

**TOWNSHIP HIGH SCHOOL DISTRICT 211
Palatine, Illinois**

**BOARD OF EDUCATION
REGULAR MEETING
November 10, 2016
7:30 p.m.
(Official)**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on November 10, 2016 at 7:30 p.m. in the G. A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

ROLL CALL

On a roll call, the following officers and members were:

Physically Present: Peter R. Dombrowski, Member
Will Hinshaw, Member
Anna Klimkowicz, Secretary and Member
Robert LeFevre, Jr., Vice President and Member
Mike Scharringhausen, Member
Mucia A. Burke, President and Member

Present By Other Means: None

Absent: Lauanna Recker, Member

Also present were: Superintendent Daniel E. Cates; members of the District administrative staff; interested citizens; and members of the press.

Pledge of Allegiance

President Burke led the Board of Education and the audience in the Pledge of Allegiance.

Recognition - State Award Winners

Superintendent Cates introduced Director of Athletics and Activities Eric Wenckowski. Mr. Wenckowski introduced Palatine High School Principal Gary Steiger, Athletic Director Jerry Dobbs, and Girls Tennis Coach James Lange. Mr. Lange introduced and Mr. Steiger presented a medallion to Palatine High School student Asuka Kawai for placing third in singles at the state girls tennis competition.

National High School Tennis All-American

Mr. Lange introduced and President Burke presented a certificate to Palatine High School student Asuka Kawai for being named a 2016 National High School Tennis All-American by the National High School Tennis All-American Foundation.

Those Who Excel

Superintendent Cates made the following comments:

Each year, the Illinois State Board of Education sponsors “Those Who Excel” awards to honor individuals who have made significant contributions to our public schools throughout the state.

Tonight, I am proud to recognize several District 211 individuals who have been honored statewide for their professional contributions, leadership, and community service. Each “Those Who Excel” award recipient will receive a crystal apple from Board President Mrs. Mucia Burke, similar to the one I have displayed here.

Conant High School Building and Grounds Manager Keith Bundgard is being recognized in the School Administrator category. Behind the scenes, Keith plays a vital role in the success of our teachers and students at Conant High School. He oversees day-to-day operations as well as facility projects and helps coordinate major renovations at the school – including the recent incubator classroom, the media center, and swimming pool projects. His colleagues describe his work ethic as one with the highest level of dedication, integrity, and professionalism. One of Keith’s former students worked for him during high school as part of the special education work program. This student credits Keith with helping him find his potential and providing opportunities he thought he would never have. The student went on to gain his Basic Maintenance Certificate at Harper College and later was hired as part of the District 211 maintenance crew. Keith, thank you for all of the work that you do and how you exemplify the very best in District 211.

President Burke presented a crystal apple to Mr. Bundgard for receiving a “Those Who Excel” award in the School Administrator category from the Illinois State Board of Education.

The District 211 GEMS team is being recognized in the Team category. The GEMS Team is made up of 13 wonderful people representing mathematics, engineering, and science – each with a passion to share their enthusiasm for academic subjects with the upcoming generation of young women now in our elementary schools. Each year at the GEMS event, more than 200 fifth and sixth grade young ladies engage in hands-on, problem-based learning projects and connect with female mentors on the GEMS team through activities that include robotics, DNA extraction, forensics, and much more. Hundreds of young women depart the GEMS events with inspiration and confidence. One parent wrote that after her daughter attended GEMS, she was able to see for the first time how school connected to her future. The program is only possible because of these outstanding leaders and exemplary individuals who volunteer to share their knowledge and enthusiasm to make GEMS a reality.

President Burke presented a crystal apple to James B. Conant High School Technology Teacher Shayna Adelman, Schaumburg High School Science Teacher Sue Bober, William Fremd High School Science Teacher Bernadette Fusco, James B. Conant High School Science Department Chair Sharon McCoy, Volunteer (representing the American Association of University Women) Mary Memhardt, Palatine High School Science Teacher Nicole O’Keefe, Schaumburg High School Science Teacher Lauren Reynolds, Hoffman Estates High School Science Teacher Jennifer Siciliano, Associate Superintendent for Instruction Dr. Lisa Small, Hoffman Estates High School Assistant Principal Courtney Symonds, and Hoffman Estates High School Mathematics Department Chair Mary Thomas for receiving a “Those Who Excel” award in the Team category from the Illinois State Board of Education.

Mark Hibner is being recognized in the Classroom Teacher category. As the applied technology district chair and department chair at Palatine High School, Mark has helped create curriculum that prepares students to be competitive in the real world. Widely known among local manufacturing representatives, he has been instrumental in establishing a variety of partnerships with local manufacturing companies as well as partnerships with the Illinois Manufacturers' Association and the National Association of Manufacturers. An administrator at Palatine High School commented that "Mark doesn't just show students the door to success, he walks with them through it." Mark strives to make connections with all students and helps prepare them for success in their future. We are lucky to have such a dedicated teacher. Mark, thank you for your service and congratulations on this well-deserved award.

