

**TOWNSHIP HIGH SCHOOL DISTRICT 211  
Palatine, Illinois**

**BOARD OF EDUCATION  
REGULAR MEETING**

**January 17, 2013**

**7:30 p.m.**

**(Official)**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on January 17, 2013 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

**ROLL CALL**

On a roll call, the following officers and members were:

Physically Present: Mucia Burke, Member  
Richard Gerber, Member  
Bill Robertson, Member  
Edward Yung, Secretary and Member  
Robert LeFevre, President and Member

Present By Other Means: None

Absent: George P. Brandt, Vice President and Member  
Anna Klimkowicz, Member

Also present were: Nancy N. Robb, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

**Pledge of Allegiance**

President LeFevre led the Board of Education and the audience in the Pledge of Allegiance.

**Highest Possible Composite Score on the American College Testing Examination**

Superintendent Robb introduced William Fremd High School Mathematics Teacher Robert Higgins. Mr. Higgins introduced and President LeFevre presented plaques to Mazin Bokhari and Yuki Koike for earning 36, the highest possible composite score, on the October 2012 American College Testing (ACT) examination.

**National Board for Professional Teaching Standards Certification**

Superintendent Robb introduced Hoffman Estates High School Principal James Britton. Mr. Britton introduced and President LeFevre presented a plaque to Hoffman Estates High School Science Teacher Tanya Katovich in recognition for achieving national certification through the National Board for Professional Teaching Standards, the highest professional credential in the field of teaching.

Superintendent Robb introduced William Fremd High School Principal Lisa Small. Dr. Small introduced and President LeFevre presented a plaque to William Fremd High School Mathematics Teacher Christopher Grattoni in recognition for achieving national certification through the National Board for Professional Teaching Standards, the highest professional credential in the field of teaching.

Superintendent Robb introduced Palatine High School Principal Gary Steiger. Mr. Steiger introduced and President LeFevre presented a plaque to Palatine High School Mathematics Teacher Gina Hubbard in recognition for achieving national certification through the National Board for Professional Teaching Standards, the highest professional credential in the field of teaching.

Superintendent Robb introduced Academy-South Program Administrator Amy Friel. Ms. Friel introduced and President LeFevre presented plaques to Academy-South Teacher Derek Schmidt in recognition for achieving national certification through the National Board for Professional Teaching Standards, the highest professional credential in the field of teaching.

Superintendent Robb introduced Schaumburg High School Principal Timothy Little. Mr. Little introduced and President LeFevre presented plaques to Schaumburg High School English Teachers Brian Curtin, Kimberly Selleck, and Tracy Serafini in recognition for achieving national certification through the National Board for Professional Teaching Standards, the highest professional credential in the field of teaching.

Superintendent Robb introduced James B. Conant High School Principal Timothy Cannon. Mr. Cannon introduced and President LeFevre presented plaques to James B. Conant High School English Teacher Jordan Catapano, Family and Consumer Sciences Department Chair Angela Drenth, World Language Teacher Brian Drenth, and Science Teacher Erik Hauser, in recognition for achieving national certification through the National Board for Professional Teaching Standards, the highest professional credential in the field of teaching.

President LeFevre extended congratulations, on behalf of the Board of Education to the teachers for their outstanding achievements.

### **Break**

The Board of Education took a break from 7:59 p.m. to 8:05 p.m. while pictures were taken of recognition award winners.

### **Citizens' Petitions and Appearances**

President LeFevre asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education. No one came forward.

### **Public Hearing – Veterans Day**

Mr. Yung made a motion, seconded by Mr. Robertson, that the public hearing to hear testimony on the proposal to hold school on Veterans Day to be opened. The motion carried unanimously. The public hearing opened at 8:06 p.m.

President LeFevre asked if there was anyone present who wished to address the Board of Education. No one came forward.

Mr. Robertson made a motion, seconded by Mrs. Burke, that the public hearing to hear testimony on the proposal to hold school on Veterans Day be closed. The motion carried unanimously. The public hearing closed at 8:07 p.m.

## **Semester Update on the One-to-One Electronic Device Pilot Program**

Associate Superintendent Daniel Cates, Palatine High School English Teacher Jennifer Krause, James B. Conant High School Science Teacher Martin Kulak, and William Fremd High School Social Studies Teacher Shawn McCusker presented an update and answered Board members questions on one-to-one electronic device pilot program.

