

**TOWNSHIP HIGH SCHOOL DISTRICT 211  
Palatine, Illinois**

**BOARD OF EDUCATION  
REGULAR MEETING  
November 13, 2014  
7:30 p.m.  
(Official)**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on November 13, 2014 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

**ROLL CALL**

On a roll call, the following officers and members were:

Physically Present: Mucia Burke, Vice President and Member  
Anna Klimkowicz, Secretary and Member  
Robert LeFevre, Member  
Mike Scharringhausen, Member  
Bill Robertson, President and Member

Present By Other Means: None

Absent: George P. Brandt, Member  
Richard Gerber, Member

Also present were: Daniel E. Cates, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

**Military Recognition**

Superintendent Cates made the following comments:

This evening, we are beginning what we hope will become a tradition at High School District 211 Board of Education meetings. I would like to ask Marine Corporal Neph Ramos to come forward. Corporal Ramos is the very first District 211 alumni honored as part of our Military Recognition.

Corporal Ramos is a 2012 graduate of Conant High School. He joined the Marine Corps following high school graduation and went to Boot Camp in San Diego, California in August 2012. Upon graduation in November 2012, he received a Meritorious Promotion to Private First Class and began Combat Training at Camp Pendleton, California in January 2013. Following Combat Training in March 2013, he was promoted to Lance Corporal; trained as a Flight Equipment Technician aboard a Naval Air Station in Pensacola, Florida; and graduated at the top of his class in September 2013. He was promoted to Corporal in August of this year and his squadron is currently stationed at Camp Pendleton.

Corporal Ramos, on behalf of Conant High School, District 211, and the Board of Education, I thank you for your commitment and service to our country. Please lead us in the Pledge of Allegiance.

## **Pledge of Allegiance**

After the introduction and recognition, Corporal Neph Ramos led the Board of Education and the audience in the Pledge of Allegiance.

## **“Those Who Excel”**

Superintendent Cates made the following comments:

Each year, the Illinois State Board of Education sponsors “Those Who Excel” awards to honor individuals who have made significant contributions to our state’s schools.

Tonight, I am proud to recognize several District 211 representatives who have been honored statewide for their professional contributions, leadership, and community service. Each “Those Who Excel” award recipient will receive a crystal apple, similar to the one I have displayed here.

Secretary to the Superintendent Sally Cimmarusti was honored with her “Those Who Excel” award in the Educational Service Personnel category. Sally was recognized for her 17 years of dedication to District 211 and its students. She works tirelessly to ensure each and every student, including our homeless student population, has a way to get to school and maximize the opportunities available to them in the District each day. She has served as a positive support for struggling students and selflessly offers her assistance wherever she can. Administrators have said her genuine care and concern for District 211’s “neediest” students have impacted countless students and families, which is why she was the perfect person for this honor.

Congratulations, Sally, on your “Those Who Excel” award and thank you for going the extra mile for all District 211 students.

President Robertson presented a crystal apple to Mrs. Cimmarusti for receiving a “Those Who Excel” award in the Educational Service Personnel category from the Illinois State Board of Education.

Schaumburg High School Head Librarian Susan Elk received her “Those Who Excel” award in the Student Support Personnel category. Sue was recognized for her efforts in providing students with a library that is equipped to meet the changing demands of students’ education. With her foresight, leadership, and hard work, the media center at Schaumburg High School was redesigned to make it a place students could connect and collaborate with each other, including being a space that promotes iPad usage. In fact, her work inspired consideration for media center renovations district-wide. Sue’s leadership, core values, and integrity make her the ideal “Those Who Excel”awardee.

I’d like to thank you, Sue, for your outstanding efforts and congratulate you on this well-deserved award.

President Robertson presented a crystal apple to Mrs. Elk for receiving a “Those Who Excel” award in the Student Support Personnel category from the Illinois State Board of Education.

Fremd High School’s Applied Technology Teacher Steven Elza was honored in the Classroom Teacher category and I am proud to say that he was chosen from 12 finalists as the 2015 Illinois Teacher of the Year. Having had an involved and inspiring mentor

himself, Steve is providing the same support and inspiration for his students – and making the same kind of difference in their lives. He sees their potential and their strengths, and helps them to see and build on these qualities. Reading through his nomination materials, such as letters from parents, students, and co-workers, it's obvious why Steve was chosen as Teacher of the Year. They all speak about the “innovative and engaging” teacher that turned a teen's life around when he or she took their first class with Mr. Elza.

As Teacher of the Year, Steve will represent Illinois at the NASA Space Camp in Huntsville, Alabama. He also will be the state's representative in the National Teacher of the Year program, which will be announced in March 2015.

