

**TOWNSHIP HIGH SCHOOL DISTRICT 211  
Palatine, Illinois**

**BOARD OF EDUCATION  
REGULAR MEETING  
October 13, 2011  
7:30 p.m.  
(Official)**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on October 13, 2011 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

**ROLL CALL**

On a roll call, the following officers and members were:

Physically Present:                      George P. Brandt, Vice President and Member  
   Mucia Burke, Member  
   Richard Gerber, Member  
   Anna Klimkowicz, Member  
   Bill Robertson, Member  
   Edward Yung, Secretary and Member  
   Robert LeFevre, President and Member

Present By Other Means:                None

Absent:                                        None

Also present were: Nancy N. Robb, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

**Pledge of Allegiance**

President LeFevre led the Board of Education and the audience in the Pledge of Allegiance.

**Citizens' Petitions and Appearances**

President LeFevre asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education. John Parker, Schaumburg resident and member of the Northwest Taxpayers United; Warren Kostka, Palatine resident; and Vickie Wilson, Palatine resident, addressed the Board regarding broadcasting District 211 Board of Education meetings.

Patrick DeMore, Schaumburg resident, addressed the Board to commend District 211 and James B. Conant High School staff for his son's transition from junior high to high school.

## **Pathway to Engineering Through the Project Lead The Way Curriculum**

Assistant Superintendent Busch introduced Palatine High School Technology Department Chair Mark Hibner, Palatine High School Applied Technology Teacher Alex Larson, William Fremd High School Applied Technology Department Chair Paul Hardy, and James B. Conant High School Applied Technology Department Chair Eric LeBlanc who presented information and answered Board Members’ questions on the Project Lead the Way curriculum.

### **Consent Agenda**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the consent agenda be approved.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Bill Robertson Edward Yung Robert LeFevre
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Nay:	None
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The motion carried unanimously.

The following consent agenda items (indicated by \*) were enacted by one motion:

### **\*Approval of Minutes – Regular Meeting of September 22, 2011**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the minutes of the regular meeting of September 22, 2011 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Bill Robertson Edward Yung Robert LeFevre
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Nay:	None
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The motion carried unanimously.

### **\*Approval of Bills for Payment**

Mrs. Klimkowicz made a motion, seconded by Mr., Yung, that bills in the amount of \$2,611,458.11 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

**\*Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education approve the resolutions authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax year 2009 (Docket Nos. 09-30776.001-C-3; 09-30913.001-C-3; 09-31889.001-C-2; and 09-30655.001-C-3 and 09-30655.002-C-3); and, further, authorize Franczek Radelet, as the Board of Education's legal representatives, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on properties for which the District receives notification of appeal. (Attached to official minutes)

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

**Library Per Capita Grant**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education endorse the District 211 Library Grant Application for the fiscal year 2012 and authorize the Board President and Superintendent to sign and submit the application for and on behalf of the Board.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

### **Requests for Policy Exemptions**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education permit the Palatine High School Social Studies club to conduct a door-to-door solicitations of monetary donations; and the William Fremd High School Service Over Self club and Schaumburg High School Students Helping Others club to conduct door-to-door solicitations of canned goods for charity on October 31, 2011, as requested, pursuant to Board Policy File KA: School Community Relations Goals.

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

### **\*Personnel Recommendations**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that personnel recommendations be accepted as presented.

#### Support Staff New Hires:

Butzen, Timothy; custodian, James B. Conant High School  
Coleman, Ann Marie; teacher assistant, Hoffman Estates High School  
Harris, Cathy; student supervisor, Schaumburg High School  
Hurtado, Amanda; teacher assistant, Palatine High School  
Mok, Kathryn; teacher assistant, Palatine High School  
O'Neill, Michael; teacher assistant, Hoffman Estates High School

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Mucia Burke  
Richard Gerber  
Anna Klimkowicz  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

**\*Bids for Consideration**

Mrs. Klimkowitz made a motion, seconded by Mr. Yung, that for the bids listed below, the Board of Education award the business to the lowest responsible bidders as listed in the administrative bid recommendation dated October 13, 2011. (Attached to official minutes):

1. Custodial maintenance supplies for the custodial maintenance department – seventeen vendors	\$232,939.23
2. Wood floor replacement for James B. Conant High School – Floors, Inc.	\$251,300.00
3. Xerographic paper for all the schools – Midland Paper	\$206,316.00
4. Street salt for all the schools and the Administration Center – ConservFS	\$99,300.00
5. Doors for Palatine and Schaumburg High Schools – Edwin Anderson Construction Company	\$84,200.00
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TOTAL:	\$874,055.23

On which motion a roll call vote was held with the following results:

Aye: George Brandt  
Mucia Burke  
Richard Gerber  
Anna Klimkowitz  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

**Freedom of Information Act Requests**

The Board of Education received a report on Freedom of Information Act requests and responses.

**Operating Fund Balance for the Period Ending June 30, 2011**

The Board of Education received a report on the operating fund balance for the period ending June 30, 2011.

**Salary Compensation Report**

The Board of Education received a report on salary compensation.

**Board Member Expenses**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education approve the Pre-Approval Form for Future Expense Reimbursement as submitted.

