

**TOWNSHIP HIGH SCHOOL DISTRICT 211
Palatine, Illinois**

**BOARD OF EDUCATION
REGULAR MEETING
November 14, 2013
7:30 p.m.
(Official)**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on November 14, 2013 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

ROLL CALL

On a roll call, the following officers and members were:

Physically Present: George P. Brandt, Member
 Mucia Burke, Vice President and Member
 Richard Gerber, Member
 Anna Klimkowicz, Secretary and Member
 Robert LeFevre, Member
 Mike Scharringhausen, Member
 Bill Robertson, President and Member

Present By Other Means: None

Absent: None

Also present were: Nancy N. Robb, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

Pledge of Allegiance

President Robertson led the Board of Education and the audience in the Pledge of Allegiance.

National Council of Teachers of English Achievement in Writing Award

Superintendent Robb introduced Palatine High School English Teacher Jeffrey Leathem. Mr. Leathem introduced and President Robertson presented a plaque to Erin Palmer for receiving the National Council of Teachers of English Writing Achievement Award.

Those Who Excel

Superintendent Robb made the following comments:

Each year, the Illinois State Board of Education sponsors “*Those Who Excel*” awards to honor individuals who have made significant contributions to our state’s schools.

Tonight, I am proud to recognize several District 211 representatives who have been honored statewide for their professional contributions, leadership, and community service. Each “*Those Who Excel*” award recipient will receive a crystal apple, similar to the one I have displayed here.

Hoffman Estates High School English Teacher Ryan Brown received his Those Who Excel award in the Classroom Teacher category. Ryan, who is also an alumnus of Hoffman Estates High School, goes above and beyond to create opportunities for his students. In fact, one of his current students said that Ryan is an exemplary teacher and one of the most influential people in his life. Ryan is not only dedicated in the classroom, but in extracurricular activities by sponsoring the school's PALS & HOPE club, while also coaching boys' gymnastics. In addition to his Those Who Excel award, Ryan was a finalist in the Golden Apple teacher awards last year.

Thank you, Ryan, for all of your hard work and commitment to HEHS and District 211. Congratulations on your award.

President Robertson presented a crystal apple to Mr. Brown for receiving a "Those Who Excel" award in the Teacher category from the Illinois State Board of Education.

Conant High School Principal Tim Cannon was honored in the Administrator category. Tim has always put students first, and he will tell you that is the secret to his success. He started his career in education as an English teacher, and now years later as principal has helped make Conant High School more student-centered, creating a challenging and positive learning environment where students have the necessary resources to be successful. Tim truly knows what it takes to be a leader for his school. Unfortunately, we will lose his services at the end of this school year, as he will retire after 32 years in District 211.

Congratulations on your award, Tim, and thank you for your leadership. You will surely be missed.

President Robertson presented a crystal apple to Mr. Cannon for receiving a "Those Who Excel" award in the Administrator category from the Illinois State Board of Education.

Schaumburg High School's Betsy Grabanski was recognized in the category of Educational Service Personnel for her role as the athletic director's secretary. Her commitment to Schaumburg High School and its students is unmatched, having volunteered at nearly every athletic event at the school since she started working there. She is dedicated to her job as well, always willing to stay after hours to get the job done so that student-athletes will have the best extracurricular experiences possible.

Betsy, thank you for all that you do, and congratulations on this outstanding award. We are very proud to have you as part of our staff.

President Robertson presented a crystal apple to Mrs. Grabanski for receiving a "Those Who Excel" award in the Education Service Personnel category from the Illinois State Board of Education.

Fremd High School Physical Education Teacher Andrew Kittrell was honored in the Early Career Educator category, recognizing teachers in their second to fifth years in education. In addition to his time in the gym with his PE students, Andrew also spends countless hours in the pool coaching the Viking girl's swim team. In just a few short years at the school, he has become known for motivating his students and student-athletes to put forth that extra effort in reaching their goals and full potential, even when they might feel like giving up.

Congratulations, Andrew, on your Those Who Excel award, and thank you for going that extra mile for Fremd High School students.

President Robertson presented a crystal apple to Mr. Kittrell for receiving a “Those Who Excel” award in the Early Career Education category from the Illinois State Board of Education.

