

**TOWNSHIP HIGH SCHOOL DISTRICT 211  
Palatine, Illinois**

**BOARD OF EDUCATION  
REGULAR MEETING  
February 16, 2017  
7:30 p.m.  
(Official)**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on February 16, 2017 at 7:30 p.m. in the G. A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

**ROLL CALL**

On a roll call, the following officers and members were:

Physically Present: Peter R. Dombrowski, Member  
Will Hinshaw, Member  
Anna Klimkowicz, Secretary and Member  
Robert LeFevre, Jr., Vice President and Member  
Mike Scharringhausen, Member  
Mucia A. Burke, President and Member

Present By Other Means: None

Absent: Lauanna Recker, Member

Also present were: Superintendent Daniel E. Cates; members of the District administrative staff; interested citizens; and members of the press.

**Pledge of Allegiance**

President Burke led the Board of Education and the audience in the Pledge of Allegiance.

**Highest Possible Composite Score on the American College Testing (ACT) Exam**

Superintendent Dr. Daniel Cates made the following comments:

“The ACT has been taken by nearly 60 percent of America’s college-bound students. The highest possible composite score is 36, which is achieved by less than one-tenth of one percent of students taking the exam. In the U.S. high school graduating class of 2016, only 2,235 out of nearly 2.1 million graduates who took the ACT earned a composite score of 36. I am proud to say that tonight we have two District 211 students here to be recognized for this outstanding achievement. On behalf of the Board of Education and High School District 211, I’d like to congratulate each of them.”

Superintendent Cates introduced Palatine High School World Language Teacher Cara Melbou. Mrs. Melbou introduced and President Burke presented a plaque to Palatine High School student Sarah Gonwa for earning a 36, the highest possible composite score, on the October 2016 American College Test (ACT) examination.

Superintendent Cates introduced William Fremd High School Mathematics Teacher Christopher Grattoni. Mr. Grattoni introduced and President Burke presented a plaque to William Fremd High School student Kevin Chen for earning a 36, the highest possible composite score, on the December 2016 American College Test (ACT) examination.

### **Recognition – 2016-2017 *Daily Herald* Leadership Team**

Superintendent Cates made the following comments:

“To recognize high school students who excel in volunteerism and community service, the *Daily Herald* sponsored its 16<sup>th</sup> annual Leadership Team for 2016-2017. I am proud to announce that High School District 211 had four representatives named to the ten-member team. These outstanding students were featured with all applicants in a special section of the January 12, 2017 edition of the *Daily Herald*.

On behalf of the Board of Education and the High School District 211 community, we would like to congratulate these students and their families on being selected as *Daily Herald* Leadership Team award winners.”

Superintendent Cates introduced Palatine High School Counselor Alonso Ramirez. Mr. Ramirez introduced and President Burke presented a plaque to Palatine High School student Victor Estrada for being named to the 2016-2017 *Daily Herald* Leadership Team.

Superintendent Cates introduced James B. Conant High School Counselor Richard Bauer. Mr. Bauer introduced and President Burke presented a plaque to James B. Conant High School student Elizabeth Einig for being named to the 2016-2017 *Daily Herald* Leadership Team.

Superintendent Cates introduced Hoffman Estates High School Science Teacher Suzanne Fetherling. Ms. Fetherling introduced and President Burke presented a plaque to Hoffman Estates High School student Parin Shah for being named to the 2016-2017 *Daily Herald* Leadership Team.

Superintendent Cates introduced Schaumburg High School Counselor Brent Swolsky. Mr. Swolsky introduced and President Burke presented a plaque to Schaumburg High School student Matthew Aberman for being named to the 2016-2017 *Daily Herald* Leadership Team.

### **Support in a Life-Saving Situation**

Superintendent Cates introduced Director of Transportation James Fleischman. Mr. Fleischman introduced and President Burke presented a plaque to School Bus Driver Kenneth Feeley for providing support in a life-saving situation.