President Burke presented a crystal apple to Mr. Hibner for receiving a "Those Who Excel" award in the Classroom Teacher category from the Illinois State Board of Education.

Christie O'Donnell is being recognized in the Early Career Educator category. Christie strives to create a positive experience for each and every student in her English classes at Fremd High School, helping them to overcome all sorts of challenges. Students have described her caring approach to teaching as a way to help inspire them to learn, even when the subject matter may not be their favorite. Christie helps each student to believe that they have potential for greatness within them. She instills a "try" mentality in her classroom each day and participates in the learning process with her students because she herself is thirsty for new learning so that she can pass it along to her students. Christie, we are proud of the examples you set at Fremd High School and within District 211, and congratulations to you on this award.

President Burke presented a crystal apple to Ms. O'Donnell for receiving a "Those Who Excel" award in the Early Career Educator category from the Illinois State Board of Education.

Jennifer Smith is being recognized in the Educational Service Personnel category. As an assistant principal secretary, Jennifer has played a pivotal role in transforming the Hoffman Estates High School "Discipline Office" to that of the "Intervention Office," with all the support that implies. If you've never been to the intervention office, Jennifer is the first point of contact for many students and parents in the intervention office, often during what can be an emotional period of time. Jennifer is known for creating a caring, supportive, and positive environment when a student and a family may need it the most. One student told his mother that Jennifer was the kindest woman he had ever met. Congratulations, Jennifer, on your *Those Who Excel* award and thank you for exemplifying the caliber of the staff we are proud to have in our schools.

President Burke presented a crystal apple to Mrs. Smith for receiving a "Those Who Excel" award in the Educational Service Personnel category from the Illinois State Board of Education.

Scott Weidig is being recognized in the Student Support Personnel category. In his position as technology coordinator, Scott's influence as an educator first while also being an education technology expert is an inspiration for everyone at Schaumburg High School. He has been a driving force in helping lead educational technology into the 21st century and integrating that technology to maximize student potential. Those who know Scott also know of his contributions that go far beyond technology. Students know they can go to Scott when they need help or a safe place to talk and if you have ever been to Scott's office, you can verify that he constantly has students in his office working alongside him. He offers support and guidance to students when they need it most. Scott's professionalism, knowledge, and innovation have proven that he is truly a valued staff member of the Schaumburg High School and District 211 community. Scott, congratulations on your award. We are very pleased to have your service.

President Burke presented a crystal apple to Mr. Weidig for receiving a “Those Who Excel” award in the Student Support Personnel category from the Illinois State Board of Education.

President Burke congratulated the student and the staff members who were recognized for their accomplishments at the Board meeting on behalf of the Board of Education.

Break

The Board of Education took a break from 7:46 p.m. to 7:55 p.m. while pictures were taken of recognition award winners.

Citizens’ Petitions and Appearances

President Burke asked if there was anyone present who is not on the agenda or who did not sign in on the speaker sign-in sheets and would like to address the Board of Education.

John Parker addressed the Board about the proposed 2016 levy for Township High School District 211.

Presentation: Alternative Education Programs

Associate Superintendent for Student Services Mark Kovack, Director of Administrative Services Matthew Hildebrand, Director of Special Education Renee Erickson, Program Administrator at District 211 Higgins Education Center Amy Friel; and Program Administrator at District 211 North Campus Francesca Anderson presented an overview of the alternative education programs provided to District 211 students and Ms. Erickson answered a Board member’s question. After the presentation, President Burke, Mrs. Klimkowicz, and Mr. Scharringhausen thanked Mr. Kovack, Mr. Hildebrand, Ms. Erickson, Mrs. Friel, and Mrs. Anderson for their commitment to the alternative education programs.

Consent Agenda

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the consent agenda, with the removal of the minutes of the regular meeting of October 20, 2016, be approved.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Robert LeFevre Mike Scharringhausen Mucia Burke
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Nay:	None
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The motion carried unanimously.

The following consent agenda items (indicated by *) were enacted by one motion:

***Approval of Bills for Payment**

Mrs. Klimkowitz made a motion, seconded by Mr. Scharringhausen, that bills in the amount of \$20,026,125.05 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowitz Robert LeFevre Mike Scharringhausen Mucia Burke
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Nay:	None
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The motion carried unanimously.

***Financial Report – As of September 30, 2016**

Mrs. Klimkowitz made a motion, seconded by Mr. Scharringhausen, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the period ending September 30, 2016 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowitz Robert LeFevre Mike Scharringhausen Mucia Burke
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Nay:	None
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The motion carried unanimously.