Hoffman Estates High School Technology Coordinator Christina Ordonez received her Those Who Excel award in the Student Support Personnel category. Christina has impacted the lives of numerous students through her time as an English teacher, and now as technology coordinator has the opportunity to impact the school’s entire student body. She has served as a positive support for students struggling to find direction, and selflessly offers her assistance wherever she can. Christina works tirelessly for students in extracurricular areas, directing plays and musicals in the theater as well as sponsoring the school’s renowned Madrigal Singers.

I’d like to thank you, Christina, for your outstanding efforts, and congratulate you on this well-deserved award.

President Robertson presented a crystal apple to Mrs. Ordonez for receiving a “Those Who Excel” award in the Student Support Personnel category from the Illinois State Board of Education.

Conant High School Booster Club President Julie Rhodes was recognized by the State Board of Education for her commitment to excellence in the Community Volunteer category. She is currently in her second year as the organization’s president, and her positive support of CHS students has made her the perfect community role model. She is not only dedicated, but enthusiastic, influential, and above all, student-centered in everything she does for Conant High School. Her goal as Booster Club president was to create opportunities for students and provide funding for as many organizations within the school as possible.

On behalf of the Conant community, thank you, Julie for all that you do in striving to reach your goal. Congratulations on this outstanding award recognizing your efforts.

President Robertson presented a crystal apple to Mrs. Rhodes for receiving a “Those Who Excel” award in the Community Volunteer category from the Illinois State Board of Education.

In the Illinois State Board of Education’s Team category, Palatine High School’s program, Palatine’s Promise, was recognized with a Those Who Excel award. This group was honored for its outstanding commitment in meeting the needs of students and addressing the issue of bullying in school. Palatine’s Promise has made more than just a positive impact at the school, this program has literally changed students’ lives for the better.

Before I invite Principal Gary Steiger to introduce Palatine’s Promise team members, I want to thank each and every one of them for their dedication to improving students’ lives and making a difference. Congratulations on this well-deserved recognition.

President Robertson presented crystal apples to Susan Althoff, Michelle Calisch, Veronica Calvo, Marni Foderaro, Sophie Foucault-Lawler, Jennifer Grapenthin, Elizabeth Harer, Jeanne Hedgepeth, Sergio Lund, Lauren McArdle, Thomas Mocon, Eric Smith, Kristina Stary, Kendall Stromberg, Jaison Varghese, Antonette Venture, and Jason Wodzien for receiving a “Those Who Excel” award in the Team category from the Illinois State Board of Education.

Citizens' Petitions and Appearances

President Robertson asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education. Mark Evenson, Joe Heater, Len Green, Larry Landis, Sue Johnson, and Vicki Wilson, Palatine residents; and John Parker and Mark Puchalski, Schaumburg residents addressed the Board regarding the proposed 2013 tax levy. Palatine resident Roman Golash addressed the Board regarding the common core and junior ROTC.

Update of the District 211 Instructional Vision and Direction

Assistant Superintendent Theresa Busch, Associate Superintendent Daniel Cates, Assistant Superintendent Samantha Dolen, Palatine High School Principal Gary Steiger, William Fremd High School Principal Lisa Small, James B. Conant High School Principal Timothy Cannon, Schaumburg High School Principal Timothy Little, and Hoffman Estates High School Principal James Britton presented an update and answered Board Members' questions on the District's instructional vision and direction.

Consent Agenda

Mr. Scharringhausen asked that Item M Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board be removed from the consent agenda.

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the consent agenda with the removal of the minutes of the meetings of October 9, 2013; October 15, 2013; October 22, 2013, and October 25, 2013; and Item M Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board be approved.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

The following consent agenda items (indicated by *) were enacted by one motion:

***Approval of Minutes – Regular Meeting of October 17, 2013**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the minutes of the regular meeting of October 17, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Closed Session Audio Tape Recordings**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that for the following Board of Education meetings at least 18 months prior to tonight’s meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: March 12, 2012.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Approval of Bills for Payment**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that bills in the amount of \$17,100,831.37 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Financial Report – As of September 30, 2013**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the period ending September 30, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Investment Report – As of September 30, 2013**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the investment report for the period ending September 30, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Student Activities Report – As of September 30, 2013**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the student activity, trust fund, and convenience fund report for the period ending September 30, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***2013-2014 Revenue and Expenditure Budget Plan**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the 2013-2014 Revenue and Expenditure Budget Plan be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Acceptance of Donations**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education formally accepts the donations of a die cut machine and dies from Martha Coronado, and a 1998 Acura Legend from Gina Palazzo and Rich Troia; further, that letters of appreciation be sent, on the Board's behalf, by the Superintendent.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Personnel Recommendations**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that personnel recommendations be accepted as presented.

