

**TOWNSHIP HIGH SCHOOL DISTRICT 211
Palatine, Illinois**

**BOARD OF EDUCATION
REGULAR MEETING
February 16, 2012
7:30 p.m.
Official**

A regular meeting of the Board of Education, Township High School District 211, Cook County, Illinois was held on February 16, 2012 at 7:30 p.m. in the G.A. McElroy Administration Center at 1750 South Roselle Road, Palatine, Illinois.

ROLL CALL

On a roll call, the following officers and members were:

Physically Present: George P. Brandt, Vice President and Member
 Mucia Burke, Member
 Anna Klimkowicz, Member
 Bill Robertson, Member
 Edward Yung, Secretary and Member
 Robert LeFevre, President and Member

Present By Other Means: None

Absent: Richard Gerber, Member

Also present were: Nancy N. Robb, Superintendent; members of the District administrative staff; interested citizens; and members of the press.

Pledge of Allegiance

President LeFevre led the Board of Education and the audience in the Pledge of Allegiance.

Daily Herald Leadership Team

Superintendent Robb gave an overview of the *Daily Herald* Leadership Team for 2011-2012. Palatine High School Counselor Sue Quinlan introduced student Katlin Allen; William Fremd High School English Teacher Gina Enk introduced student Tamar Alexanian; and Schaumburg High School Social Studies Teacher Cynthia Dvorak introduced student Parth Shah.

President LeFevre presented plaques to each student in recognition for being named to the *Daily Herald* Leadership Team for 2011-2012.

Citizens' Petitions and Appearances

President LeFevre asked if there was anyone present, not on the agenda, who wished to speak before the Board of Education. No one came forward.

Consent Agenda

Mrs. Klimkowicz made a motion, seconded by Mr. Robertson, that the consent agenda, with the removal of the minutes of the regular meeting of January 19, 2012 be approved.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

The following consent agenda items (indicated by *) were enacted by one motion:

***Closed Session Audio Tape Recordings**

Mrs. Klimkowicz made a motion, seconded by Mr. Robertson, that for the following Board of Education meetings at least 18 months prior to tonight’s meeting, the Board has approved written minutes of the closed session that comply with the Illinois Open Meetings Act. Furthermore, where verbatim recordings were created of those closed sessions, the Board Secretary is hereby authorized to direct the destruction of such verbatim recordings in accordance with the Illinois Open Meetings Act: August 19, 2010.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Approval of Bills for Payment**

Mrs. Klimkowicz made a motion, seconded by Mr. Robertson, that bills in the amount of \$17,345,210.48 be approved for payment.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Financial Report – As of January 31, 2012**

Mrs. Klimkowicz made a motion, seconded by Mr. Robertson, that the Statement of Revenues, Expenditures, Other Financing Sources (Uses) and Changes in Fund Balances for the period ending January 31, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Investment Report – As of January 31, 2012**

Mrs. Klimkowicz made a motion, seconded by Mr. Robertson, that the investment report for the period ending January 31, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Variance Report – As of January 31, 2012**

Mrs. Klimkowicz made a motion, seconded by Mr. Robertson, that the variance report for the period ending January 31, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Student Activities Report – As of January 31, 2012**

Mrs. Klimkowicz made a motion, seconded by Mr. Robertson, that the student activity, trust fund, and convenience fund report for the period ending January 31, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Resolutions Authorizing Intervention in Proceedings Before the State Property Tax Appeal Board**

Mrs. Klimkowicz made a motion, seconded by Mr. Robertson, that the Board of Education approve the resolutions authorizing intervention in proceedings before the state property tax appeal board which seek assessed valuation reductions in excess of \$100,000 for property tax year 2009 (Docket Nos. 09-34086.001-C-3; 09-34086.002-C-3; 09-34086.003-C-3; and 09-34091.001-C-2); and, further, authorize Franczek Radelet, as the Board of Education’s legal representative, to file Request to Intervene in Appeal Proceeding forms with the property tax appeal board on properties for which the District receives notification of appeal. (Attached to official minutes)

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Acceptance of Donation – Automobile**

Mrs. Klimkowicz made a motion, seconded by Mr. Robertson, that the Board of Education formally accepts the donation of a 1998 Honda Accord from Adekunle and Kathy Onayemi; further, that a letter of appreciation be sent, on the Board’s behalf, by the Superintendent.