***Investment Report – As of September 30, 2016**

Mrs. Klimkowitz made a motion, seconded by Mr. Scharringhausen, that the investment report for the period ending September 30, 2016 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowitz Robert LeFevre Mike Scharringhausen Mucia Burke
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Nay: None

The motion carried unanimously.

***Student Activities Report – As of September 30, 2016**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the student activity, trust fund, and convenience fund report for the period ending September 30, 2016 be approved and placed on file.

On which motion a roll call was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

Acceptance of Donations

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education formally accepts the donations of two CPR in Schools training kits from Zurich North America and two digital readout systems from Heidenhain Corporation; further, that letters of appreciation be sent, on the Board's behalf, by the Superintendent.

On which motion a roll call was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Personnel Recommendations**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that personnel recommendations be accepted as presented.

Support Staff New Hires:

Brennan, Kyle; custodian, Schaumburg High School
Camarena, Roxana; teacher assistant, Hoffman Estates High School

Hendrickson, Roger; night media assistant, Schaumburg High School
 Johann, Gregg; district plumber, G. A. McElroy Administration Center
 Shavers, Darius; custodian, Schaumburg High School
 Sheer, Steven; teacher assistant, Higgins Education Center
 Velazquez, Edith; teacher assistant, William Fremd High School

Support Staff Resignations:

Cipolla, Jeffrey; bus driver, G. A. McElroy Administration Center
 Krueger, Mark; teacher assistant, James B. Conant High School
 Oakes, Mary Kay; business services secretary, G. A. McElroy Administration Center

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowitz Robert LeFevre Mike Scharringhausen Mucia Burke
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Nay:	None
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The motion carried unanimously.

***Bids for Consideration**

Mrs. Klimkowitz made a motion, seconded by Mr. Scharringhausen, that the Board of Education award bids in the amount of \$746,724.60 to the lowest responsible bidders as listed in the administrative bid recommendation dated November 10, 2016 (attached to official minutes):

1. Media center renovations at William Fremd High School – six vendors	\$ 580,940.00
2. Asbestos abatement at William Fremd High School – NES, Inc.	61,600.00
3. Copy paper for all schools – Midland Paper	55,398.60
4. Monument sign at North Campus – Allstar Asphalt, Inc.	48,786.00
TOTAL:	<hr style="width: 100px; margin-left: auto; margin-right: 0;"/> \$ 746,724.60

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowitz Robert LeFevre Mike Scharringhausen Mucia Burke
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Nay:	None
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The motion carried.

Approval of Minutes – Regular Meeting of October 20, 2016

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the minutes of the regular meeting of October 20, 2016 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:	Will Hinshaw Anna Klimkowicz Robert LeFevre Mike Scharringhausen Mucia Burke
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Nay:	None
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Abstain:	Peter Dombrowski
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The motion carried.

Freedom of Information Act Requests

The Board of Education received a report on Freedom of Information Act requests and responses.

Certificate of Excellence in Financial Reporting Award

The Board of Education received a report of Township High School District 211's Certificate of Excellence in Financial Reporting Award recognition by the Association of School Business Officials International for the fiscal period ending June 30, 2015. Superintendent Cates thanked the entire District 211 business office, Chief Operating Officer Lauren Hummel, and Controller and Treasurer Barbara Peterson for their exceptional work.

Fall Curriculum Committee Report 2016-2017

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the curriculum committee report and recommendations be approved as presented. After discussion the motion carried unanimously.

2016 School Report Cards

Mr. Scharringhausen made a motion, seconded by Mrs. Klimkowicz, that the Board of Education directs the Superintendent to make appropriate availability of the State-produced 2016 School Report Cards. The motion carried unanimously.

Negotiations Chapter Five: Tentative Agreement and Collective Bargaining Agreements

The Board of Education received information on tentative agreement and collective bargaining agreements that serves as the fifth chapter of information surrounding the educational collective bargaining process.

2016 Proposed Tax Levy and Truth in Taxation Resolution

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education approve the resolution which sets forth the amount of \$217,170,00, excluding the Debt Service levy, as the proposed 2016 levy for Township High School District 211 and directs publication of a notice of public hearing on the proposed levy at its December 8th meeting (attached to official minutes).

After discussion a roll call vote was held with the following results:

Aye: Will Hinshaw
Mike Scharringhausen
Robert LeFevre
Anna Klimkowicz
Mucia Burke

Nay: Peter Dombrowski

The motion carried 5-1.

Illinois Association of School Boards Resolutions

The Board of Education received, reviewed, and discussed the Illinois Association of School Boards proposed resolutions to be considered at the upcoming delegate assembly of the Illinois Association of School Boards concerning special needs students, student readiness, clock versus minutes, statement of affairs, family members as officers on a Board of education, and special education support staff.