Support Staff New Hires:

Brandt, Rebecca; teacher assistant, Palatine High School
Valdez, Jennifer; bus aide, G. A. McElroy Administration Center

Resignation:

William, Charles; teacher assistant, Schaumburg High School

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

*Bids for Consideration

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that for the bids listed below, the Board of Education award the business to the lowest responsible bidders as listed in the administrative bid recommendation dated November 14, 2013. (Attached to official minutes):

1. Custodial maintenance supplies for all the schools – fourteen vendors	\$199,621.85
2. Street salt for all the schools and the Administration Center – North American Salt Company	\$80,844.00
3. Library circulation desk for William Fremd High School – Adagio One, Inc.	\$11,575.00
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TOTAL:	\$292,040.85

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

Approval of Minutes – Special Meeting of October 9, 2013

Mrs. Klimkowicz made a motion, seconded by Mr. Gerber, that the minutes of the special meeting of October 9, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

Abstain: George Brandt

The motion carried.

Approval of Minutes – Special Meeting of October 15, 2013

Mr. LeFevre made a motion, seconded by Mrs. Klimkowicz, that the minutes of the special meeting of October 15, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

Abstain: George Brandt

The motion carried unanimously.

Approval of Minutes – Special Meeting of October 22, 2013

Mr. LeFevre made a motion, seconded by Mrs. Klimkowicz, that the minutes of the special meeting of October 22, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Bill Robertson

Nay: None
Abstain: Mike Scharringhausen

The motion carried.

Approval of Minutes – Special Meeting of October 25, 2013

Mr. LeFevre made a motion, seconded by Mrs. Klimkowicz, that the minutes of the special meeting of October 25, 2013 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None
Abstain: Richard Gerber

The motion carried.

Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board

Mrs. Klimkowicz made a motion, seconded by Mr. Gerber, that the Board of Education approve the resolutions authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax year 2011 (Docket Nos. 11-28481.001-C-2; 11-28502.001-C-2; 11-25175.001-C-2; 11-29621.001-C-3; and 11-29605.001-C-3 and 11-29605.002-C-3); and, further authorize Franczek Radelet and Hodges, Loizzi, Eisenhammer, Rodick & Kohn, as the Board of Education’s legal representatives, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on properties for which the District receives notification of appeal. (Attached to official minutes)

After discussion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

Freedom of Information Act Requests

The Board of Education received a report on Freedom of Information Act requests and responses.

Curriculum Committee Report

Mrs. Klimkowicz made a motion, seconded by Mr. Gerber, that the curriculum committee report and recommendations be approved as presented. The motion carried unanimously.

Operating Fund Balance for the Period Ending June 30, 2013

The Board of Education received and discussed the report on the operating fund balance for the period ending June 30, 2013.

2014-2015 Budget Calendar

The Board of Education reviewed the 2014-2015 budget calendar.

2013 School Report Cards

Mrs. Klimkowicz made a motion, seconded by Mr. Gerber, that the Board of Education directs the Superintendent to make appropriate availability of the State-produced 2013 School Report Cards. The motion carried unanimously.

2012-2013 Annual Report

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education accept the 2012-2013 Annual Report and directs the Superintendent to make appropriate distribution. The motion carried unanimously.

2013 Proposed Tax Levy

Mr. LeFevre made a motion, seconded by Mr. Gerber, that the Board of Education approve the attached resolution which sets forth the amount of \$208,726,942 excluding the Debt Service levy, as the proposed 2013 levy for Township High School District 211 and directs publication of a notice of public hearing on the proposed levy at its December 12th meeting.

After discussion a roll call vote was held with the following results:

Aye:	Richard Gerber Mucia Burke George Brandt Robert LeFevre Bill Robertson
Nay:	Anna Klimkowicz Mike Scharringhausen

The motion carried 5-2.

Construction Management Services

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education approve a contractual agreement with Nicholas & Associates to provide construction management services on an as-needed basis effective November 15, 2013 at a percentage fee of 4% of total construction costs, plus fixed general conditions that provide for a project manager, site superintendent, and safety director, as well as construction-related items such as temporary fencing, dumpsters, and board-up.

On which motion a roll call vote was held with the following results:

Aye:	Robert LeFevre Anna Klimkowicz Richard Gerber Mike Scharringhausen George Brandt Mucia Burke Bill Robertson
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Nay:	None
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The motion carried unanimously.

