

**TOWNSHIP HIGH SCHOOL DISTRICT 211
Palatine, Illinois**

**BOARD OF EDUCATION
REGULAR MEETING
March 19, 2015
7:30 p.m.
(Official)**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on March 19, 2015 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

ROLL CALL

On a roll call, the following officers and members were:

Physically Present: George P. Brandt, Member
 Mucia Burke, Vice President and Member
 Richard Gerber, Member
 Robert LeFevre, Member
 Mike Scharringhausen, Member
 Bill Robertson, President and Member

Present By Other Means: None

Absent: Anna Klimkowicz, Secretary and Member

Also present were: Daniel E. Cates, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

Military Recognition

Superintendent Cates made the following comments:

We have a tradition at our Board of Education meetings of recognizing District 211 graduates who have chosen to serve in our military. At this time, I would like to ask Private Second Class Trevor McLean to please come forward.

Private Second Class McLean is a Palatine High School graduate from the Class of 2014 and is currently serving in the Illinois National Guard. He completed his basic training from September 2014 through December 2014 at Fort Jackson in South Carolina. During basic training, he earned one of the highest scores in his training squad on his Physical Fitness Performance Test. Private Second Class McLean also completed 12 weeks of Advanced Individual Training for his military occupation, which will include working on power generation equipment. Currently, he is exploring his options for college and deciding whether to study criminal justice or engineering.

Private Second Class McLean, on behalf of Palatine High School, District 211, and the Board of Education, I thank you for your commitment and service to our country. We are so glad to have you here tonight. Please lead us in the Pledge of Allegiance.

Pledge of Allegiance

After the introduction and recognition, Private Second Class McLean led the Board of Education and the audience in the Pledge of Allegiance.

Recognition – State Award Winners

Director of Athletics and Activities Augustino Fontanetta introduced Palatine High School Principal Gary Steiger and Chess Sponsor Sean Fisher-Rohde. Mr. Fisher-Rohde introduced and Mr. Steiger presented a medallion to Tyler Johnson for placing second on eighth Board. Mr. Fisher-Rohde introduced Assistant Chess Sponsor Thomas Miller. Mr. Miller introduced and Mr. Steiger presented a medallion to Jacob Wojtasik for placing seventh on seventh Board at the state chess competition.

Mr. Fontanetta introduced Hoffman Estates High School Principal James Britton and Assistant Principal Joshua Schumacher. Mr. Schumacher introduced and Mr. Britton presented a medallion to Pranav Raman for placing second on fourth Board at the state chess competition.

Mr. Fontanetta introduced James B. Conant High School Principal Julie Nowak, Assistant Principal Robert Small, and Wrestling Coach Chad Hay. Mr. Hay introduced and Mrs. Nowak presented medallions to Bobby Alexander for placing third in 138 pounds and Daniel Andress for placing fourth in 160 pounds at the state wrestling competition.

Mr. Fontanetta introduced Hoffman Estates High School Speech Sponsor Katherine Phillips. Mrs. Phillips introduced and Mr. Britton presented a plaque to Colleen Huston for placing first in poetry reading at the state speech competition.

Mr. Fontanetta introduced William Fremd High School Principal Kurt Tenopir, Athletic Director David Dick, and Girls Gymnastics Coach Elise Ference. Ms. Ference introduced and Mr. Tenopir presented medallions to Margaret Betti, Kailyn Bryk, Carly DeFilippo, Grace Korn, Gabrielle Lytle, Abigayle Moran, Hollis Emily Neal, Sydney Plichta, Christine Radochonski, and Lisa Radochonski for placing third at the girls state gymnastics competition.

Mr. Fontanetta introduced Palatine High School Business Professionals of America Sponsor Cliff Watanuki. Mr. Watanuki introduced and Mr. Steiger presented plaques to Margaret Bombal, Holly Darow, and Ann Maria Decheva for placing first in presentation management; Justin Escalona for placing first in digital media production and video production team; and Nicholas Kowalski for placing first in video production team at the Business Professionals of America state competition.

Mr. Fontanetta introduced William Fremd High School Assistant Business Professionals of America Sponsor Ronald Cregier. Mr. Cregier introduced and Mr. Tenopir presented a medallion to Yulia Odinokova for placing second in interview skills at the Business Professionals of America state competition.

