 7:00 p.m.
C.	19	--	James B. Conant High School Open House – 7:00 p.m.
D.	19	--	Schaumburg High School Open House – 7:00 p.m.
E.	19	--	Hoffman Estates High School Open House – 7:00 p.m.
F.	19	--	Academy-North Open House – 5:00 p.m.
G.	19	--	Academy-South Open House – 5:00 p.m.
H.	26	--	Next Board of Education Meeting – 7:30 p.m.

Closed Session

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education enter closed session to review closed session minutes; and discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees; selling price of real estate; and collective negotiations.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

The Board of Education entered executive session at 8:43 p.m. and resumed its meeting at 10:16 p.m.

Release of Closed Session Minutes

Mrs. Burke made a motion, seconded by Mr. Scharringhausen, that the closed session minutes of December 13, 2012; February 14, 2013; March 21, 2013; April 11, 2013; May 2, 2013; and May 23, 2013 no longer require confidential treatment and are to be approved and placed on file. The motion carried unanimously.

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees

Mrs. Burke made a motion, seconded by Mr. Robertson, that the Board of Education accept the retirement requests of Robert Grisanzio, James B. Conant High School (June 2017); Carol Lillie, Hoffman Estates High School (June 2014); Ginger Yactor, Palatine High School (June 2014); and Mark Wojciechowski, Palatine High School (June 2014).

On which motion a roll call vote was held with the following results:

Aye: Richard Gerber
Robert LeFevre
Mucia Burke

Mike Scharringhausen
Ann Klimkowicz
Bill Robertson

Nay: None

The motion carried unanimously.

Mrs. Burke made a motion, seconded by Mr. Scharringhausen, that employee #024648 be suspended for five days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Robert LeFevre
Mike Scharringhausen
Anna Klimkowicz
Richard Gerber
Mucia Burke
Bill Robertson

Nay: None

The motion carried unanimously.

Mrs. Burke made a motion, seconded by Mr. Gerber, that employee #033539 be suspended for ten days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Anna Klimkowicz
Mucia Burke
Robert LeFevre
Mike Scharringhausen
Richard Gerber
Bill Robertson

Nay: None

The motion carried unanimously.

Adjournment

There being no further business to come before the Board of Education, President Robertson thereupon declared the meeting adjourned at 10:20 p.m.

Respectfully submitted,

Secretary, District 211

President, District 211