

**TOWNSHIP HIGH SCHOOL DISTRICT 211
Palatine, Illinois**

**BOARD OF EDUCATION
REGULAR MEETING**

July 16, 2015

7:30 p.m.

(Official)

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on July 16, 2015 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

ROLL CALL

On a roll call, the following officers and members were:

Physically Present:	Peter R. Dombrowski, Member Will Hinshaw, Member Anna Klimkowicz, Secretary and Member Lauanna Recker, Member Mike Scharringhausen, Member Mucia A. Burke, President and Member
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Present By Other Means:	None
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Absent:	Robert LeFevre, Vice President and Member
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Also present were: Daniel E. Cates, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

Military Recognition

Superintendent Cates made the following comments:

Good evening and welcome. We have a tradition at Board of Education meetings to recognize District 211 graduates who serve in our military. At this time, I would like to ask Private First Class Krystal Vezzetti to please come forward to be recognized and then lead us in the Pledge of Allegiance.

Private Vezzetti is a 2014 Schaumburg High School graduate and is currently serving in the Illinois National Guard. Following graduation, she attended both basic training and Military Occupation Specialty training at Fort Leonard Wood, Missouri. She completed her military training in January 2015. Since then, she has served as a military police officer in the National Guard.

In August, Private Vezzetti will travel to Germany on a volunteer mission. While there, she will serve on a security task force assignment at a U.S. military base for three weeks.

Private Vezzetti's goals include attending college next year to study psychology and ultimately landing a career in law enforcement, something she has dreamed of since she was a young child.

Private First Class Vezzetti, on behalf of Schaumburg High School, District 211, a very grateful community, and the Board of Education, I thank you for your commitment and service to our country. Please lead us in the Pledge of Allegiance.

Pledge of Allegiance

After the introduction and recognition, Private Vezzetti led the Board of Education and the audience in the Pledge of Allegiance.

Citizens' Petitions and Appearances

President Burke asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education. No one came forward.

Presentation: Progress Toward Meeting District Academic Targets in 2014-2015

Superintendent Cates introduced Associate Superintendent Lisa Small. Dr. Small introduced Director of Instructional Improvement Danielle Hauser, Palatine High School Principal Gary Steiger, William Fremd High School Principal Kurtis Tenopir, James B. Conant High School Principal Julie Nowak, Schaumburg High School Principal Timothy Little, and Hoffman Estates High School Principal James Britton. Dr. Small, Dr. Hauser, Mr. Steiger, Mr. Tenopir, Mrs. Nowak, Mr. Little, and Mr. Britton presented an update and answered Board members' questions on the progress toward meeting District academic targets in 2014-2015.

Consent Agenda

Mrs. Klimkowicz made a motion, seconded by Ms. Recker, that the consent agenda, with the removal of the minutes of the regular meeting of June 11, 2015, be approved as presented.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Lauanna Recker Mike Scharringhausen Mucia Burke
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Nay:	None
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The motion carried unanimously.

The following consent agenda items (indicated by *) were enacted by one motion:

***Closed Session Audio Tape Recordings**

Mrs. Klimkowicz made a motion, seconded by Ms. Recker, that for the following Board of Education meeting(s) at least 18 months prior to tonight's meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: December 13, 2013.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Lauanna Recker
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Approval of Bills for Payment**

Mrs. Klimkowicz made a motion, seconded by Ms. Recker, that bills in the amount of \$24,941,462.93 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Lauanna Recker
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Financial Reports – As of May 31, 2015 and June 30, 2015**

Mrs. Klimkowicz made a motion, seconded by Ms. Recker, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balance for the periods ending May 31, 2015 and June 30, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Lauanna Recker
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Investment Reports – As of May 31, 2015 and June 30, 2015**

Mrs. Klimkowitz made a motion, seconded by Ms. Recker, that the investment reports for the periods ending May 31, 2015 and June 30, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowitz
Lauanna Recker
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Student Activities Reports – As of May 31, 2015 and June 30, 2015**

Mrs. Klimkowitz made a motion, seconded by Ms. Recker, that the student activity, trust fund, and convenience fund reports for the periods ending May 31, 2015 and June 30, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowitz
Lauanna Recker
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Variance Reports – As of May 31, 2015 and June 30, 2015**

Mrs. Klimkowitz made a motion, seconded by Ms. Recker, that the variance reports for the periods ending May 31, 2015 and June 30, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowitz
Lauanna Recker
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board**

Mrs. Klimkowicz made a motion, seconded by Ms. Recker, that the Board of Education approve the resolutions authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax year 2013 (Docket Nos. 13-34528.001-C-2; and 13-33014.001-C-3 and 13-33014.002-C-3); and, further, authorize Franczek Radelet, as the Board of Education’s legal representative, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on properties for which the District receives notification of appeal (attached to official minutes).