We are very proud to have Steve in our District and congratulate him on this great honor.

President Robertson presented a crystal apple to Mr. Elza for receiving the “Those Who Excel” award in the Classroom Teacher category from the Illinois State Board of Education.

District 211 Academy-North Teacher Dane Henning was recognized in the category for Early Career Educators, recognizing teachers in their second to fifth years in education. Throughout his own schooling, Dane was fortunate to have teachers, coaches, and mentors he credits for positively impacting him well into adulthood. One of his first experiences as an educator and one that made a lasting impression on him was working with the Best Buddies program in Palatine High School's special education department.

Whether in the classroom at Academy-North or coaching basketball at Palatine High School, parents and co-workers all recognize Dan's patience, ability to break down barriers for his students, and his overall talent that empowers and supports his students to engage and take opportunities they might have avoided without his encouragement.

Dane, thank you for all that you do and congratulations on this outstanding and well-deserved award.

President Robertson presented a crystal apple to Mr. Henning for receiving a “Those Who Excel” award in the Early Career Education category from the Illinois State Board of Education.

Conant High School Assistant Principal Robert Small received his “Those Who Excel” award in the School Administrator category. Coming from a family of educators, Bob began his District 211 career in 1984 at Hoffman Estates High School as a math and computer programming teacher. In the 30 years since then, Bob has not only been a teacher, but he's also been a coach, the District's technology coordinator, the director of educational technology, a student services director, and an assistant principal. He's referred to as an innovator, a systems changer, a problem-solver, and a mentor to many. Yet, his ultimate goal always remains the same: helping students to invest in themselves.

Thank you, Bob, for all of your hard work and commitment to Conant High School and District 211. Congratulations on your award.

President Robertson presented a crystal apple to Dr. Small for receiving a “Those Who Excel” award in the School Administrator category from the Illinois State Board of Education.

In the Illinois State Board of Education's Team category, Hoffman Estates High School's SOAR program was recognized with a “Those Who Excel” award. SOAR, which stands for “Show Respect; Own Your Actions; Accept Differences; Realize Your Potential,” is a

school-wide approach to positive behavior supports. Students are taught school behavior expectations and since the program's implementation, there have been significant declines in student discipline measures.

SOAR encourages both students and staff, as well, to engage in a positive school climate, and reach goals they might not have been able to reach without the program. SOAR has inspired students to carry themselves with dignity and pride, which is exactly what we would hope for from a positive behavior program.

I'd like to introduce the SOAR Core Committee and thank each of them for their role in this exceptional program and their commitment to positive student behavior.

President Robertson presented crystal apples to Brigit Cain, Angelica Cardova-Rajoo, Anthony Ganas, Brian Harlan, Christine Jenkins, Elizabeth Lambert, Kerri Largo, Kirk Macnider, Kelly O'Connor, and Joshua Schumacher for receiving a "Those Who Excel" award in the Team category from the Illinois State Board of Education.

### **Energy Star Recognition**

Superintendent Cates introduced and President Robertson presented a plaque to William Fremd High School Principal Kurt Tenopir for receiving the Energy Star Award from the Environmental Protection Agency and the United States Department of Energy for making outstanding contributions to protecting the environment through energy efficiency.

### **Citizens' Petitions and Appearances**

President Robertson asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education on a topic other than the proposed detachment and annexation of property. No one came forward.

### **Public Hearing on Proposed Detachment and Annexation of Property Between District 211 and District 214**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the public hearing on the proposed detachment and annexation of property between District 211 and District 214 is now open. The motion carried unanimously.

The public hearing opened at 7:46 p.m.

President Robertson asked if there was anyone present who wished to comment on the proposed detachment and annexation of property between District 211 and District 214. No one came forward.

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the public hearing on the proposed detachment and annexation of property between District 211 and District 214 is now closed. The motion carried unanimously.

The public hearing closed at 7:47 p.m.

## **Instructional Coaching Presentation**

Alina Morelli, Schaumburg High School Instructional Coach, and Katie Giegler, Fremd High School Instructional Coach, presented an update about the interactions the coaches have experienced during the first quarter of the school year and answered Board Members' questions on the District's instructional coaching program.