Mr. Fontanetta introduced James B. Conant High School Business of America Sponsor Patricia Ertl. Mrs. Ertl introduced and Mrs. Nowak presented plaques to Jon Michael Alabado for placing first in visual basic/C# programming and Mohansrinivas Chennakesavalu for placing first in financial math and analysis; and medallions to Kevin Chang for placing third in fundamentals of web design, Annie Egan for placing second in presentation management, Kartik Kulkarni for placing third in basic office systems and procedures, Smit Patel for placing second in database applications, and Himani Vyas for placing second in visual basic/C# programming at the Business Professionals of America state competition.

Mr. Fontanetta introduced Schaumburg High School Principal Tim Little and Business Professionals of America Sponsor Jaclyn Phillips. Mrs. Phillips introduced and Mr. Little presented medallions to Rudrakeerthan Anumala, Sagar Kachhia, and Harsh Shah for placing second in broadcast news production team at the Business Professionals of America state competition.

Mr. Fontanetta introduced Hoffman Estates High School Business Professionals of America Sponsor Kerri Largo. Mrs. Largo introduced and Mr. Britton presented plaques to Camille Ann Arce, Barathkumar Baskaran, Kimberly Camacho, Shreyas Gandlur, and Tara Ramanathan for placing first in parliamentary procedures team; and medallions to Ainsley Galvez, Gabrielle Ramos, and Carter Trousdale for placing second in parliamentary procedures team at the Business Professionals of America state competition.

Illinois Music Educators Association All-State Honorees

Mr. Fontanetta re-introduced Palatine High School Principal Gary Steiger. Mr. Steiger introduced and presented a medallion to Jack Hallier for being named to the all-state honors orchestra by the Illinois Music Educators Association.

Mr. Fontanetta introduced William Fremd High School Assistant Principal Eric Dolen and Band Director Matthew Moore. Mr. Moore introduced and Mr. Tenopir presented medallions to Andres Carrero, Sung Yong Cho, and Nathan Cornwell for being named to the all-state honors orchestra; to Anthony Fu for receiving third place in arranging and composition; and Grace Liu, Hazuki Okuda, and Melanie Shaffer for being named to the all-state honors band by the Illinois Music Educators Association.

Mr. Fontanetta introduced James B. Conant High School Orchestra Director Joseph Malmquist. Mr. Malmquist introduced and Mrs. Nowak presented medallions to Kevin Hong, Konomi Kuba, Spencer Metcalf, Anthony Preucil, and Raam Sanghani for being named to the all-state honors orchestra by the Illinois Music Educators Association.

Illinois Chapter of the American String Teachers Association Outstanding Distinguished Service Award

Superintendent Cates introduced James B. Conant High School Orchestra Director Joseph Malmquist and made the following comments:

The American String Teachers Association was founded over 60 years ago, offering services and support to string and orchestra teachers and players. The Distinguished Service Award is awarded only periodically at the Board of Director's discretion to an individual who has made significant contributions to the string teaching profession through leadership, performance, teaching, or service over an extended period of time. We are extremely proud that Conant High School's Joe Malmquist was this year's award recipient.

Mr. Malmquist began his career District 211 in 1981 as a music teacher and orchestra director. He's known as a passionate teacher who consistently finds a way to shine a light on the fullest potential of each student, encouraging them to perform at new heights.

Last year, Mr. Malmquist was named Youth Orchestra Conductor of the Year by the Illinois Council of Orchestras. In addition to his great work in District 211, he plays the violin for the Elgin Symphony Orchestra.

On behalf of the Board of Education, congratulations on this award, and we thank you for sharing your talents and gifts with the students in District 211 for all these years. Good luck and best wishes in your upcoming retirement.

President Robertson presented a plaque to Mr. Malmquist for receiving the 2015 Illinois Chapter of the American String Teachers Association Outstanding Distinguished Service Award.

John Hires Award for Distinguished Service

Superintendent Cates introduced Hoffman Estates High School English Teacher Katherine Phillips and made the following comments:

Kathy Phillips is here tonight partly as a sponsor and coach to introduce her student who finished first in the poetry reading event at the state speech competition. But, she also is here this evening as an award winner herself.