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Lauanna Recker Mike Scharringhausen Mucia Burke
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Nay:	None
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The motion carried unanimously.

***Resolution: Employment of Summer School Teachers**

Mrs. Klimkowicz made a motion, seconded by Ms. Recker, that the resolution to employ teachers for the 2015 summer school session be adopted as presented (attached to official minutes).

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Lauanna Recker Mike Scharringhausen Mucia Burke
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Nay:	None
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The motion carried unanimously.

Acceptance of Donation

Mrs. Klimkowicz made a motion, seconded by Ms. Recker, that the Board of Education formally accept the donation of four Singer Confidence sewing machines from Francesca Anderson; further, that a letter of appreciation be sent, on the Board’s behalf, by the Superintendent.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Lauanna Recker
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Personnel Recommendations**

Mrs. Klimkowicz made a motion, seconded by Ms. Recker, that the personnel recommendations be accepted as presented.

Full-Time Teacher Employment:
(Effective 2015-2016 School Year)

Kopelman, Clark; psychologist intern, Academy-South
Melton, Brian; English, William Fremd High School
Tillander, Brittany; English, Palatine High School
Volgi, Anthony; applied technology, William Fremd High School

Part-Time Teacher Employment First Semester:
(Effective 2015-2016 School Year)

Berki, Robert; business education, William Fremd High School
DiPasquale, Jaclyn; English, Schaumburg High School
Dowd, Marie; English, William Fremd High School
Fowle, Curtis; social worker, Palatine High School
Jenner, III, Theodore; art, Hoffman Estates/James B. Conant High Schools
Macko, Casey; art, Schaumburg High School
Rentner, Marissa; music, Palatine High School
Santiago, Rocio; social worker, Palatine High School
Simonini, Drew; mathematics, Palatine High School
Watson, Margaret; social worker, Hoffman Estates High School
Winter, Matthew; science; William Fremd High School

Resignation:

English, Jason; science, William Fremd High School

Support Staff New Hire:

Wojnicki, Robert; custodian, Schaumburg High School

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Lauanna Recker
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

***Bid for Consideration**

Mrs. Klimkowicz made a motion, seconded by Ms. Recker, that the Board of Education award the business for technology hardware and software to the lowest responsible bidders, as listed below:

1. Konsultek	\$	251,409.34
2. Tympani, Inc.	\$	150,339.14
3. SHI International Corp.	\$	24,554.00
4. CDW Government LLC	\$	17,459.92
5. PCM Sarcom	\$	13,935.00
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	TOTAL:	\$ 457,697.40

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Lauanna Recker
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

Approval of Minutes – Regular Meeting of June 11, 2015

Mrs. Klimkowicz made a motion, seconded by Ms. Recker, that the minutes of the regular meeting of June 11, 2015 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowicz
Lauanna Recker
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

Freedom of Information Act Requests

The Board of Education received a report on Freedom of Information Act requests and responses.

Communications Audit Report

The Board of Education received a comprehensive communications audit report from Unicom-Arc that conveyed the findings and recommendations resulting from the audit of District 211's communications to students, parents, staff, and the community-at-large. Dr. Cates answered a Board member's question regarding the communications audit report.

Early Morning Work Sessions 2015-2016

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education authorize the Superintendent to approve 12 morning work sessions, each of which would be 75 minutes, on the following Tuesdays: September 8, 2015; September 22, 2015; October 6, 2015; October 20, 2015; November 3, 2015; November 17, 2015; December 8, 2015; February 9, 2016; February 23, 2016; March 8, 2016; April 5, 2016; and April 19, 2016. The motion carried unanimously.

Community Engagement and Strategic Plan: Request for Proposals

Mr. Scharringhausen made a motion, seconded by Mrs. Klimkowicz, that the Board of Education authorizes the Superintendent to issue a Request for Proposal to identify firms capable of facilitating a community engagement and strategic planning initiative.