## **Consent Agenda**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the consent agenda with the removal of the minutes of the regular meeting of October 16, 2014 be approved.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

The following consent agenda items (indicated by \*) were enacted by one motion:

### **\*Closed Session Audio Tape Recordings**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that for the following Board of Education meeting(s) at least 18 months prior to tonight's meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: April 11, 2013.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

### **\*Approval of Bills for Payment**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that bills in the amount of \$22,511,469.74 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Financial Report – As of September 30, 2014**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balance for the period ending September 30, 2014 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Investment Report – As of September 30, 2014**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the investment report for the period ending September 30, 2014 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Student Activities Report – As of September 30, 2014**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the student activity, trust fund, and convenience fund report for the period ending September 30, 2014 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Resolution Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education approve the resolution authorizing intervention in proceedings before the state property tax appeal board which seeks an assessed valuation reduction in excess of \$100,000 for property tax year 2013 (Docket No. 13-23876.001-C-2); and, further, authorize Franczek Radelet, as the Board of Education’s legal representative, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on the property for which the District receives notification of appeal (attached to official minutes).

After discussion a roll call vote was held with the following results:

Aye: Mucia Burke  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Acceptance of Donation**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education formally accept the donation of a 2004 BMW 330Ci from John Moroney; further, that a letter of appreciation be sent, on the Board’s behalf, by the Superintendent.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

**\*Personnel Recommendations**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that personnel recommendations be accepted as presented.

**Support Staff New Hires:**

Bobbit, Nancy; faculty service, Palatine High School  
 Grig, Anna; teacher assistant, James B. Conant High School  
 Isunza, Rebecca; faculty service, Hoffman Estates High School  
 Jones, Cynthia; teacher assistant, Palatine High School  
 Klausing, Joshua; teacher assistant, Schaumburg High School  
 Lee, Keith; teacher assistant, Palatine High School  
 Lindsey, Thomas; central maintenance, G.A. McElroy Administration Center  
 Witt, Nicole; teacher assistant, Hoffman Estates High School

**Support Staff Resignations:**

Finke, Colleen; athletic director's secretary, James B. Conant High School  
 Najarian, Kay; food service, William Fremd High School

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Anna Klimkowicz Robert LeFevre Mike Scharringhausen Bill Robertson
Nay:	None

The motion carried unanimously.

**\*Bids for Consideration**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that for the bids listed below, the Board of Education award the business to the lowest responsible bidders as listed in the administrative bid recommendation dated November 13, 2014 (attached to official minutes):

- |    |  |              |
|----|--|--------------|
| 1. | Auditorium upgrades for Palatine and Schaumburg High Schools –<br>Newcastle Electric Company | \$650,600.00 |
| 2. | Xerographic paper for all schools and the Administration Center –<br>Unisource, Inc.         | \$96,180.00  |
| 3. | Protective sports netting system for Palatine High School –<br>Containment Systems.          | \$83,070.00  |

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TOTAL:	\$829,850.00
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On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

### **Approval of Minutes – Regular Meeting of October 16, 2014**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the minutes of the regular meeting of October 16, 2014 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Anna Klimkowicz  
Mike Scharringhausen  
Bill Robertson

Nay: None

Abstain: Robert LeFevre

The motion carried.

### **Freedom of Information Act Requests**

The Board of Education received a report on Freedom of Information Act requests and responses.

### **Curriculum Committee Report**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the curriculum committee report and recommendations be approved as presented. After discussion, the motion carried unanimously.

### **2014 Summer School Enrollment/Cost Analysis**

The Board of Education received a report and discussed the 2014 Summer School Enrollment and Cost Analysis.

### **2015-2016 Budget Calendar**

The Board of Education reviewed the 2015-2016 budget calendar.

### **2014 School Report Cards**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education directs the Superintendent to make appropriate availability of the State-produced 2014 School Report Cards. After discussion, the motion carried unanimously.

### **2013-2014 Annual Report**

Mrs. Burke made a motion, seconded by Mrs. Klimkowicz, that the Board of Education accept the 2013-2014 Annual Report and directs the Superintendent to make appropriate distribution. The motion carried unanimously.

### **2014 Proposed Tax Levy**

Mrs. Burke made a motion, seconded by Mrs. Klimkowicz, that the Board of Education approve the attached resolution which sets forth the amount of \$212,648,268, excluding the Debt Service levy, as the proposed 2014 levy for Township High School District 211 and directs publication of a notice of public hearing on the proposed levy at its December 11th meeting.

After discussion a roll call vote was held with the following results:

Aye:	Mucia Burke Robert LeFevre Anna Klimkowicz Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

### **Proposed Detachment and Annexation of Property Between District 211 and District 214**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education authorize the District to file the Order with the appropriate County offices authorizing the detachment and annexation of the proposed property (attached to official minutes).

After discussion a roll call vote was held with the following results:

Aye:	Anna Klimkowicz Mike Scharringhausen Robert LeFevre Mucia Burke Bill Robertson
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Nay:	None
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The motion carried unanimously.

### **Purchase of Financial/Human Resources Software**

Mrs. Burke made a motion, seconded by Mrs. Klimkowitz, that the Board of Education authorize the District to approve the purchase and implementation of the Infor financial management software at a total cost of \$758,425 and Tyler Technologies software at a total cost of \$474,621 for a one-year contract.