On which motion a roll call vote was held with the following results:

Aye: George Brandt
Mucia Burke
Anna Klimkowicz
Bill Robertson
Edward Yung
Robert LeFevre

Nay: None

The motion carried unanimously.

***Personnel Recommendations**

Mrs. Klimkowicz made a motion, seconded by Mr. Robertson, that personnel recommendations be accepted as presented.

Full-Time Teacher Employment:
(Effective 2012-2013 School Year)

Illich, Eric; physical education, Hoffman Estates High School

Part-Time Teacher Employment Second Semester:
(Effective 2011-2012 School Year)

King, Natalie; driver education, Academy-North
Kleinhample, Katharine; world language, Hoffman Estates High School

Resignation:

Frost, Laura; world language, Hoffman Estates High School

Support Staff New Hires:

Brownley, Brenton; teacher assistant, James B. Conant High School
Carl, Linda; food service, Palatine High School
Frank, Caroline; technology secretary, G. A. McElroy Administration Center
Gurrola, Rebecca; teacher assistant, Palatine High School
Henry, Ivonne; custodian, Palatine High School
O’Donnell, Erin; teacher assistant, James B. Conant High School

Support Staff Departures:

Astrouski, Michael; teacher assistant, James B. Conant High School
 Calcagno, Kathy; food service, Schaumburg High School
 Courtney, Joseph; teacher assistant, Palatine High School
 Filian, Laura; teacher assistant, Palatine High School
 House, Stephen; programmer B, G. A. McElroy Administration Center
 Salyers, Bill; custodian, William Fremd High School

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Anna Klimkowicz Bill Robertson Edward Yung Robert LeFevre
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Nay:	None
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The motion carried unanimously.

Approval of Minutes – Regular Meeting of January 19, 2012

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the minutes of the regular meeting of January 19, 2012 be approved and placed on file.

On which motion a roll call vote was held with the following results:

Aye:	Mucia Burke Anna Klimkowicz Bill Robertson Edward Yung Robert LeFevre
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Nay:	None
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Abstain:	George Brandt
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The motion carried.

Freedom of Information Act Request

The Board of Education received a report on a Freedom of Information Act request and response.

Curriculum Committee Report

Mr. Robertson made a motion, seconded by Mrs. Klimkowicz, that the curriculum committee report and recommendations be approved as presented.

On which motion a roll call vote was held with the following results:

Aye: Anna Klimkowicz
Edward Yung
George Brandt
Mucia Burke
Bill Robertson
Robert LeFevre

Nay: None

The motion carried unanimously.

Budget and Financial Projection Update

Associate Superintendent for Business David Torres presented and answered Board Members questions regarding District 211's budget and financial projection update.

Combined Charities Campaign Report

The Board of Education received a report on the 2011-2012 Combined Charities Campaign.

Proposed Policy Revision: Board Office Facilities and Services

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that Board policy file: BHC Board Office Facilities and Services be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. The motion carried unanimously. (Attached to official minutes)

Proposed Policy Revision: Staff Conflicts of Interest

Mrs. Burke made a motion, seconded by Mr. Yung, that Board policy file: GBCA Staff Conflicts of Interest be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. (Attached to official minutes)

After discussion, a roll call vote was held with the following results:

Aye: Edward Yung
George Brandt
Bill Robertson
Robert LeFevre

Nay: Mucia Burke
Anna Klimkowicz

The motion carried 4-2.

Proposed Policy Revision: Professional Staff Positions

Mr. Yung made a motion, seconded by Mrs. Burke, that Board policy file: GCA Professional Staff Positions be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. The motion carried unanimously. (Attached to official minutes)

Proposed Policy Revision: Suspension of Employees

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that Board policy file: GCPD Suspension of Employees be revised as proposed and included in the Board Policy Manual; further, that the Superintendent be directed to make appropriate distribution. The motion carried unanimously. (Attached to official minutes)

Board Member Expenses

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education approve the Pre-Approval Form for Future Expense Reimbursement as submitted.

On which motion a roll call vote was held with the following results:

Aye: Bill Robertson
Edward Yung
Mucia Burke
Anna Klimkowicz
Robert LeFevre

Nay: George Brandt

The motion carried 5-1.