Proposed Policy Revision: Employee Physical Examinations

The Board of Education received and reviewed a proposed policy revision to Board Policy file: GBEA Employee Physical Examinations.

Proposed Policy Revision: Use of District Credit Cards

The Board of Education received and reviewed a proposed policy revision to Board Policy file: DLD Use of District Credit Cards.

Proposed Policy Revision: Medication Administration in Schools

The Board of Education received, discussed, and reviewed a proposed policy revision to Board Policy file: JHCD Medication Administration in Schools. Superintendent Cates, Associate Superintendent for Student Services Mark Kovack, and Associate Superintendent for Instruction Lisa Small answered Board members' questions.

Potential Topics for Future Discussion

No topics were proposed by the Board of Education for future potential discussion.

Northwest Suburban Special Education Organization

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities and Superintendent Cates provided an update on the work of the Illinois school funding reform commission.

Education Research Development/Legislative Report

Superintendent Cates and Dr. Small reported on recent legislative activity, including the Every Student Succeeds Act (ESSA) and the state’s accountability system.

Announcements

President Burke made the following announcements:

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|-------------|-------|----|--|
| A. November | 15 | -- | Palatine High School Fall Sports Awards -- 7:00 p.m. -- Mrs. Klimkowicz Attending |
| B. | 15 | -- | William Fremd High School Fall Sports Awards -- 7:00 p.m. -- Mr. LeFevre Attending |
| C. | 16 | -- | Hoffman Estates High School National Honor Society Induction -- 7:00 p.m. -- Mrs. Burke Attending |
| D. | 18-20 | -- | Illinois Association of School Boards/Illinois Association of School Administrators/Illinois Association of School Business Officials Annual Conference -- Chicago -- Mrs. Burke, Mrs. Klimkowicz, Mr. LeFevre, and Superintendent Cates Attending |
| E. | 23 | -- | Non-Attendance Day -- All District Buildings Closed |
| F. | 24 | -- | Thanksgiving Day -- All District Buildings Closed |
| G. | 25 | -- | Thanksgiving Holiday -- All District Buildings Closed |
| H. December | 1 | -- | Schaumburg High School National Honor Society Induction -- 7:00 p.m. -- Mrs. Burke Attending |
| I. | 8 | -- | Next Board of Education Meeting -- 7:30 p.m. |
| J. | 23 | -- | End of First Semester 2016-2017 School Year |
| K. | 23 | -- | Winter Break Begins at End of Classes |

Closed Session

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that the Board of Education enter closed session to discuss minutes of meetings lawfully closed under the Open Meetings Act [5 ILCS 120/2 (c) (21)]; appointment, employment, compensation, discipline, performance, or dismissal of specific employees [5 ILCS 120/2 (c) (1)]; and matter relating to an individual student [5 ILCS 120/2 (c) (10)].

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Robert LeFevre
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

The Board of Education entered executive session at 8:58 p.m. and resumed its meeting at 9:20 p.m.

Acceptance of Retirement Requests of Certified and Non-Certified Staff Members

Mr. Scharringhausen made a motion, seconded by Mr. Hinshaw, that the Board of Education accepts the retirement requests of Scott Byrne, effective May 2021 according to the Master Contract with the District 211 Teachers' Union; Dianne Cieslak, effective December 2018 consistent with the Master Contract of the District 211 Teachers' Union; Arnold Domin, effective December 2017 consistent with the Master Contract of the District 211 United Support Staff; William Gawron, effective December 2017 according to the Master Contract with the District 211 Operations Maintenance Group; Sharon McCoy, effective May 2021 according to the Master Contract with the District 211 Teachers' Union, and Walter Wicks, effective December 2019 according to the Master Contract with the District 211 Operations Maintenance Group.

On which motion a roll call vote was held with the following results:

Aye:	Anna Klimkowicz Will Hinshaw Robert LeFevre Mike Scharringhausen Peter Dombrowski Mucia Burke
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Nay:	None
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The motion carried unanimously.

Discipline of Staff Member

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that employee Richard Jarecki be suspended for five days (5) days without pay; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Anna Klimkowicz Will Hinshaw Mike Scharringhausen Robert LeFevre Mucia Burke
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Nay:	None
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The motion carried unanimously.

Board Members' Discussion of the Evening's Board of Education Meeting

Mrs. Burke asked if Board members wished to share their remarks about the evening's Board of Education meeting. No one offered comments about the meeting.

Adjournment

There being no further business to come before the Board of Education, President Burke thereupon declared the meeting adjourned at 9:22 p.m.

Respectfully submitted,

Secretary, District 211

President, District 211