On which motion a roll call vote was held with the following results:

Aye: Bill Robertson  
Edward Yung  
Mucia Burke  
Anna Klimkowicz  
Robert LeFevre

Nay: George Brandt

Abstain: Richard Gerber

The motion carried.

**Tax Levy Information**

The Board of Education received information concerning the proposed 2011 tax levy.

**Proposed Policy Revision: Promotion**

The Board of Education received and reviewed a proposed policy revision to Board policy concerning promotion.

**Proposed Policy Revision: Operating Fund Balance**

The Board of Education received and reviewed a proposed policy revision to Board policy concerning operating fund balance.

**Request for Foreign Exchange Trips**

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education approve participation in twelve foreign exchange trips as proposed for the summer of 2012. District 211 reserves the right to cancel any airline travel that the District deems unsafe or to not be in the best interest of District 211.

On which motion a roll call vote was held with the following results:

Aye: Edward Yung  
Bill Robertson  
Mucia Burke  
George Brandt  
Anna Klimkowicz  
Richard Gerber  
Robert LeFevre

Nay: None

The motion carried unanimously.

### **Broadcast of Board of Education Meetings**

Mr. Robertson made a motion, seconded by Mrs. Klimkowicz, that Dr. Robb enter into specific fact finding conversations with Reid Ottesen, Village Manager, to find out more information regarding the “donation” of his employee and audio visual equipment to broadcast our Board meetings from this room.

After discussion, Mrs. Klimkowicz made a motion to amend, seconded by Mr. Robertson, to expand the fact finding conversations to include Harper College.

A roll call vote on the motion to amend was held with the following results:

Aye: Richard Gerber  
Bill Robertson  
Edward Yung  
Mucia Burke  
George Brandt  
Anna Klimkowicz  
Robert LeFevre

Nay: None

The motion carried unanimously.

Mr. Robertson made a motion, seconded by Mrs. Klimkowicz, that Dr. Robb enter into specific fact finding conversations with Reid Ottesen, Village Manager, to find out more information regarding the “donation” of his employee and audio visual equipment to broadcast our Board meetings from this room and to expand the fact finding conversations with Harper College.

On which motion a roll call vote was held with the following results:

Aye: Edward Yung  
Bill Robertson  
Mucia Burke  
George Brandt  
Richard Gerber  
Anna Klimkowicz  
Robert LeFevre

Nay: None

The motion carried unanimously.

### **Northwest Suburban Special Education Organization**

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities.

### **Education Research Development/Legislative Report**

Mr. Gerber reported on the recent activities of Ed-Red.

**Announcements**

President LeFevre made the following announcements:

- |    |         |    |    |  |
|----|---------|----|----|--|
| A. | October | 19 | -- | District 211 College Night – James B. Conant High School<br>– 6:30 p.m.                            |
| B. |         | 26 | -- | James B. Conant High School National Honor Society<br>Induction – 7:30 p.m. – Mr. Gerber Attending |
| C. |         | 27 | -- | Next Board of Education Meeting – 7:30 p.m.  |

**Closed Session**

Mr. Robertson made a motion, seconded by Mr. Yung, that the Board of Education enter closed session to review closed session minutes; and discuss appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Richard Gerber Anna Klimkowicz Bill Robertson Edward Yung Robert LeFevre
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Nay:	None
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The motion carried unanimously.

The Board of Education entered executive session at 8:36 p.m. and resumed its meeting at 8:45 p.m.

**Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees**

Mrs. Klimkowicz made a motion, seconded by Mr. Robertson, that the Board of Education accept the retirement requests of Gail Christoff, G. A. McElroy Administration Center (June 2012); Patricia Eugene, Hoffman Estates High School (June 2012); Bonita Gordon, Hoffman Estates High School (June 2012); Jane Morris, Schaumburg High School (June 2012); Otto Ryba, G. A. McElroy Administration Center (June 2013); and Sheila Saccomanno, William Fremd High School (June 2012).

On which motion a roll call vote was held with the following results:

Aye:	Richard Gerber Bill Robertson Anna Klimkowicz George Brandt Edward Yung Mucia Burke Robert LeFevre
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Nay: None

The motion carried unanimously.

Mrs. Klimkowitz made a motion, seconded by Mr. Gerber, that the Board of Education adopt a resolution and Notice to Remedy for the employee to whom it is addressed, and that such Notice be sent to said employee by the Secretary of the Board of Education by certified mail; further, that the resolution and notice not become part of the public minutes of the Board.

On which motion a roll call vote was held with the following results:

Aye: Anna Klimkowitz  
Richard Gerber  
Edward Yung  
George Brandt  
Bill Robertson  
Mucia Burke  
Robert LeFevre

Nay: None

The motion carried unanimously.

Mrs. Klimkowitz made a motion, seconded by Mr. Gerber, that employee #079639 be suspended for three days without pay and a Notice to Remedy be issued; further, that the Board Secretary notify said employee in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Edward Yung  
Anna Klimkowitz  
Richard Gerber  
George Brandt  
Bill Robertson  
Robert LeFevre

Nay: None

The motion carried unanimously.

### **Adjournment**

There being no further business to come before the Board of Education, President LeFevre thereupon declared the meeting adjourned at 8:46 p.m.

Respectfully submitted,

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Secretary, District 211

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President, District 211