It is our pleasure to recognize Kathy as the 2015 recipient of the John Hires Award for Distinguished Service from the Illinois Speech and Theater Association. This award was created in partnership with the IHSA to honor coaches and teachers who have dedicated themselves to Illinois forensics and student achievement.

Kathy has been teaching English in District 211 at Hoffman Estates High School for 32 years. She's been involved in theatre, multi-cultural programs, the literary magazine, the One School/One Book program, the Gifted Program, and the Speech Team, to name just some of the areas in which she's had a huge impact.

On behalf of the Board of Education, congratulations Kathy on this award and all the other ways in which you've given to your students and District 211. Please accept our best wishes to you in your upcoming retirement.

President Robertson presented a plaque to Mrs. Phillips for receiving the 2015 John Hires Award for Distinguished Service from the Illinois Speech and Theater Association.

Break

The Board of Education took a break from 8:27 p.m. to 8:40 p.m. while pictures were taken of recognition award winners.

Citizens' Petitions and Appearances

President Robertson asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education. No one came forward.

Presentation – Five-Year Facilities and Capital Improvements Update: Year 2

Superintendent Cates introduced Chief Operating Officer Lauren Hummel, Controller and Treasurer Barbara Peterson, and Director of Facilities and Business Services Christopher Kontney. Mrs. Hummel, Mrs. Peterson, and Mr. Kontney presented an update regarding the District's five-year facilities and capital improvements.

Consent Agenda

Mr. Scharringhausen made a motion, seconded by Mrs. Burke, that the consent agenda, with the removal of the minutes of the regular meeting of February 12, 2015, be approved as presented.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

The following consent agenda items (indicated by *) were enacted by one motion:

Closed Session Audio Tape Recordings

Mr. Scharringhausen made a motion, seconded by Mrs. Burke, that for the following Board of Education meeting(s) at least 18 months prior to tonight's meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: August 12, 2013 and August 15, 2013.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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The motion carried unanimously.

***Approval of Bills for Payment**

Mr. Scharringhausen made a motion, seconded by Mrs. Burke, that bills in the amount of \$40,365,226.80 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Financial Reports – As of January 31, 2015 and February 28, 2015**

Mr. Scharringhausen made a motion, seconded by Mrs. Burke, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the periods ending January 31, 2015 and February 28, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Investment Reports – As of January 31, 2015 and February 28, 2015**

Mr. Scharringhausen made a motion, seconded by Mrs. Burke, that the investment reports for the periods ending January 31, 2015 and February 28, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Student Activities Report – As of January 31, 2015 and February 28, 2015**

Mr. Scharringhausen made a motion, seconded by Mrs. Burke, that the student activity, trust fund, and convenience fund reports for the periods ending January 31, 2015 and February 28, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Variance Reports – As of January 31, 2015 and February 28, 2015**

Mr. Scharringhausen made a motion, seconded by Mrs. Burke, that the variance reports for the periods ending January 31, 2015 and February 28, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board**

Mr. Scharringhausen made a motion, seconded by Mrs. Burke, that the Board of Education approve the resolutions authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax year 2013 (Docket Nos. 13-22532.001-C-3 and 13-22532.002-C-3; 13-33717.001-I-2; 13-33617.001-C-3; 13-33753.001-C-3; and 13-34101.001-C-2); and, further authorize Franczek Radelet and Hodges, Loizzi, Eisenhammer, Rodick & Kohn, as the Board of Education’s legal representatives, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on the properties for which the District receives notification of appeal (attached to official minutes).

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Acceptance of Donation**

Mr. Scharringhausen made a motion, seconded by Mrs. Burke, that the Board of Education formally accept the donation of a 1997 Ford F150 from Karol Petit and that a letter of appreciation be sent, on the Board's behalf, by the Superintendent.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

***Personnel Recommendations**

Mr. Scharringhausen made a motion, seconded by Mrs. Burke, that personnel recommendations be accepted as presented.