### **Consent Agenda**

Mrs. Burke made a motion, seconded by Mr. Yung, that the consent agenda, with the removal of the minutes of the regular meeting of December 13, 2012 be approved.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Richard Gerber Bill Robertson Edward Yung Robert LeFevre
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Nay:	None
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The motion carried unanimously.

The following consent agenda items (indicated by \*) were enacted by one motion:

### **\*Closed Session Audio Tape Recordings**

Mrs. Burke made a motion, seconded by Mr. Yung, that for the following Board of Education meetings at least 18 months prior to tonight's meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: July 14, 2011.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Richard Gerber Bill Robertson Edward Yung Robert LeFevre
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Nay:	None
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The motion carried unanimously.

### **\*Approval of Bills for Payment**

Mrs. Burke made a motion, seconded by Mr. Yung, that bills in the amount of \$16,164,880.38 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

**\*Financial Report – As of November 30, 2012**

Mrs. Burke made a motion, seconded by Mr. Yung, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the period ending November 30, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

**\*Investment Report – As of November 30, 2012**

Mrs. Burke made a motion, seconded by Mr. Yung, that the investment report for the period ending November 30, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

**\*Student Activities Report – As of November 30, 2012**

Mrs. Burke made a motion, seconded by Mr. Yung, that the student activity, trust fund, and convenience fund report for the period ending November 30, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

**\*Variance Report – As of November 30, 2012**

Mrs. Burke made a motion, seconded by Mr. Yung, that the variance report for the period ending November 30, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

**\*Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board**

Mrs. Burke made a motion, seconded by Mr. Yung, that the Board of Education approve the resolution authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax year 2010 (Docket Nos. 10-28842.001-C-3; 10-30238.001-C-3; 10-29800.001-I-2; 10-30172.001-C-2; 10-30502.001-C-2, 10-30502.002-C-2, 10-30502.003-C-2; and 10-30502.004-C-2; 10-30854.001-C-2 and 10-30854.002-C-2; 10-30739.001-C-2; 10-30092.001-C-3; 10-30086.001-C-2; 10-30093.001-C-2; 10-30223.001-C-3, 10-30223.002-C-3 and 10-30223.003-C-3; 10-30295.001-C-2; 10-30294.001-C-2; 10-30856.001-C-2; 10-30522.001-C-3 and 10-30522.002-C-3; AND 10-30457.001-I-3); and, further, authorize Franczek Radelet, and Hodges, Loizzi, Eisenhammer Rodick and Kohn, as the Board of Education's legal representatives, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on properties for which the District receives notification of appeal. (Attached to official minutes)

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

**\*Personnel Recommendations**

Mrs. Burke made a motion, seconded by Mr. Yung, that personnel recommendations be accepted as presented.

Full Time Teacher Employment (Partial Year):  
(Effective Second Semester)

Desruisseaux, Paul; mathematics, Schaumburg High School  
Heisler, Wade; physical education, Schaumburg High School  
McGinn, Elyse; special education, William Fremd High School

Part Time Teacher Employment Second Semester:  
(Effective 2012-2013 School Year)

Bailey, Nicole; science, William Fremd High School  
Briggs, Dana; English, James B. Conant High School  
Calvo, Veronica; world language, Palatine High School  
Carey, Joseph; business education, Schaumburg/James B. Conant High Schools  
Carey, Sara; world language, Hoffman Estates/Palatine High Schools  
Catsaros, Anna; speech and language pathologist, Hoffman Estates High School /Academy-South  
Cauthorn, Kyle; music, Palatine High School  
Colletti, Valerie; English as a second language, Palatine High School  
Dembkowski, Lauren; social studies, Palatine High School  
Esquivel, Carlos; music, James B. Conant High School  
Fasolo, Maria; speech and language pathologist, Schaumburg High School  
Fehlberg, David; special education, James B. Conant High School  
Harte, Timothy; social studies, James B. Conant High School  
Hong, Stephen; English as a second language, James B. Conant High School  
Kelly, James; mathematics, Hoffman Estates High School  
King, Natalie; driver education, Academy-South  
Li, Li; world language, Palatine High School  
Loh, Catherine; science, Hoffman Estates High School  
Lundell, Colleen; special education, Academy-South  
Macy-Robertson, Nicole; speech and language pathologist, Palatine/William Fremd/James B. Conant/Schaumburg/Hoffman Estates High Schools  
Mann, Maureen; counselor, Hoffman Estates High School  
Mariani, Amy; business education, William Fremd High School  
Melton, Eric; counselor, Schaumburg High Schools  
Moersch, Paul; physical education/driver education, Hoffman Estates/James B. Conant High Schools  
Reimer, Lee; counselor, James B. Conant High School  
Rogers, James; science, James B. Conant High School  
Rubinson, Bina; social worker, Hoffman Estates High School  
Ruettiger, Daniel; physical education, William Fremd High School  
Secrest, Jason; art, Schaumburg High School  
Shewmon, Sally; mathematics, Palatine High School  
Ventura, Toni; family & consumer sciences, Palatine High School  
Wright, Kyle; special education, Palatine High School  
Young, Lindsey; family & consumer sciences, William Fremd High School