On which motion a roll call vote was held with the following results:

Aye: Will Hinshaw
Peter Dombrowski
Lauanna Recker
Mike Scharringhausen
Anna Klimkowicz
Mucia Burke

Nay: None

The motion carried unanimously.

Community School

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education authorizes the Superintendent to enter into intergovernmental agreements in substantially the form presented to the Board of Education with human services agencies and organizations, health care, education, and social services providers that wish to partner with Township High School District 211 in the Community School that will be located within the Higgins Education Center.

On which motion a roll call vote was held with the following results:

Aye:	Anna Klimkowicz Will Hinshaw Mike Scharringhausen Peter Dombrowski Lauanna Recker Mucia Burke
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Nay:	None
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The motion carried unanimously.

Comprehensive School Climate Inventory Survey

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that the Board of Education authorizes the Superintendent to utilize the Comprehensive School Climate Inventory, at a cost up to \$15,650 per year, to survey school climate in District 211 in the 2015-2016 and 2016-2017 school years to meet the Illinois State Board of Education mandate during that period of time.

After discussion, a roll call vote was held with the following results:

Aye:	Lauanna Recker Mike Scharringhausen Peter Dombrowski Anna Klimkowicz Will Hinshaw Mucia Burke
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Nay:	None
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The motion carried unanimously.

Northwest Suburban Special Education Organization (N.S.S.E.O) Articles of Agreement for Legal Entity

Mr. Hinshaw made a motion, seconded by Mrs. Klimkowicz, that the Board of Education authorize the Superintendent, for and on behalf of the Board of Education, to take action affirming the proposed changes within the Northwest Suburban Special Education Organization (N.S.S.E.O.) Articles of Agreement. After discussion, the motion carried unanimously.

Contractual Agreement for North Cook Young Adult Academy for 2015-2016

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education authorize the Superintendent, for and on behalf of the Board of Education, to enter into a contractual agreement between Township High School District 211 and the North Cook Intermediate Service Center to allow the transfer of Township High School District 211 students with severe discipline problems to the North Cook Young Adult Academy, a regional safe schools program, at a cost of \$310,665.96 for the 2015-2016 academic year.

On which motion a roll call vote was held with the following results:

Aye: Mike Scharringhausen
Anna Klimkowicz
Lauanna Recker
Peter Dombrowski
Will Hinshaw
Mucia Burke

Nay: None

The motion carried unanimously.

Resolution to Build the Adult Transition Program Facility at Palatine High School

Mr. Scharringhausen made a motion, seconded by Mrs. Klimkowicz, that the Board of Education, by way of a public resolution, authorize the use of the proceeds from the sale of its properties to build a facility that will serve the students of Adult Transition Program-North on the grounds of Palatine High School at a cost not to exceed the total amount of the proceeds received from the sales.

On which motion a roll call vote was held with the following results:

Aye: Anna Klimkowicz
Mike Scharringhausen
Will Hinshaw
Lauanna Recker
Peter Dombrowski
Mucia Burke

Nay: None

The motion carried unanimously.

Proposed Policy Revision: Local Wellness Policy

The Board of Education received and reviewed a proposed policy revision to the Board policy concerning local wellness.

Proposed Policy Deletion: Data Management

The Board of Education received and reviewed a proposed policy deletion of the Board policy concerning data management.

Proposed Policy Deletion: Roster of Personnel

The Board of Education received and reviewed a proposed policy revision to the Board policy concerning the roster of personnel.

Proposed Policy Revision: Department Chair

The Board of Education received and reviewed a proposed policy revision to the Board policy concerning the department chair.

Proposed Policy Deletion: Qualifications for Department Chair

The Board of Education received and reviewed a proposed policy deletion of the Board policy concerning the qualifications for department chair.

Proposed Policy Revision: School Nurse Work Schedule

The Board of Education received and reviewed a proposed policy revision to the Board policy concerning the school nurse work schedule.

Proposed Policy Deletion: Posting of Custodial/Maintenance Vacancies

The Board of Education received and reviewed a proposed policy deletion of the Board policy concerning the posting of custodial/maintenance vacancies.

Board Member Expenses

Mrs. Klimkowitz made a motion, seconded by Ms. Recker, that the Board of Education approve the Pre-Approval Form for Future Expense Reimbursement for Mucia Burke to participate in the online learning course “Constructive Superintendent Evaluations” provided by the Illinois Association of School Boards; and Robert LeFevre to attend the Triple I conference on November 20 – 22, 2015 as submitted.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Lauanna Recker Mike Scharringhausen Anna Klimkowitz Will Hinshaw Mucia Burke
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Nay:	None
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The motion carried unanimously.