Employee Wellness Program Provider

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that that the Board of Education approve the wellness program agreement with Interactive Health Solutions at the standard program cost of \$150 per participant/per year; and \$0.75 per participation/per year for program incentive tracking if applicable.

On which motion a roll call vote was held with the following results:

Aye:	Mike Scharringhausen Mucia Burke Robert LeFevre George Brandt Richard Gerber Anna Klimkowicz Bill Robertson
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Nay:	None
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The motion carried unanimously.

Northwest Suburban Special Education Organization

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities.

Education Research Development/Legislative Report

Mr. Gerber reported on the recent activities of Ed-Red.

Announcements

President Robertson made the following announcements:

- | | | | |
|-------------|-------|----|--|
| A. November | 19 | -- | Palatine High School Fall Sports Awards – 7:00 p.m. – Mrs. Klimkowicz Attending |
| B. | 19 | -- | William Fremd High School Fall Sports Awards – 7:00 p.m. – Mr. LeFevre Attending |
| C. | 19 | -- | Hoffman Estates High School National Honor Society Induction – 7:30 p.m. – Mr. Gerber Attending |
| D. | 22-23 | -- | Illinois Association of School Boards/Illinois Association of School Administrators/Illinois Association of School Business Officials Annual Conference – Chicago – Mr. Gerber, Mrs. Klimkowicz, and Mr. LeFevre Attending |
| E. | 28 | -- | Thanksgiving Day – All District Buildings Closed |
| F. | 29 | -- | Thanksgiving Holiday – All District Buildings Closed |
| G. December | 4 | -- | Schaumburg High School National Honor Society Induction – 7:00 p.m. |

Closed Session

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education enter closed session to review closed session minutes and discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

The Board of Education entered executive session at 10:30 p.m. and resumed its meeting at 11:03 p.m.

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees

Mrs. Burke made a motion, seconded by Mr. Gerber, that the Board of Education accept the retirement requests of Carol Hodek, William Fremd High School (June 2014); Paul Kuczek, G. A. McElroy Administration Center (December 2017); and Dennis Thomas, Hoffman Estates High School, (June 2015).

On which motion a roll call vote was held with the following results:

Aye: Richard Gerber
Mike Scharringhausen
George Brandt
Mucia Burke
Anna Klimkowicz
Robert LeFevre
Bill Robertson

Nay: None

The motion carried unanimously.

Mrs. Burke made a motion, seconded by Mr. Scharringhausen, that, effective July 1, 2014, Mrs. Lauren Hummel be appointed chief operating officer for Township High School District 211 at a net salary of \$126,000 with a gross salary of \$131,937.

On which motion a roll call vote was held with the following results:

Aye: Mike Scharringhausen
Mucia Burke
Robert LeFevre
George Brandt
Richard Gerber
Anna Klimkowicz
Robert LeFevre

Nay: None

The motion carried unanimously.

Mrs. Burke made a motion, seconded by Mr. Gerber, that, effective July 1, 2014, Barbara Peterson be appointed controller and treasurer for Township High School District 211 at a net salary of \$111,000 with a gross salary of \$116, 230.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Anna Klimkowicz
Robert LeFevre
George Brandt
Mike Scharringhausen
Richard Gerber
Bill Robertson

Nay: None

The motion carried unanimously.

Mr. Gerber made a motion, seconded by Mr. Scharringhausen, that, effective July 1, 2014, Christopher Kontney be appointed director of facilities and business services for Township High School District 211 at a net salary of \$141,000 with a gross salary of \$157,313.

On which motion a roll call vote was held with the following results:

Aye: Robert LeFevre
George Brandt
Richard Gerber
Mike Scharringhausen
Mucia Burke
Anna Klimkowicz
Bill Robertson

Nay: None

The motion carried unanimously.

Mr. Gerber made a motion, seconded by Mrs. Burke, that, effective July 1, 2014, Mary O'Connor be appointed director of food services for Township High School District 211 at a net salary of \$84,000 with a gross salary of \$87,958.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Anna Klimkowicz
Mucia Burke
Mike Scharringhausen
Robert LeFevre
Richard Gerber
Bill Robertson

Nay: None

The motion carried unanimously.

Adjournment

There being no further business to come before the Board of Education, President Robertson thereupon declared the meeting adjourned at 11:06 p.m.

Respectfully submitted,

Secretary, District 211

President, District 211