Resignations:

Berena, Jasmine; counselor, James B. Conant High School
Fischer, Luke; psychologist, Academy-North/Palatine High School
Fredericks, Juliane; special education; William Fremd High School

Child Care Leave:

Murray, Jennifer; counselor, Hoffman Estates High School

Support Staff New Hires:

Brinkman, Anthony; custodian, William Fremd High School
Chaudhari, Amarsinh; bus driver, G.A. McElroy Administration Center
Dati, Katherine; teacher assistant, Hoffman Estates High School
DiGangi, Christine; teacher assistant, Hoffman Estates High School
Feldner, Kathleen; 10-month secretary, William Fremd High School
McFall, Martin; custodian, Palatine High School
Nasti, Rosemary; student services receptionist, James B. Conant High School
Tooren, Karl; teacher assistant, Hoffman Estates High School

Support Staff Resignations:

Boyer, Tammy; teacher assistant, Palatine High School
 Burton, Michelle; night media assistant, Palatine High School
 Kapadia, Shivani; teacher assistant, Hoffman Estates High School
 Wiggen, Michael; custodian, Palatine High School
 Wilson, Andrew; teacher assistant, Hoffman Estates High School

On which motion a roll call vote was held with the following results:

Aye: George Brandt
 Mucia Burke
 Richard Gerber
 Robert LeFevre
 Mike Scharringhausen
 Bill Robertson

Nay: None

The motion carried unanimously.

***Bids for Consideration**

Mr. Scharringhausen made a motion, seconded by Mrs. Burke, that for the bids listed below, the Board of Education award the business to the lowest responsible bidders as listed in the administrative bid recommendation dated March 19, 2015 (attached to official minutes):

1. Mop, roll towel and shop coat service for all the schools and the Administration Center – Aramark Uniform Services.	\$ 256,415.00
2. PE towel service for all the schools – Aramark Uniform Services.	\$ 202,800.00

TOTAL:	\$ 459,215.00

On which motion a roll call vote was held with the following results:

Aye: George Brandt
 Mucia Burke
 Richard Gerber
 Robert LeFevre
 Mike Scharringhausen
 Bill Robertson

Nay: None

The motion carried unanimously.

Approval of Minutes – Regular Meeting of February 12, 2015

Mr. Scharringhausen made a motion, seconded by Mrs. Burke, that the minutes of the regular meeting of February 12, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Richard Gerber Robert LeFevre Mike Scharringhausen Bill Robertson
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Nay:	None
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Abstain:	George Brandt
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The motion carried.

Freedom of Information Act Requests

The Board of Education received a report on Freedom of Information Act requests and responses.

Class Size Committee Report

The Board of Education received the reports from the Class Size Committee.

Enrollment Projections

The Board of Education received enrollment projections through the 2022-2023 school year.

District of Distinction Recognition

The Board of Education received a report on Township High School District 211's District of Distinction recognition by the *District Administration Magazine* for its District-wide efforts at improving school culture by increasing connections for students, addressing negative behaviors constructively, relying less on suspensions and exclusionary discipline practices, and implementing positive-based behavioral interventions for all students.

Illinois High School Association Letter of Appreciation Recognition

The Board of Education received a letter of appreciation from the Illinois High School Association (IHSA) expressing their thanks and gratitude to District 211, Palatine High School, Principal Gary Steiger, and the many workers and volunteers for making the state finals for girls gymnastics a success.

Certificate of Excellence in Financial Reporting Award

The Board of Education received a report of District 211's Certificate of Excellence recognition by the School Business Officials International for the fiscal period ending June 30, 2014.

Proposed Policy Revision -- Quorum

Mr. Gerber made a motion, seconded by Mrs. Burke, that Board policy file: BDDD Quorum be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. The motion carried unanimously.

Proposed Policy Revision – Employee Physical Examinations

Mr. Gerber made a motion, seconded by Mrs. Burke, that Board policy file: GBEA Employee Physical Examinations be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. The motion carried unanimously.

Institute and In-Service Dates for 2015-2016

Mr. Scharringhausen made a motion, seconded by Mrs. Burke, that the Board of Education approves August 26, 2015 and November 9, 2015 as teacher institute days; and September 10, 2015; October 21, 2015; November 6, 2015; February 19, 2016; May 20, 2016; May 27, 2016; and June 3, 2016 as shortened days for in-service training of certified staff and special events. The motion carried unanimously.