### **Business Partnerships for Students**

Superintendent Cates introduced Associate Superintendent for Student Services Mark Kovack. Mr. Kovack introduced District 211 Transitions Services Coordinator Patrick Abraham. Mr. Abraham introduced and President Burke presented plaques to representatives from these local businesses who partner with District 211 to establish worksites for students with special needs that provide true-to-life work experiences to help prepare these students for their lives after high school: Alfred Campanelli YMCA; Buehler YMCA; eWorks Electronic Services, Inc.; Friendship Village of Schaumburg; GFS Marketplace of Palatine; GFS Marketplace of Schaumburg; Harper College Child Learning Center; HomeGoods of Palatine; IKEA; Innovative Components; Partners for Our Communities; Tamarack – Holiday Retirement; T. J. Maxx of Palatine; and Willow Creek Care Center.

President Burke extended congratulations to all the students, staff, parents, and business partners who were recognized tonight on behalf of the Board of Education.

**Break**

The Board of Education took a break from 7:58 p.m. to 8:10 p.m. while pictures were taken of recognition award winners.

**Citizens' Petitions and Appearances**

President Burke asked if there was anyone present, not on the agenda and who did not sign up to speak, who wished to address the Board of Education. No one addressed the Board.

**Presentation: Facilities and Capital Improvements Update**

Superintendent Cates introduced Chief Operating Officer Lauren Hummel. Mrs. Hummel introduced Director of Facilities and Business Services Christopher Kontney and Controller and Treasurer Barbara Peterson. Mrs. Hummel, Mr. Kontney, and Mrs. Peterson presented an update on the life safety capital improvement projects, the current five-year facilities and capital improvement plan, the future ten-year facility and capital improvement plan, the operations and maintenance fund capital and facilities improvement projects, and the financial planning for capital improvements.

**Consent Agenda**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the consent agenda, with the removal of the minutes of the regular meeting of January 19, 2017, be approved as presented.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Robert LeFevre Mike Scharringhausen Mucia Burke
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Nay:	None
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The motion carried unanimously.

The following consent agenda items (indicated by \*) were enacted by one motion:

**\*Approval of Bills for Payment**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that bills in the amount of \$23,636,825.86 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye:	Peter Dombrowski Will Hinshaw Anna Klimkowicz Robert LeFevre Mike Scharringhausen Mucia Burke
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Nay:	None
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The motion carried unanimously.

**\*Financial Report – As of December 31, 2016**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses), and Changes in Fund Balances for the period ending December 31, 2016 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Investment Report – As of December 31, 2016**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the investment report for the period ending December 31, 2016 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Student Activities Report – As of December 31, 2016**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the student activity, trust fund, and convenience fund report for the period ending December 31, 2016 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Variance Report – As of December 31, 2016**

Mrs. Klimkowicz made a motion, seconded by Scharringhausen, that the variance report for the period ending December 31, 2016 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\* In-District Professional Learning Opportunities Spring 2017**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, the Superintendent be authorized to offer the following professional learning opportunities for in-district credit: *Poor Students, Rich Teaching: Mindsets for Change* (Book Study), *Grit: The Power of Passion and Perseverance* (Book Study), and *Emotional Intelligence 2.0* (Book Study), as proposed.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Acceptance of Donations**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education formally accept the donations of sewing supplies of a Singer Serger ProFinish sewing machine, ten bolts of fabric, and 12 large bags of fabric from Felicia Shotkoski; and a 2005 Chevrolet Malibu LS from Joseph and Eileen Yankee; further, that letters of appreciation be sent, on behalf of the Board, by the Superintendent.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Personnel Recommendations**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that personnel recommendations be accepted as presented.