Proposed New Policy: Social Media and Electronic Communication

The Board of Education received and reviewed a proposed new policy: Social Media and Electronic Communication.

Proposed New Policy: Management of Student-Athlete Concussions and Head Injuries

The Board of Education received and reviewed a proposed new policy: Management of Student-Athlete Concussions and Head Injuries.

Request for Proposal – Electricity and Natural Gas Suppliers

Mrs. Klimkowicz made a motion, seconded by Mr. Yung, that the Board of Education award the business for the purchase of electricity through Champion Energy and natural gas through the Illinois Energy Consortium; further, that the Superintendent be authorized to sign the contracts on behalf of the Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Mucia Burke
Edward Yung
Anna Klimkowicz
George Brandt
Bill Robertson
Robert LeFevre

Nay: None

The motion carried unanimously.

Northwest Suburban Special Education Organization

Mrs. Klimkowicz reported on recent N.S.S.E.O. activities.

Education Research Development/Legislative Report

Mr. Torres reported on the recent activities of Ed-Red.

Announcements

President LeFevre made the following announcements:

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|-------------|----|----|--|
| A. February | 20 | -- | Presidents' Day – All District Buildings Closed |
| B. | 24 | -- | Amy Rudolph Tournament – Hoffman Estates High School
– 6:00 p.m. |
| C. March | 5 | -- | Palatine High School Winter Sports Awards – 7:00 p.m. |
| D. | 5 | -- | William Fremd High School Winter Sports Awards –
7:00 p.m. – Mr. Gerber Attending |
| E. | 5 | -- | Hoffman Estates High School Winter Sports Awards –
7:00 p.m. – Mrs. Klimkowicz Attending |
| F. | 13 | -- | Schaumburg High School Winter Sports Awards –
6:00 p.m. – Mr. Gerber and Mrs. Klimkowicz
Attending |
| G. | 14 | -- | James B. Conant High School Winter Sports Awards –
7:00 p.m. – Mrs. Klimkowicz Attending |
| H. | 15 | -- | Next Board of Education Meeting – 7:30 p.m. |

Closed Session

Mr. Robertson made a motion, seconded by Mr. Yung, that the Board of Education enter closed session to review closed session minutes; and discussion of appointment, employment, compensation, discipline, performance, or dismissal of specific employees.

On which motion a roll call vote was held with the following results:

Aye:	George Brandt Mucia Burke Anna Klimkowicz Bill Robertson Edward Yung Robert LeFevre
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Nay:	None
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The motion carried unanimously.

The Board of Education entered executive session at 9:06 p.m. and resumed its meeting at 9:25 p.m.

Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees

Mr. Robertson made a motion, seconded by Mr. LeFevre, that the Board of Education accept the retirement requests of Brett Frase, Palatine High School (June 2013); Joseph Malmquist, James B. Conant High School (June 2015); and Judy Schellhase, Palatine High School (December 2012).

On which motion a roll call vote was held with the following results:

Aye: Bill Robertson
Edward Yung
George Brandt
Anna Klimkowicz
Mucia Burke
Robert LeFevre

Nay: None

The motion carried unanimously.

Mr. Robertson made a motion seconded by Mrs. Burke, that employee #73381 be suspended for two days without pay; that employee #96511 be suspended for two days without pay; and that employee #89479 be suspended for two days without pay; further, that the Board Secretary notify said employees in writing of this action by the Board of Education.

On which motion a roll call vote was held with the following results:

Aye: Anna Klimkowicz
Edward Yung
George Brandt
Bill Robertson
Mucia Burke
Robert LeFevre

Nay: None

The motion carried unanimously.

Mrs. Klimkowicz made a motion, seconded by Mrs. Burke, that effective August 15, 2012, Talbott Behnken be appointed ten-month assistant principal at James B. Conant High School, at a net salary of \$97,794.80 with a gross salary of \$109,000.

On which motion a roll call vote was held with the following results:

Aye: Bill Robertson
George Brandt
Edward Yung
Anna Klimkowicz
Mucia Burke
Robert LeFevre

Nay: None

The motion carried unanimously.

Adjournment

There being no further business to come before the Board of Education, President LeFevre thereupon declared the meeting adjourned at 9:28 p.m.

Respectfully submitted,

Secretary, District 211

President, District 211