District 211 Higgins Education Center

Mr. Gerber made a motion, seconded by Mrs. Burke, that the Board of Education approves the name of the property at 1030 W. Higgins Road in Hoffman Estates as the District 211 Higgins Education Center.

On which motion a roll call vote was held with the following results:

Aye:	Richard Gerber
	Mike Scharringhausen
	Mucia Burke
	Robert LeFevre
	George Brandt
	Bill Robertson

The motion carried unanimously.

Community School Services

Mr. Gerber made a motion, seconded by Mr. Scharringhausen, that the Board of Education authorizes the superintendent to engage in a process to identify the service needs among the students and families to be served by a community school within the Higgins Education Center. The motion carried unanimously.

Recommended Summer School Calendar for 2016

Mr. Gerber made a motion, seconded by Mr. Scharringhausen, that the Board of Education approve the summer school calendar recommendation for first semester beginning June 14, 2016 and ending July 6, 2016 and second semester beginning July 7, 2016 and ending July 28, 2016. The motion carried unanimously.

Board Member Expenses

Mr. Gerber made a motion, seconded by Mrs. Burke, that the Board of Education approve the Pre-Approval Form for Expense Reimbursements for Anna Klimkowicz to attend the North Cook Division Spring Dinner as submitted.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Robert LeFevre
Richard Gerber
Mike Scharringhausen
Bill Robertson

Nay: George Brandt

The motion carried 5-1.

Education Research Development/Legislative Report

Mr. Gerber reported on the recent activities of Ed-Red.

Announcements

President Robertson made the following announcements:

A. March	20	--	Spring Break Begins at End of Classes
B.	30	--	Classes Resume After Spring Break
C. April	3	--	Non-Attendance Day – All District Buildings Closed
D.	6	--	Palatine High School National Honor Society Induction – 7:30 p.m. – Mrs. Klimkowicz Attending
E.	7	--	Board of Education Election – Polls Open 6:00 a.m. until 7:00 p.m.
F.	7	--	William Fremd High School National Honor Society Induction – 7:00 p.m. – Mrs. Klimkowicz Attending
G.	9	--	Next Board of Education Meeting – 7:30 p.m.
H.	28	--	Hoffman Estates High School Academic Scholar Recognition – 7:00 p.m. – Mrs. Klimkowicz Attending
I	29	--	Schaumburg High School Academic Scholar Dinner – Chandler’s – 6:00 p.m. – Mrs. Klimkowicz Attending
J.	30	--	Board of Education Meeting – 7:30 p.m.

Closed Session

Mr. Gerber made a motion, seconded by Mr. Scharringhausen, that the Board of Education enter closed session to review closed session minutes and discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees; collective negotiations; legal matters; matters pertaining to an individual student; acquisition of real property; and selling price of real estate.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Richard Gerber
Robert LeFevre
Mike Scharringhausen
Bill Robertson

Nay: None

The motion carried unanimously.

The Board of Education entered executive session at 9:02 p.m. and resumed its meeting at 9:27 p.m.

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees

Mr. Gerber made a motion, seconded by Mrs. Burke, that the Board of Education accept the retirement requests of Valerie Bihun, James B. Conant High School (June 2016); Marco Camacho, Palatine High School (December 2017); Margaret Heidtbrink, Hoffman Estates High School (May 2017); Tara Kirby, William Fremd High School (May 2020); Anastasia Metaxatos, James B. Conant High School (June 2019); Mary O'Connor, G.A. McElroy Administration Center (December 2015); Hristos Tsangos, William Fremd High School (June 2017); and Robert Zimmerman, Palatine High School (December 2017).

On which motion a roll call vote was held with the following results:

Aye: Robert LeFevre
Richard Gerber
Mucia Burke
Mike Scharringhausen
George Brandt
Bill Robertson

Nay: None

The motion carried unanimously.

Mr. Gerber made a motion, seconded by Mrs. Burke, that employee #011291 be suspended for three (3) days without pay; further that the Board of Education notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Mike Scharringhausen
George Brandt
Mucia Burke
Richard Gerber
Robert LeFevre
Bill Robertson

The motion carried unanimously.

Adjournment

There being no further business to come before the Board of Education, President Robertson thereupon declared the meeting adjourned at 9:29 p.m.

Respectfully submitted,

Secretary, District 211

President, District 211