Part-Time Teacher Employment Second Semester  
(Effective 2016-2017 School Year)

Vargas, Karina; mathematics, Hoffman Estates High School

Support Staff New Hires:

Archer, Michael; teacher assistant, James B. Conant High School  
Baack, Irma; teacher assistant, Palatine High School  
Babcock, Paula; night media assistant, Palatine High School  
Barnd, Michael; teacher assistant, William Fremd High School  
Correa, Maria; support staff assistant, Palatine High School  
Delic, Beatrisa; bus aide, G. A. McElroy Administration Center  
Hattery, Diane; bus driver, G. A. McElroy Administration Center  
Holm, Dennis; custodian, Schaumburg High School  
Johnson, Geraldine; food service, Palatine High School  
Monaco, Jessica; support staff assistant, Hoffman Estates High School  
Myftiu, Greta; food service, Palatine High School  
Rausch, Judith; teacher assistant, Hoffman Estates High School  
Rosa, Yesmeen; teacher assistant, District 211 North Campus  
Roumbos, Bobby; teacher assistant, District 211 North Campus  
Trotman, Shane; teacher assistant, Higgins Education Center

Support Staff Resignations:

Hanley, Brian; teacher assistant, Hoffman Estates High School  
Oakes, Mary Kay; secretary, G. A. McElroy Administration Center  
Osburn, Rowena; bus aide, G. A. McElroy Administration Center  
Plaza, Mary; food service, William Fremd High School

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowicz  
Robert LeFevre  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**\*Bids for Consideration**

Mrs. Klimkowitz made a motion, seconded by Mr. Scharringhausen, that for the bids listed below, the Board of Education award the business to the lowest responsible bidder as listed in the attached administrative bid recommendation dated February 16, 2017 (attached to official minutes):

1. Kitchen equipment pre-purchase and installation for Schaumburg High School – TriMark Marlinn, LLC	\$ 1,160,707.01
2. Locker pre-purchase and installation for Schaumburg High School – Larson Equipment & Furniture Company	\$ 626,749.00
3. Life safety work for William Fremd High School – Dimensional Enterprises, Inc.	\$ 565,427.00
TOTAL:	\$ 2,352,883.01

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowitz  
Robert LeFevre  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

**Approval of Minutes – Regular Meeting of January 19, 2017**

Mrs. Klimkowitz made a motion, seconded by Mr. Scharringhausen, that the minutes of the regular meeting of January 19, 2017 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Anna Klimkowitz  
Robert LeFevre  
Mike Scharringhausen  
Mucia Burke

Nay: None

Abstain: Will Hinshaw

The motion carried.

### **Freedom of Information Act Requests**

The Board of Education received a report on Freedom of Information Act requests and responses.

### **Class Size Committee Report**

The Board of Education received a report on the Class Size Committee.

### **2017-2018 Budget Sequences and Development**

The Board of Education received a report on the 2017-2018 Budget Sequences and Development.

### **D211 Cares Campaign Report**

The Board of Education received a report on the 2016-2017 D211 Cares campaign.

President Burke expressed her thanks to the District 211 staff for their generosity to the D211 Cares charitable causes.

### **Proposed Policy Revisions: School Board Meetings, Board Member Expenses, and Expense Reimbursements**

Mrs. Klimkowicz made a motion, seconded by Mr. Hinshaw, that the Board policy files: BD School Board Meetings, BHD Board Member Expenses, and DLC Expense Reimbursements be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. The motion carried unanimously.

### **Driver Education Behind-the-Wheel Fee for 2017-2018**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the driver education behind-the-wheel fee remain at \$350 for the 2017-2018 school year.

On which motion a roll call vote was held with the following results:

Aye:	Robert LeFevre Will Hinshaw Anna Klimkowicz Peter Dombrowski Mike Scharringhausen Mucia Burke
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Nay:	None
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The motion carried unanimously.

### **Proposed Resolution: Travel Expenses**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the proposed resolution for travel expenses be approved as presented. The motion carried unanimously.



### **Purchase of Human Resources Software Packages**

Mrs. Klimkowicz made a motion, seconded by Mr. Scharringhausen, that the Board of Education authorizes the purchase and implementation of the Absence and Time software package and the VeriTime software package at a total cost of \$39,841.90.

After discussion, a roll call vote was held with the following results:

Aye: Mike Scharringhausen  
Peter Dombrowski  
Robert LeFevre  
Will Hinshaw  
Anna Klimkowicz  
Mucia Burke

Nay: None

The motion carried unanimously.