2015-2016 Education Research Development/Legislative Renewal

Mrs. Klimkowitz made a motion, seconded by Mr. Scharringhausen, that the Board of Education renew its membership in Education Research Development (ED-RED) for the 2015-2016 school year at a fee of \$5,000.

After discussion, a roll call vote was held with the following results:

Aye: Lauanna Recker
Peter Dombrowski
Anna Klimkowicz
Will Hinshaw
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

National School Boards Association National Connection Fees

Mrs. Klimkowicz made a motion, seconded by Ms. Recker, that the Board of Education approve the National Connection fees of the National School Boards Association for a period of one year beginning October 1, 2015 at a cost of \$5,335.

After discussion, a roll call vote was held with the following results:

Aye: Mike Scharringhausen
Will Hinshaw
Anna Klimkowicz
Lauanna Recker
Peter Dombrowski
Mucia A. Burke

Nay: None

The motion carried unanimously.

Northwest Suburban Special Education Organization (N.S.S.E.O)

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities.

Education Research Development (ED-RED)/Legislative Report

Dr. Cates reported on recent legislative activities.

Budget and Finance Committee

Mr. Dombrowski reported on the budget and finance committee meeting held on Wednesday, June 17, 2015.

Parent Connections and Communications Panel

Mr. Hinshaw reported on the recent parent connections and communications panel meeting.

Announcements

President Burke made the following announcements:

A. July	22	--	Last Day of Second Semester Summer School
B.	22	--	Budget and Finance Committee Meeting – 5:30 p.m.
B. August	13	--	Next Board of Education Meeting – 7:30 p.m.
C.	25	--	Beginning of 2015-2016 School Year
D.	25	--	Teacher Institute – No Classes
E.	26	--	Teacher Institute – No Classes
F.	27	--	First Day of Classes 2015-2016

Closed Session

Mrs. Klimkowitz made a motion, seconded by Mr. Hinshaw, that the Board of Education enter closed session to discuss minutes of meetings lawfully closed under the Open Meetings Act; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees; and probable or imminent litigation against, affecting or on behalf of the public body.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Will Hinshaw
Anna Klimkowitz
Lauanna Recker
Mike Scharringhausen
Mucia Burke

Nay: None

The motion carried unanimously.

The Board of Education entered executive session at 8:49 p.m. and resumed its meeting at 9:06 p.m.

Release of Closed Session Minutes

Mrs. Klimkowitz made a motion, seconded by Mr. Scharringhausen, that the closed session minutes of December 11, 2014; January 15, 2015; February 12, 2015; March 19, 2015; April 9, 2015, and April 30, 2015 no longer require confidential treatment and are to be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski
Mike Scharringhausen
Lauanna Recker
Will Hinshaw
Anna Klimkowitz
Mucia Burke

Nay: None

The motion carried unanimously.

Acceptance of Retirement Requests of Certified and Non-Certified Staff Members

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that the Board of Education accepts the retirement requests of Oscar Baltodano, effective at the end of the 2016-2017 school term consistent with the Master Contract of the District 211 United Support Staff; Timothy Little, effective June 30, 2020 consistent with the Master Contract of the District 211 Teachers' Union; and Debra Thomas, effective June 30, 2017 according to the Master Contract of the District 211 United Support Staff.

After discussion, a roll call vote was held with the following results:

Aye:	Lauanna Recker Mike Scharringhausen Will Hinshaw Peter Dombrowski Anna Klimkowicz Mucia Burke
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Nay:	None
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The motion carried unanimously.

Board Members' Discussion of the Evening's Board of Education Meeting

Mrs. Burke offered that this would be the portion of the agenda where Board members can share impressions about this evening's Board of Education meeting. Mrs. Burke asked if the Board members would choose to talk about them this evening or if they wanted to move this agenda item to the next Board of Education meeting. The Board members agreed to proceed with their comments this evening. Mr. Dombrowski, Mr. Hinshaw, Mrs. Klimkowicz, Ms. Recker, Mr. Scharringhausen, and Mrs. Burke offered comments about the meeting.

Adjournment

There being no further business to come before the Board of Education, President Burke thereupon declared the meeting adjourned at 9:10 p.m.

Respectfully submitted,

Secretary, District 211

President, District 211