Support Staff New Hires:

Benavidez, Maria; bilingual staff assistant, Palatine High School  
 Carman, Theresa; testing assistant, James B. Conant High School  
 Carroll, John; teacher assistant, Palatine High School  
 Cipolla, Jeffrey; bus aide, G. A. McElroy Administration Center  
 Engelbreit, Maureen; food service, Hoffman Estates High School  
 Harker, Matthew; bus aide, G. A. McElroy Administration Center  
 Inserra, Carol; testing assistant, James B. Conant High School  
 Malicki, Dawn; assistant principal secretary, William Fremd High School  
 Marski, Michelle; faculty service clerk, Hoffman Estates High School  
 McLinn, Garrett; teacher assistant, Schaumburg High School  
 Morris, Melissa; assistant principal secretary, Palatine High School  
 Police, Beth; food service, Hoffman Estates High School  
 Villa-Mekaru, Elizabeth; assistant registrar, Palatine High School  
 Vojcak, Bradley; teacher assistant, Palatine High School

Resignations:

Berenson, Jean; student supervisor, Schaumburg High School  
 Cribas, Raquel; CRT operator, Palatine High School  
 Keil, Megan; CRT operator, James B. Conant High School  
 Linke, Judith; secretary, William Fremd High School  
 Prokopij, Thomas; teacher assistant, Palatine High School

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Richard Gerber Bill Robertson Edward Yung Robert LeFevre
Nay:	None

The motion carried unanimously.

**\*Bid for Consideration**

Mrs. Burke made a motion, seconded by Mr. Yung, that for the bid listed below, the Board of Education award the business to the lowest responsible bidders as listed in the administrative bid recommendation dated January 17, 2013. (Attached to official minutes):

1. Fall sports supplies for all the schools – ten vendors	\$113,592.73
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TOTAL:	\$113,592.73

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

### **Approval of Minutes – Regular Meeting of December 13, 2012**

Mr. Robertson made a motion, seconded by Mr. Gerber, that the minutes of the regular meeting of December 13, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

### **Freedom of Information Act Requests**

The Board of Education received a report on Freedom of Information Act requests and responses.

### **Placement Testing of Incoming Freshmen**

The Board of Education received a report on the placement testing of incoming freshmen that was administered on December 1, 2012.

### **Secondary School Cooperative Risk Management Program**

The Board of Education received an update on the Secondary School Cooperative Risk Management Program (SSCRMP).

### **Proposed Policy Revision: Personnel Records**

Mr. Robertson made a motion, seconded by Mr. Gerber, that Board policy file: GBL Personnel Records be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. The motion carried unanimously. (Attached to official minutes)



**Proposed Policy Revision: School Day**

Mr. Robertson made a motion, seconded by Mr. Gerber, that Board policy file: ID School Day be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. The motion carried unanimously. (Attached to official minutes)

**Board Member Expenses**

Mrs. Burke made a motion, seconded by Mr. Robertson, that the Board of Education approve the Pre-Approval Form for Future Expense Reimbursement as submitted.

On which motion a roll call vote was held with the following results:

Aye:	Bill Robertson Richard Gerber Edward Yung Mucia Burke Robert LeFevre
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Nay:	None
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The motion carried unanimously.

**Request for Foreign Exchange Trip to China**

Mr. Gerber made a motion, seconded by Mr. Yung, that the Board of Education approve participation in a foreign exchange trip to China as proposed for the summer of 2013. District 211 reserves the right to cancel any airline travel that the District deems unsafe or to not be in the best interest of District 211.

On which motion a roll call vote was held with the following results:

Aye:	Edward Yung Mucia Burke Richard Gerber Bill Robertson Robert LeFevre
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Nay:	None
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The motion carried unanimously.