After discussion a roll call vote was held with the following results:

Aye: Mike Scharringhausen  
Mucia Burke  
Robert LeFevre  
Anna Klimkowitz  
Bill Robertson

Nay: None

The motion carried unanimously.

### **Credit Card Processing Contract**

Mrs. Klimkowitz made a motion, seconded by Mrs. Burke, that the Board of Education authorize the District to renew the contract for credit and debit card processing with Moneris for a two-year term as presented.

After discussion a roll call vote was held with the following results:

Aye: Anna Klimkowitz  
Robert LeFevre  
Mike Scharringhausen  
Mucia Burke  
Bill Robertson

Nay: None

The motion carried unanimously.

### **Proposed Policy Revision: Professional Staff Leaves and Absences**

The Board of Education received and reviewed a proposed policy revision to Board Policy file: GCBD Professional Staff Leaves and Absences.

### **Proposed Policy Revision: Drug and Alcohol Free Workplace**

The Board of Education received and reviewed a proposed policy revision to Board Policy file: GBCC Drug and Alcohol Free Workplace.

### **Proposed Policy Revision: Drug and Alcohol Test Program**

The Board of Education received and reviewed a proposed policy revision to Board Policy file: GBCE Drug and Alcohol Test Program.

## **Proposed New Policy: Prevention of and Response to Student Bullying**

The Board of Education received and reviewed the proposed new policy Prevention of and Response to Student Bullying. The proposed new policy was referred to the Administrative Board Policy committee for additional review.

## **Northwest Suburban Special Education Organization**

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities.

## **Announcements**

President Robertson made the following announcements:

- |             |       |    |   |
|-------------|-------|----|---|
| A. November | 18    | -- | Palatine High School Fall Sports Awards – 7:00 p.m.   |
| B.          | 18    | -- | William Fremd High School Fall Sports Awards – 7:00 p.m. – Mr. LeFevre Attending  |
| C.          | 18    | -- | Hoffman Estates High School National Honor Society Induction – 7:30 p.m. – Mrs. Klimkowicz Attending  |
| D.          | 21-23 | -- | Illinois Association of School Boards/Illinois Association of School Administrators/Illinois Association of School Business Officials Annual Conference – Chicago – Mr. Gerber, Mrs. Klimkowicz, Mr. LeFevre, and Dr. Cates Attending |
| E.          | 26    | -- | Non-Attendance Day – All District Buildings Closed  |
| F.          | 27    | -- | Thanksgiving Day – All District Buildings Closed  |
| G.          | 28    | -- | Thanksgiving Holiday – All District Buildings Closed  |
| H. December | 4     | -- | Schaumburg High School National Honor Society Induction – 7:00 p.m.   |
| I.          | 11    | -- | Next Board of Education Meeting – 7:30 p.m.   |
| J.          | 19    | -- | Winter Break Begins at End of Classes   |

## **Closed Session**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education enter closed session to review closed session minutes and discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiations; legal matters; matters pertaining to an individual student; acquisition of real property; and selling price of real estate.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

The Board of Education entered executive session at 8:58 p.m. and resumed its meeting at 9:45 p.m.

**Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education accept the retirement requests of Joseph Becker, G.A. McElroy Administration Center (December 2017); Maureen Crimmins, G.A. McElroy Administration Center (January 2015); Amy Green, G.A. McElroy Administration Center (December 2017); and James Seimetz, James B. Conant High School (December 2017).

On which motion a roll call vote was held with the following results:

Aye: Anna Klimkowicz  
Mucia Burke  
Mike Scharringhausen  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that, effective December 1, 2014, Nicholas Jahnke be appointed facilities engineer for Township High School District 211 at a net salary of \$93,590 with a gross salary of \$98,000.

On which motion a roll call vote was held with the following results:

Aye: Robert LeFevre  
Mucia Burke  
Anna Klimkowicz  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education suspend employee #083659 for two (2) days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Bill Robertson

Nay: None

The motion carried unanimously.

## **Legal Matters**

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that the Board of Education grant the Superintendent authority to execute the settlement agreement for student #409618 dependent on the residency status of the student.

On which motion a roll call vote was held with the following results:

Aye: Mike Scharringhausen  
Anna Klimkowicz  
Mucia Burke  
Robert LeFevre  
Bill Robertson

Nay: None

The motion carried unanimously.

## **Adjournment**

There being no further business to come before the Board of Education, President Robertson thereupon declared the meeting adjourned at 9:47 p.m.

Respectfully submitted,

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Secretary, District 211

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President, District 211