### **Potential Topics for Future Discussion**

No topics were proposed by the Board of Education for future potential discussion.

### **Northwest Suburban Special Education Organization**

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities.

### **Education Research Development/Legislative Report**

Mr. Scharringhausen and Superintendent Cates reported on recent activities of ED-RED and Superintendent Cates reported on recent legislative and school funding activities.

### **Partners for Our Community – Evening Community Services**

Mr. Kovack reported on the recent Partners for Our Community – Evening Community Services activities.

### **District 211 Facilities Report**

Mr. Dombrowski reported that the Facilities and Capital Improvement Update presentation covered information about the recent District 211 facilities activities well and also that the committee discussed having the schools' water quality testing continue to be handled by the District 211 administration.

### **Announcements**

President Burke made the following announcements:

- |             |    |    |   |
|-------------|----|----|---|
| A. February | 17 | -- | State Girls Gymnastics Meet -- Palatine High School --<br>2:00 p.m. |
| B.          | 18 | -- | State Girls Gymnastics Meet -- Palatine High School --<br>2:00 p.m. |
| C.          | 20 | -- | Presidents' Day – All District Buildings Closed                     |

D. March	6	--	Palatine High School Winter Sports Awards --7:00 p.m. – Mrs. Klimkowitz Attending
E.	6	--	William Fremd High School Winter Sports Awards -- 7:00 p.m.
F.	6	--	James B. Conant High School Winter Sports Awards -- 7:00 p.m.
G.	6	--	Hoffman Estates High School Winter Sports Awards -- 7:00 p.m.
H.	8	--	Schaumburg High School Winter Sports Awards -- 6:00 p.m. -- Mr. Hinshaw Attending
I.	16	--	Next Board of Education Meeting -- 7:30 p.m.

### **Closed Session**

Mrs. Klimkowitz made a motion, seconded by Mr. Hinshaw, that the Board of Education will enter closed session to discuss minutes lawfully closed under the Open Meetings Act [5 ILCS 120/2 (c) (21)]; appointment, employment, compensation, discipline, performance, or dismissal of specific employees [5 ILCS 120/2 (c) (1)]; matter relating to an individual student [5 ILCS 120/2 (c) (10)]; and collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees [5 ILCS 120/2 (c) (2)].

On which motion a roll call vote was held with the following results:

Aye: Peter Dombrowski  
Will Hinshaw  
Anna Klimkowitz  
Robert LeFevre  
Mike Scharringhausen  
Mucia Burke

Nay: None

The motion carried unanimously.

The Board of Education entered executive session 8:50 p.m. and resumed its meeting at 10:20 p.m.

### **Acceptance of Retirement Requests of Certified and Non-Certified Staff Members**

Mrs. Klimkowitz made a motion, seconded by Mr. Hinshaw, that the Board of Education accepts the retirement requests of Sharon Bernert, effective May 2018 according to the Master Contract of the District 211 Teachers' Union; Julie Cirillo, effective December 2017 according to the Master Contract of the District 211 United Support Staff; Timothy Kirby, effective May 2021 according to the Master Contract with the District 211 Teachers' Union; Nancy Rokosz, effective May 2017 according to the Master Contract of the District 211 United Support Staff; James Seimetz, effective June 2017 according to the Master Contract with the District 211 Operations Maintenance Group; and James Sheehan, effective May 2017 according to the Master Contract of the District 211 United Support Staff.

On which motion a roll call vote was held with the following results:

Aye: Mike Scharringhausen  
Anna Klimkowicz  
Robert LeFevre  
Peter Dombrowski  
Will Hinshaw  
Mucia Burke

Nay: None

The motion carried unanimously.

**Board Members’ Discussion of the Evening’s Board of Education Meeting**

Mrs. Burke asked if Board members wished to share their impressions about the evening’s Board of Education meeting. No one offered remarks about the meeting.

**Adjournment**

There being no further business to come before the Board of Education, President Burke thereupon declared the meeting adjourned at 10:22 p.m.

Respectfully submitted,

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Secretary, District 211

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President, District 211