**Waiver from School Code – Veterans Day**

Mr. Gerber made a motion, seconded by Mr. Yung, that the Board of Education approve the proposal to hold school on Veterans Day effective with the 2014-2015 school year. After discussion, the motion carried unanimously.

**School Calendar for 2014-2015**

Mr. Gerber made a motion, seconded by Mrs. Burke, that the school calendar for 2014-2015 be approved as presented. The motion carried unanimously.

**Transportation, Driver Education, Behind-the-Wheel, Student Parking User, Textbook/Instructional Supply, and Summer School Fees for 2013-2014**

Mr. Yung made a motion, seconded by Mr. Gerber, that the under 1.5 mile transportation remain at \$170 per year for the 2013-2014 school year; further, that the fee be due in full by July 12, 2013, that the late registration fee remain at \$35, and that the late fee be imposed on registration payments received after July 12, 2013; that the driver education behind-the-wheel fee remain at \$350 for the 2013-2014 school year; that the student parking user fee remain at \$65 per semester for the 2013-2014 school year; that the student textbook/instructional supply fee remain at \$160 for the 2013-2014 school year; and that the Board of Education approve the recommended fees for Summer School 2013.

After discussion, a roll call vote was held with the following results:

Aye: Richard Gerber  
Mucia Burke  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

**School Breakfast and Lunch Prices for 2013-2014**

Mr. Robertson made a motion, seconded by Mr. Yung, that the price of a standard school breakfast for the 2013-2014 school year remain at \$1.45 for students and \$1.70 for adults; and that the reduced price standard school breakfast remain at 30 cents for students; and, further, that the 3-tiered lunch price points increase to \$2.25, \$2.40 and \$2.55 including milk for students and \$3.10 excluding beverages for adults, and that the reduced price standard school lunch remain 40 cents including milk for students.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke  
Richard Gerber  
Bill Robertson  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

**Northwest Suburban Special Education Organization**

Associate Superintendent Cates reported on recent N.S.S.E.O. activities.

**Education Research Development/Legislative Report**

Mr. Gerber reported on the recent activities of Ed-Red.

**Announcements**

President LeFevre made the following announcements:

- |             |    |    |   |
|-------------|----|----|---|
| A. January  | 18 | -- | Last Day of Classes – First Semester                            |
| B.          | 21 | -- | Martin Luther King, Jr. Holiday – All District Buildings Closed |
| C.          | 22 | -- | Teacher Institute Day – No Classes                              |
| D.          | 23 | -- | First Day of Classes Second Semester                            |
| E. February | 14 | -- | Next Board of Education Meeting – 7:30 p.m.                     |
| F.          | 18 | -- | Presidents’ Day – All District Buildings Closed                 |

**Review of Closed Session Minutes**

Mr. Robertson made a motion, seconded by Mrs. Burke, that the closed session minutes of October 18, 2012 no longer require confidential treatment and are to be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:	Edward Yung Richard Gerber Mucia Burke Bill Robertson Robert LeFevre
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Nay:	None
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The motion carried unanimously.

**Acquisition of Real Property**

Mr. Robertson made a motion, seconded by Mr. Gerber, that the Board of Education approves purchase of the lot from Coldwell Banker Realty located at the corner of Glencoe and Leonard Roads in Palatine for the purchase price of \$89,000; further, that the Superintendent be authorized to sign documents for and on the Board’s behalf to consummate the purchase.

On which motion a roll call vote was held with the following results:

Aye:	Bill Robertson Edward Yung Richard Gerber Mucia Burke Robert LeFevre
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Nay:	None
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The motion carried unanimously.

**Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees**

Mr. Robertson made a motion, seconded by Mr. Yung, that the Board of Education accept the retirement requests of Alice Georgian, Hoffman Estates High School (June 2013); Robert Glascott, G. A. McElroy Administration Center (July 2013); Joetta Jones, Hoffman Estates High School (June 2013); Rosalee Mueller, Hoffman Estates High School (June 2013); Ligita Pucci, James B. Conant High School (June 2013); and Patricia Steinkellner, Schaumburg High School (June 2013).

On which motion a roll call vote was held with the following results:

Aye: Richard Gerber  
Bill Robertson  
Mucia Burke  
Edward Yung  
Robert LeFevre

Nay: None

The motion carried unanimously.

**Adjournment**

There being no further business to come before the Board of Education, President LeFevre thereupon declared the meeting adjourned at 9:23 p.m.

Respectfully submitted,

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Secretary, District 211

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President, District 211